

CyM – CC Portal

User Management Work Flow – User guide

Option Description	Option Title	Functionality
Administrator Status Maintenance	EUSERSTATUS	Blocking the User
		Activating the User
		Deregistering the User
User Status Maintenance	ECUSTUSERSTATUS	Blocking the User
		Activating the User
		Deregistering the User
Administrator Front Office Access	EUSRFOONB	Assign Front Office (Initiator / Authorizer) Role to Back Office Admin User
Customer User Administrator Access	ECUSTUSRBOONB	Assign Back Office (Admin / Operation) Roles to Front Office User
Administrator Registration	MUSERNEW	Transferring Back Office User from one office to other office
User Registration New	MCUSTUSERNEW	Transferring Front Office User from one office to other office

Highlights

Blocking the Active User & Activating the Blocked User can be done any time.
Once the User got Deregistered, we can't activate the same again.
Front Office Access for the Back Office User & Administrator Access for the Front Office User can be done within the Entity only.
User Transfer is possible within the Bank, but across the country.

Back Office User Blocking & Unblocking Work Flow

**भारतीय रिज़र्व बैंक**
RESERVE BANK OF INDIA

Operation Maker (OPERMAKER)
Office: Ahmedabad Regional Office (1)
Server Date: 03/07/2019 14:38:45 Current Login: 03/07/2019 14:38:45 Last Login Details: 03/07/2019 14:38:56
Change Password Logout

Home Notifications

News and Announcements

Login with Back Office Admin Maker, key in the program name (EUSERSTATUS) in Smart Navigation (or) Select the option "Administrator Status Maintenance" from menu...

Smart Navigation
euserstatus X
Administrator Status Maintenance



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[Home](#) [Notifications](#)

Administrator Status Maintenance

Select the User from grid (Note: he is in "Active" status now) and click on "Modify"

Administrator Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
☐	849048				
☒	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Bangaore LO	A - Active
☐	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore LO	A - Active

Administrator Status Maintenance

MODIFY

User ID

Current Status

Change Status to *

User is Blocked - Padhu

Remarks *

--
A - Active
B - Blocked
D - Deregistered

Change the status Active to Blocked / Active to Deregistered, etc., and click on "Submit" button to save the record.

Administrator Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
☐	849048				
☒	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Bangaore LO	A - Active
☐	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore LO	A - Active

Administrator Status Maintenance

Modify

View

Now check the status... User is "Blocked"

Administrator Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
	849048 X				
☐	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Banga	B - Blocked
☐	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore L	A - Active

Administrator Status Maintenance

Modify

View

MODIFY

User ID

LO849048PAD

Current Status

B - Blocked

Change Status to *

A - Active

User status changed (again) to Active - Padhu

Remarks *

Submit

Reset

Administrator Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
	849048				
☒	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Banga	B - Blocked
☐	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore L	A - Active

Administrator Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
	849048				
☒	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Banga	A - Active
☐	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore L	A - Active

Front Office User Blocking & Unblocking Work Flow

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RESERVE BANK OF INDIA

Operation Maker (OPERMAKER)
Office: Ahmedabad Regional Office (1)
Server Date: 03/07/2019 15:01:33 Current Login: 03/07/2019 15:01:33 Last Login Details: 03/07/2019 14:56:53
Home Notifications

News and Announcements

Login with Back Office Maker, key in the option name (ECUSTUSERSTATUS) in Smart Navigation or select the program "User Status Maintenance"

Smart Navigation

ECUSTUSERSTATUS

User Status Maintenance

Change Password Logout

User Status Maintenance

Modify

View

Select the User ID from grid (Note: Now he is in "Active" status) and click on "Modify"

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Status
	CC800444				
☒	CC800444PAD	K Padmanaban, BSK Bank - Maduri	800444	BSK Bank, Madurai CC	A - Active
☐	CC800444BSK	B S Kamath, BSK Bank - Madurai CC	800444	BSK Bank, Madurai CC	A - Active

User Status Maintenance

Modify

View

MODIFY

User ID *

CC800444PAD

K Padmanaban, BSK Bank - Maduri CC

Current Status *

A - Active

Change Status To *

D - Deregistered

Remarks *

User status can be changed from Active to Blocked / Deregistered - Padhu

Submit

Reset

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Status
	CC800444				
☒	CC800444PAD	K Padmanaban, BSK Bank - Maduri	800444	BSK Bank, Madurai CC	A - Active
☐	CC800444BSK	B S Kamath, BSK Bank - Madurai CC	800444	BSK Bank, Madurai CC	A - Active

