



**Reserve Bank of India
Human Resource Management Department
Central Office, Mumbai – 400 001**

TENDER NOTICE

**Printing and Supply of Bank's House Journal "Without Reserve"
by HRMD, RBI, Central Office, Mumbai for the calendar year 2022**

Human Resource Management Department (HRMD), Reserve Bank of India (RBI), Central Office, 20th Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai – 400 001 invites bids through e-Tendering process from **eligible, reputed Printers located in Mumbai Metropolitan Region and Navi Mumbai** for printing and supply of the Bank's House Journal "Without Reserve" to be brought out by the Bank for the period, January 01, 2022 - December 31, 2022. The Printers intending to bid for the same should submit bids online as per the Tender document which may be may downloaded from RBI website (<https://rbi.org.in>) or MSTC website (<http://www.mstcecommerce.com/eprochome/RBI>).

The tender document shall not be issued by any other means under any circumstances whatsoever. Corrigenda or clarifications, if any, shall be hosted on the above-mentioned websites only. RBI reserves the right to accept or reject any tender without assigning any reasons therefor.

Last date for submission of tender: 1600 hrs of December 02, 2021

CGM-in-Charge

SCHEDULE OF TENDER (SOT)

1	e-Tender No. / Event No.	RBI/Central Office/HRMD/17/21-22/ET/237
2	Mode of Tender	e-Procurement System (online submission of bid through http://www.mstcecommerce.com/eprochome/mstc The vendors, who intend to bid, are required to submit their offer electronically through this e- tendering portal. No physical bid would be accepted by RBI.
3	Date of publication of e-Tender through Procurement Portal	11.00 hrs on November 09, 2021
4	Date of availability of NIT to the Vendors for downloading	11.00 hrs on November 09, 2021
5	Date of Starting of e-Tender for submission of Online bids at http://www.mstcecommerce.com/eprochome/mstc	11.00 hrs on November 09, 2021
6	Date of and time of closing of Online e-tender for submission of bids	1600 hrs on December 02, 2021
7	Date & time of opening of technical bids	12 00 hrs on December 03, 2021 (Note: Commercial bids of eligible parties would be opened on a subsequent date after giving due notice).
8	Earnest Money Deposit (EMD)	An amount of Rs 5,00,000/- (Five lakhs only) may be transferred by NEFT on or before closing of the tender submission time i.e. 1600 hrs on December 02, 2021 The NEFT details are as: Name of beneficiary: Reserve Bank of India. IFSC Code: RBIS0COD001 (7th character is alphabet O, 5th/9th/10th characters are zero) Account No.:41861403804 Once the amount is transferred the UTR details may be shared with us. EMD of unsuccessful bidders would be returned.

Note:

1. In the event of any unforeseen closure of work/ holiday on any of the above days, the same will be opened on the next working day.

Important instructions for e-tender

Bidders are requested to read the terms & conditions of this tender carefully before submitting online tender.

S.No	Process
1	<p>Process of e-tender :</p> <p>A) Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/her/their bids electronically. Electronic Bidding for submission of bids will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangements for bidding from a computer connected with Internet. RBI/MSTC is not responsible for making such arrangements. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprochome/rbi</p> <p>1). Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement →PSU/Government Departments → Select RBI Logo-Register as Vendor -- Filling up details and creating own user id and password→Submit.</p> <p>2). Vendors will receive a system generated mail confirming his/her/their registration through email which has/have been provided during filling the registration form. In case of any clarification, please contact RBI/MSTC (before the scheduled time of the e- tender).</p> <p>Contact person (RBI):</p> <p>1. Shri Suramya Mohan, Deputy General Manager at 022-22610360 (smohan@rbi.org.in)</p> <p>2. Smt Padma Ramachandran, Manager at 022-22610387 (pramachandran@rbi.org.in)</p> <p>Contact person (MSTC Ltd):</p> <p>1. Ms. Archana Juneja, Asst. Mgr. Mobile no.-9990673698 Email id - archana@mstcindia.co.in</p> <p>2. Ms. Rupali Pandey, Asst. Mgr. Mobile no.- 9458704037 Email id - rpandey@mstcindia.co.in</p> <p>3. Mr. Abhishek Kr. Kanaujia, Executive Mobile no.-9953089772</p> <p>Centralised helpdesk for vendors: 033-22901004 Helpdesk at MSTC Mumbai for vendors: 022-22870471 / 22886266</p> <p>B) System Requirement:</p>

	<p>i) Windows 7 or above Operating System ii) IE-7 and above Internet browser. iii) Signing type digital signature iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.</p> <p>To disable “Protected Mode” for DSC to appear in the signer box following settings may be applied:- <input type="checkbox"/> Tools => Internet Options =>Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning “Enable Protected Mode</p> <p><input type="checkbox"/> Other Settings: Tools => Internet Options => General => Click On Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.</p> <p>To enable ALL active X controls and disable ‘use pop up blocker’ under Tools → Internet Options → custom level (Please run IE settings from the page www.mstcecommerce.com once)</p>
2	The bids shall have to be submitted online at www.mstcecommerce.com/eprochome/rbi . Tenders will be opened electronically on specified date and time as given in the Schedule of Tender
3	All entries in the tender should be entered online in the given formats without any ambiguity.
4	<p>Special Note towards Transaction Fee: The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail. Transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee. NOTE Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5	<p>Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email id provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6	e-tender cannot be accessed after the due date and time mentioned in the notice for this tender
7	<p>Bidding in e-tender :</p> <p>a) Vendor(s) need to submit necessary EMD, Transaction fees to be eligible to bid online in the e-tender. No interest will be paid on EMD. EMD of the unsuccessful</p>

	<p>vendor(s) will be refunded/returned.</p> <p>b) The process involves Electronic Bidding for submission of the bid.</p> <p>c) The vendor(s) who have submitted transaction fee can only submit their Price bid through internet in MSTC website www.mstcecommerce.com → e-procurement →PSU/Government Departments → Login under RBI→ My menu→ Auction Floor Manager→ live event →Selection of the live event.</p> <p>d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Price bid. If this application is not run then the vendor will not be able to save/submit the Price bid.</p> <p>e) After filling the Technical bid, vendor should click ‘save’ for recording their Price bid. Once the same is done, the Price bid link becomes active and the same has to filled up and then vendor should click on “save” to record their Price bid. Then once both the Price bid have been saved, the vendor can click on the “Final submission” button to register their bid.</p> <p>f) Vendors are instructed to use “Attach Doc button” to upload documents. Multiple documents can be uploaded.</p> <p>g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned in the SOT.</p> <p>j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the RBI will form a binding contract between RBI and the Vendor for execution of the job.</p> <p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) RBI reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable.</p> <p>n) Submission of bid in the e-tender floor by any vendor confirms the acceptance of terms & conditions for the tender by him/her.</p>
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the commercial terms & conditions are allowed
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof
11	Vendors are requested to read the vendor guide and see the video available on the MSTC website.

**Printing and Supply of Bank's House Journal "Without Reserve"
by HRMD, RBI, Central Office, Mumbai for the calendar year 2022.**

The Human Resource Management Department (HRMD, hereinafter referred to as "the Department") (Without Reserve Section), Reserve Bank of India (hereinafter referred to as "the Bank"), Central Office, 20th Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai – 400 001 invites online tenders from **eligible, reputed Printers located in Mumbai Metropolitan Region and Navi Mumbai** (hereinafter referred to as "the Printers") for printing, supply and distribution of the Bank's House Journal "Without Reserve" to be brought out by the Department for the calendar year 2022 (January 01, 2022 -December 31, 2022) at quarterly intervals.

2. Tender Document: The Printers intending to bid for the above printing job shall submit bids online as per this Tender Document. The Tender Document can be downloaded from <http://www.mstcecommerce.com/eprochome/RBI> and/or <https://rbi.org.in>. Tender Document shall **not** be issued by any other means under any circumstance whatsoever and no correspondence will be entertained in this regard.

3. Previous copies of the Publication: The Publication, the number of copies and other details of which the tender is called for are furnished in Paragraph 11 below. However, the publication and details given in paragraph 11 are only indicative and liable to be varied by the Department as per its requirements. Previous copies of the Publication are available for perusal with the Human Resource Management Department, Reserve Bank of India, Central Office, 20th Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai –400 001. (Interested parties may call the Department at 022-22610387 and take prior appointment).

4. Submission of EMD and General Criteria binding on all printers:

- i) **Earnest Money Deposit:** Payment of an amount of Rs 5,00,000/- (Rupees Five Lakh only) towards EMD may be made by NEFT as per details given in Sr no.8 of Schedule of Tender (SOT)
 - (a) The EMD of other Printers, who are not selected will be returned without any interest within 15 working days from the date of opening of the Commercial Bids.
 - (b) In the case of the successful printer, the EMD will be treated as Security Deposit and will be retained till satisfactory completion of the contract. No interest shall be payable for EMD.
 - (c) **Forfeiture of Security Deposit:** In case the selected printer is not able to execute the assigned job of printing, supply and distribution of copies in full or part thereof or withdraws before termination of the contract period, the

Security Deposit will be forfeited in full.