User Status Maintenance

Modify

View

Check the User status now... "Deregistered"

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Status
	800444 X				
☐	CC800444BSK	B S Kamath, BSK Bank - Madurai CC	800444	BSK Bank, Madurai CC	A - Active
☐	CC800444PAD	K Padmanaban, BSK Bank - Maduri	800444	BSK Bank, Madurai CC	D - Deregiste

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India's Central Bank

CC800444PAD

Password

Login

submit

2



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Reserve Bank of India
India's Central Bank

User ID is de-registered
Click here to re-login

Try to login with blocked (front) office user... system says
"User ID is De-registered"

User Status Maintenance

Modify

View

MODIFY

User ID *

CC800444PAD

K Padmanaban, BSK Bank - Maduri CC

Current Status *

D - Deregistered

Change Status To *

A - Active

User Activated from Deregistered status - Padhu

Remarks *

Submit

Reset

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Status
	CC800444				
☐	CC800444BSK	B S Kamath, BSK Bank - Madurai CC	800444	BSK Bank, Madurai CC	A - Active
☒	CC800444PAD	K Padmanaban, BSK Bank - Maduri	800444	BSK Bank, Madurai CC	D - Deregistered

User Status Maintenance

Modify

View

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Status
	800444				
☒	CC800444PAD	K Padmanaban, BSK Bank - Maduri	800444	BSK Bank, Madurai CC	A - Active
☐	CC800444BSK	B S Kamath, BSK Bank - Madurai CC	800444	BSK Bank, Madurai CC	A - Active

Note: In live De-registered User can't be activated again.

K Padmanaban, BSK Bank - Madurai CC

User Information

Customer: 800444 - BSK Bank, Madurai CC

Last Login Details:

Home

File Upload

After un blocking, user is able to log in...

Back Office (Admin) User Role Change to Front Office Work Flow

भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA

Operation Maker (OPERMAKER)
Office: Ahmedabad Regional Office (1)

Server Date: 03/07/2019 18:50:30 Current Login: 03/07/2019 18:50:30 Last Login Details: 03/07/2019 18:49:52

Home Notifications

News and Announcements

Login with Back Office Admin Maker and key in the program name (EUSRFOO) in Smart Navigation (or) select the "Administrator Front Office Access" option..

Smart Navigation
EUSRFOO
Administrator Front Office Access

Home Notifications

Administrator Front Office Access

Add View ADD

User ID * LO809046LSI K Padmanaban, BSK Bank - Chennai LO

Effective Date * 03/07/2019

Entity Code 809046 BSK Bank - Chennai LO

Role Code INIT Initiator

Service Model LOMDL Default Service Model

Submit Reset

Via "Add" option, enter (or) select the User ID (for which Administrator User, front office role to be assigned) and key in the new (front office) Role & Service Model and then "Submit"

Home Notifications

Administrator Front Office Access

Add View

Administrator Front Office Access Finder

Select	User ID	User Name
	lo809046	
☐	LO809046LSI	K Padmanaban, BSK Bank -
☒	LO809046PAD	K Padmanaban, BSK Bank LO
☐	LO809046KPN	K Padmanaban, BSK Bank -

Authorized Record View

Authorized Record Unauthorized Record

Query on Administrator Front Office Access

User ID * LO809046PAD K Padmanaban, BSK Bank LO

Effective Date 03/07/2019

Entity Code 809046 BSK Bank - Chennai LO

Role Code INIT Initiator

Service Model * LOMDL Default Service Model

Audit Details

Created By OPERMAKER Created On

Modified By Modified On

K Padmanaban, BSK Bank LO

User Information

Customer: 809046 - BSK Bank - Chennai LO

Last Login Details: 2019-07-03 12:56:59

Server Date:

Home Diversions File Upload LO Monitoring Query

Rectification D

Front Office User Role Change to Back Office Work Flow

भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA

Operation Maker (OPERMAKER)
Office: Ahmedabad Regional Office (1)

Server Date: 04/07/2019 12:32:14 Current Login: 04/07/2019 12:32:14 Last Login Details: 04/07/2019 12:23:23

Home Notifications

News and Announcements

Login with Back Office Admin Maker and key in the program name (ECUSTUSRBOO) or select the option (Customer User Administration Access)..