(d) The Technical Bid ([Annex I](#)) of only those Printers, whose EMD has been received will be opened. Bids of printers who have not submitted EMD will be treated as unresponsive and will be summarily rejected.

- ii) Intending printers are required to comply with the standard KYC Norms and should upload copies of the Address Proof, Proof of Identity etc. and other details required in [Annex I](#).
- iii) While deciding upon the selection of printers, emphasis will be given on the ability and competence to do good quality work in accordance with the specifications and within the time schedule.
- iv) The application form shall be signed by a person on behalf of the organisation, who is duly authorized to do so.
- v) Application containing false or inadequate information/supporting documents is liable for rejection.
- vi) The Bank reserves the right to reject any or all the applications without assigning any reason thereof.
- vii) Decision of the Bank in regard to selection of Printers will be final and binding.
- viii) The Printer should have made a profit in **at least 2 of the last 3 financial years** ending March 31, 2021.
- ix) The Printer should not have been blacklisted/delisted by any Government or Private Organization at any time since 1.1.2018.
- x) Each part of the application viz. (i) Printer Information and (ii) Terms and Conditions of the Tender shall be signed by any one or more persons on behalf of the organization holding the Power of Attorney to do so.
- xi) The Printer should be a reputed and registered firm/concern or a company located within the Mumbai Metropolitan Region and Navi Mumbai.
- xii) The Printer should be registered under the Companies Act, 1956. Copy of registration certificate to be attached.

- xiii) The Printer should have a valid Factory License. Copy of factory license to be attached.
- xiv) The annual revenue of the printer should be **at least Rs. One crore** during at least 2 of the 3 preceding financial years. Copies of audited statements in support of the claim to be attached.
- xv) The Printer should have executed, since January 1, 2019, at least two tenders of similar nature (printing of magazines/ journals) with each of them amounting to **Rs. 10 lakh or above**.
- xvi) The Printer should have, as on September 1, 2021, an experience of at least 3 years in the work of printing house journals containing text write-up, photographs of high quality, etc.
- xvii) Tender from firm(s) in which an employee of the Bank or any of his/her family members holds interest are not acceptable and will be rejected summarily.

5. Technical Bid Opening: The Technical Bid ([Annex I](#)) of only those Printers, whose EMD has been received will be opened at 1200 hrs on December 03,2021.

6. Commercial Bid Opening: The Commercial Bid of only those Printers whose Technical bids are accepted will be opened as per schedule to be intimated in advance to all Parties concerned. Commercial Bids, which are not as per [Annex II](#) or incomplete in any respect, shall be summarily rejected.

7. Filling up the tender: The Tender should be filled carefully and strictly as per instructions. Tenders that do not contain all the information/documents called for in [Annexes I, II](#) and [III](#) are **liable to be rejected**.

8. Printer's Terms and Conditions: Any terms and conditions prescribed by the Printers in the Tender shall **not** be considered as forming part of their tender offer.

9. All Printers should ensure that they meet all the eligibility/pre-qualification criteria before submitting the tenders. The selection of the Printer will strictly be on the basis of competence and previous experience in executing similar kind of printing work of prescribed volume.

10. The Printer should have full in-house Desk Top Publishing (DTP) set-up. The Printer should have latest version of Computers along with laser-jet colour printers and complete in-house printing facilities, to handle the job independently (no subcontracting is permitted) besides high-speed Internet Connectivity.

SPECIFICATIONS OF THE PUBLICATION

11. Details of Publication: The details of publication for which the tender relates are as given below:

- i. Size : 8.00" x 10.50" (closed)
- ii. Pages : 128 pages (+/- 16 pages) not including cover page
- iii. Inside paper :80 gsm Light Weight Coated Paper
- iv. Inside colour : 4 + 4
- v. Cover : 210 gsm Sinarmas Art Card
- vi. Colour : 4 + 4
- vii. Lamination : Matt
- viii. Binding : Perfect
- ix. Copies: **14,000** (with a margin of +/- 10%)
- x. Frequency: Quarterly
- xi. Delivery: Advance copies (50) within 5 days from the approval of digital proof and the rest within 2 days of delivery of advance copies. Local delivery within Mumbai & Navi Mumbai will be free of charge.

12. English and other languages: The Printer should have the capability to print publications in English, Hindi as also other major Indian languages. For this, the Printer is required to have appropriate latest software and computer capability. The Printer would also have to ensure that PC operators adequately proficient in both Hindi and English are available with the Printer for speedy and timely completion of the work.