Smart Navigation

ECUSTUSRBOO

Customer User Administration Access

Customer User Administration Access

Add

View

ADD

User ID *

LO809046MKR

BSK Bank, Chennai LO - F O Maker

Effective Date *

04/07/2019

Entity Code *

809046

Role Code *

OPERM

Operation Maker

Submit

Reset

User Finder

Select

User ID

User Name

<http://10.28.2.1879459-intellect-smenu>
<http://10.28.2.1879459-intellect-smenu.faces>
RESERVE BANK OF INDIA

Server Date: 04/07/2019 12:38:43

Current Login: 04/07/2019 12:39:43

Last Login Details: 29/06/2019 10:24:26

Office: (0)

BSK Bank, Chennai LO - F O Maker (LO809046MKR)

Operation Maker (OPERM)

Change Password

Logout

Home

Notifications

News and Announcements

Now LO Front Office Init User able to login with back office menu after changing his role.

Smart Navigation

Function Console

Administrator Audit

Administrator Operation Log View

Administrator Audit Log View

Query on Administrator Login Attempts

Search Administrator Password Change

Back Office User Transfer Work Flow

[e-KUBER Online Access Ad...](#)

भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA

Server Date: 03/07/2019 13:35:00

Current Login: 03/07/2019 13:35:00

Last Login Details: 03/07/2019 13:32:59

Office: Ahmedabad Regional Office (1)

Operation Maker (OPERM)

Change Password

Logout

Home

Notifications

News and Announcements

Login with Back Office Admin Maker and key in the option name "MUSERNEW" in Smart Navigation or select the option "Administrator Registration New"

Smart Navigation

musernew

Administrator Registration New

Administrator Registration

Add

Modify

View

Internal User Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
	849048				
☐	849048	BSK Bank, Bangalore LO	LO849048PAD	K Padmanaban, BSK Bank - Bangao	A - Active
☒	849048	BSK Bank, Bangalore LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore L	A - Active

Select the Back Office User ID from grid and click on "Modify"

Administrator Registration

Add

Modify

View

MODIFY

User ID must be a minimum of 6 characters long

User ID *

LO849048BSK

User Name *

B S Kamath, BSK Bank - Bangaore LO

Role Code *

CADMC

Customer Code *

849048

BSK Bank, Bangalore LO

Date of Birth *

12/07/2000

Password Delivery Choice *

E - Email

Email ID

padmanaban.k@intellectdesign.com

Mobile Number

User Designation *

The Boss...

PADHU

Note: Selected User is currently mapped with BSK Bank, Bangalore LO (849048).

Administrator Registration

Add

Modify

View

MODIFY

User ID must be a minimum of 6 characters long

User ID * **LO849048BSK**

User Name * **B S Kamath** **BSK Bank - Bangaore LO**

Role Code * **CADMC**

Customer Code * **809046**

BSK Bank - Chennai LO

Date of Birth * **12/07/2000**

Password Delivery Choice * **E - Email**

Email ID **padmanaban.k@intellectdesign.com**

Mobile Number

User Designation * **The Boss...**

Remarks *

Back Office User (LO849048) got transferred from BSK Bank, Bangalore LO to BSK Bank, Chennai LO - Padhu

Administrator Registration

Add

Modify

View

Internal User Finder

Select	Customer Code	Customer Name	User ID	User Name	Status
	809046				
☐	809046	BSK Bank - Chennai LO	LO809046KPN	K Padmanaban, BSK Bank - Chennai LO	A - Active
☐	809046	BSK Bank - Chennai LO	LO809046BSK	B S Kamath, BSK Bank LO	A - Active
☐	809046	BSK Bank - Chennai LO	LO809046PAD	K Padmanaban, BSK Bank LO	A - Active
☐	809046	BSK Bank - Chennai LO	LO809046LGI	K Padmanaban, BSK Bank - Chennai LO	A - Active
☐	809046	BSK Bank - Chennai LO	LO849048BSK	B S Kamath, BSK Bank - Bangaore LO	A - Active

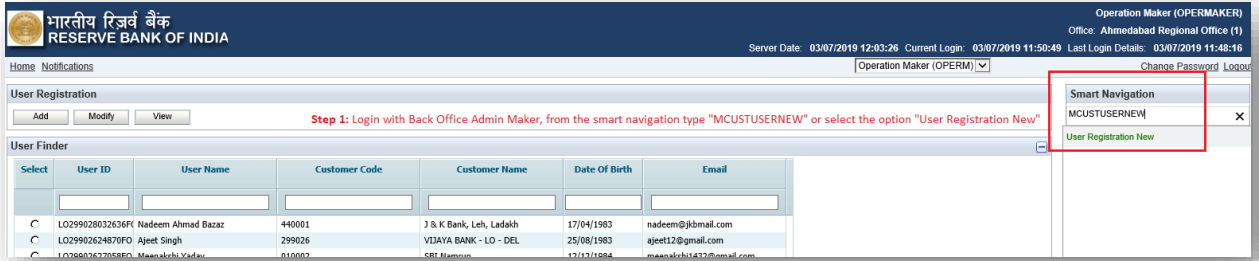
Check now... User (LO849048BSK) is mapped with BSK Bank, Chennai LO

Front Office User Transfer Work Flow

Functionality: Front Office User can transfer from one entity to another entity. I.e., from LO to LO / LO to CC / CC to CC / CC to LO.

Validations:

- Transfer can be done within the bank only
- User ID can't be changed

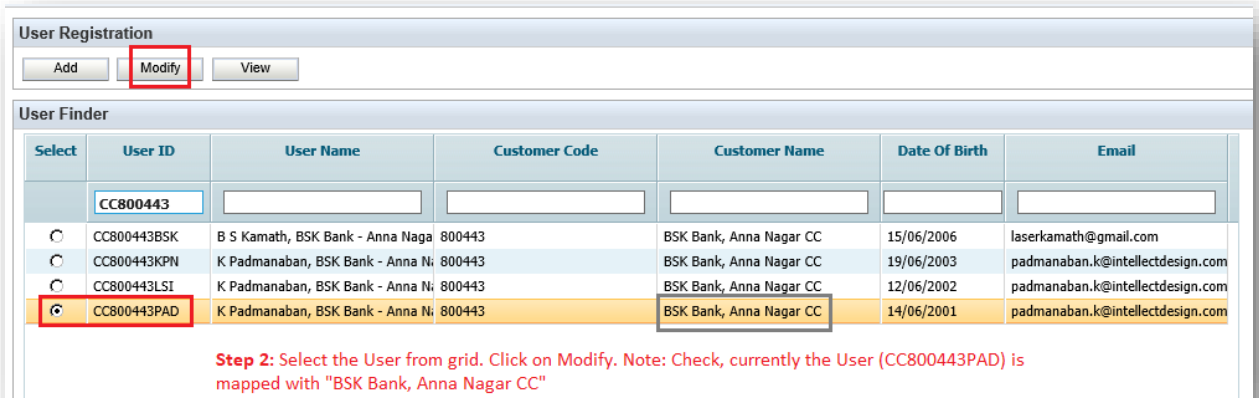


Operation Maker (OPERMAKER)
Office: Ahmedabad Regional Office (1)
Server Date: 03/07/2019 12:03:26 Current Login: 03/07/2019 11:50:49 Last Login Details: 03/07/2019 11:48:16
Home Notifications
Operation Maker (OPERM) Change Password Logout

User Registration
Add Modify View
Step 1: Login with Back Office Admin Maker, from the smart navigation type "MCUSTUSERNEW" or select the option "User Registration New"

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Date Of Birth	Email
☐	LO299028032636F	Nadeem Ahmad Bazaz	440001	J & K Bank, Leh, Ladakh	17/04/1983	nadeem@jkbmail.com
☐	LO29902624870FO	Ajeet Singh	299026	VIJAYA BANK - LO - DEL	25/08/1983	ajeet12@gmail.com
☐	LO36803432058EO	Manojkshi Yadav	810007	SBI Ramon	12/12/1984	manojkshi1412@gmail.com



User Registration
Add Modify View

User Finder

Select	User ID	User Name	Customer Code	Customer Name	Date Of Birth	Email
☐	CC800443BSK	B S Kamath, BSK Bank - Anna Naga	800443	BSK Bank, Anna Nagar CC	15/06/2006	laserkamath@gmail.com
☐	CC800443KPN	K Padmanaban, BSK Bank - Anna N:	800443	BSK Bank, Anna Nagar CC	19/06/2003	padmanaban.k@intellectdesign.com
☐	CC800443LSI	K Padmanaban, BSK Bank - Anna N:	800443	BSK Bank, Anna Nagar CC	12/06/2002	padmanaban.k@intellectdesign.com
☒	CC800443PAD	K Padmanaban, BSK Bank - Anna N:	800443	BSK Bank, Anna Nagar CC	14/06/2001	padmanaban.k@intellectdesign.com

Step 2: Select the User from grid. Click on Modify. Note: Check, currently the User (CC800443PAD) is mapped with "BSK Bank, Anna Nagar CC"

User Registration

Add

Modify

View

MODIFY

User ID must be a minimum of 6 characters long

Note: When we enter in to modify option, system shows that the User is mapped with CC Code 800443 (BSK Bank, Anna Nagar CC).

Customer Code *

800443

Customer Prefix

User ID *

CC800443PAD

Field cannot be blank

User Name *

K Padmanaban, BSK Bank - Anna Nagar CC

Office Code *

800443

Date of Birth *

14/06/2001

Password Delivery

E - Email

Now change the User Office Code and submit.

User Registration

Add

Modify

View

MODIFY

User ID must be a minimum of 6 characters long

Customer Code *

800444

Customer Prefix

User ID *

CC800443PAD

User Name *

K Padmanaban, BSK Bank - Anna Nagar CC

Office Code *

800444

Date of Birth *

14/06/2001

Password Delivery Mechanism *

E - Email

Email ID *

padmanaban.k@intellectdesign.com

Mobile Number

Date Of Registration

26/06/2019

User Designation *

SPM

User For Constituent

☐

Constituent ID

User TFA Required

☐

Remarks *

User (CC800443PAD) is getting transferred to CC-800444 - Padhu

Submit

Reset

Authorize the above User Transfer....

Authorization Workbench

Option ID
From Date
User ID
Office Code
Submit Reset

Available Records
Approve Reject Refresh View

Select	Option ID	Option Description
☒	MCUSTUSERNEW	User Registration New

Records from 1 to 1 of 1

Unauthorized Record View

Authorized Record Unauthorized Record

Query on User Registration

Customer Code *800444

User ID *CC800443PAD

User Name *K Padmanaban, BSK Bank - Anna Nagar CC

Office Code *800444

Date of Birth *14/06/2001

Password Delivery Mechanism *E - Email

Email ID *padmanaban.k@intellectdesign.com

Mobile Number *

Date Of Registration26/06/2019

User DesignationSPM

User For Constituent *

Constituent ID *

User TFA Required

Remarks *User (CC800443PAD) is getting transferred to CC-800444 - Padhu

User Registration						
Add Modify View						
User Finder						
Select	User ID	User Name	Customer Code	Customer Name	Date Of Birth	Email
	CC800443 X					
☐	CC800443BSK	B S Kamath, BSK Bank - Anna Naga	800443	BSK Bank, Anna Nagar CC	15/06/2006	laserkamath@gmail.com
☐	CC800443KPN	K Padmanaban, BSK Bank - Anna N	800443	BSK Bank, Anna Nagar CC	19/06/2003	padmanaban.k@intellectdesign.com
☐	CC800443LSI	K Padmanaban, BSK Bank - Anna N	800443	BSK Bank, Anna Nagar CC	12/06/2002	padmanaban.k@intellectdesign.com
☒	CC800443PAD	K Padmanaban, BSK Bank - Anna N	800444	BSK Bank, Madurai CC	14/06/2001	padmanaban.k@intellectdesign.com

Now you can check the system... User (CC800443PAD) is mapped with BSK Bank, Madurai CC.

K Padmanaban, BSK Bank - Anna Nagar CC ▼

User Information



Customer:
800444 - BSK Bank, Madurai CC

Last Login Details:
2019-07-03 11:31:00

Server Date:
03/07/2019 12:53:09

Business Date
26/06/2019



Home



File Upload



Log in has front office user... yes, User (CC800443PAD)
now logged has 800444 (BSK Bank, Madurai CC) User.