13. Quality of Paper and Cover Page: As indicated above, the paper to be used for text matter and cover page for the publication is **80 gsm Light Weight Coated Paper and 210 gsm Sinarmas Art Card** respectively.

14. Confidentiality: All the material sent to the Printer shall be treated as confidential and should not be disclosed in any manner to any unauthorised person under any circumstances.

15. Strict Adherence to Time-Schedule: Strict adherence to time schedule in respect of publication of the House Journal may be maintained by the Printer.

16. Defective/Inferior Quality Copies: Printed copies, with defective printing or of inferior quality cover page/paper/impressions/binding, shall be rejected and shall have to be replaced immediately by the printer at his own cost.

OTHER TERMS AND CONDITIONS

17. Size of Publications: The Printer should ensure that the specification regarding the size of the Publication is strictly adhered to. Failure to do so may attract a **penalty up to 3 per cent of the total bill amount of the publication concerned.**

18. Quality of Paper: The Printer is also required to certify separately in the bill itself that the paper used for printing the publication is as per the Department's specifications. In case it is found that the paper quality used even for a single copy is not as per specifications prescribed by the Department, **5 per cent of the total bill amount** shall be deducted from the bill as penalty.

19. Supply of Digital Proof and Advance Copies: After receiving the design of the Magazine from the Bank, the Printer should **submit digital proof of the Magazine (two copies) in bound condition on the next working day.** Changes, if any, in the digital proof, as suggested by the Bank, should be carried out expeditiously and confirmation thereof forwarded to the Bank. Thereafter, once the final strike order is given by the Bank, printing should commence and advance copies of the publication (50 in number) should be delivered **within five working days. Rest of the copies should be delivered within two working days from the delivery of the advance copies.**

20. Distribution of Copies among RBI Offices in Mumbai and Navi Mumbai : The Printer should have facilities/arrangements for distributing bulk copies of the publications to all the Bank's Offices in Mumbai and Navi Mumbai as per list given by the Bank. Delivery in Mumbai and Navi Mumbai will have to be made free of cost.

21. Dispatch of Publications to Other Destinations: The Printer shall arrange for dispatch of bulk copies to all other centres of the Bank as per the list supplied by the Bank.

22. Time Schedule: In case of failure to adhere to the time schedule indicated, the Bank will have the option **to impose penalty at the rate of 2.5 per cent of the total bill amount for**

each week's delay or part thereof, subject to a maximum of 10 per cent of the total bill.

The amount of penalty so imposed will be deducted from the bill presented by the Printer.

23. Force Majeure: The Printer shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, 'Force Majeure' means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fires, floods and freight embargoes. If a Force Majeure situation arises, the Printer shall promptly notify the Bank in writing of such conditions and the cause thereof. Unless otherwise directed by the Bank in writing, the Printer shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of 45 days, Reserve Bank of India and the Printer shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding the above, the decision of the Bank shall be final and binding on the Printer

24. Advance Payment: No advance payment shall be made for the printing job.

25. Payments: Payments shall be made only after compliance with the above terms and conditions and delivery of all copies of the Publication to the Bank in good condition and to the complete satisfaction of the Bank.

26. Applicability of Income Tax: In pursuance of the provisions of Section 194C of Income Tax Act, it is obligatory upon the Bank to deduct tax at the applicable rate on the amount payable under contract to any person providing service to the Bank. If the applicable tax is not payable by the Printer, he / she may produce the required certificate of exemption from the ITO of the circle for each publication separately. The Bank shall also deduct any other taxes from the bill as may be applicable at the time of making payment.

Terms of Contract

27. Acceptance of Terms and Conditions: The Printer should specifically mention (**as per format in [Annex III](#)**) that all the terms and conditions described above, including the penalty clauses, are unconditionally acceptable.

28. Price Escalation Clause: All prices quoted by the printers shall be in Indian Rupees and shall be final and binding on them and **not subject to any price escalation during the tenure of the contract.**

29. Contract Termination/Splitting/Rejection Clause: The Reserve Bank reserves the right to terminate the contract, split orders, accept or reject any quotation, alter any or all of the terms and conditions any time if the execution of work is unsatisfactory or the time schedule is not strictly adhered to. The decision of the Bank in respect of evaluation of bids and/or award of contract shall be final. The Bank shall be under no obligation to accept the lowest or any other bid received in response to this tender notice and shall be entitled to reject any or all bids without assigning any reason whatsoever.

30. Authorised Officer: The Chief General Manager–in-Charge, Human Resource Management Department, Reserve Bank of India, Central Office, Mumbai shall be the authorised officer with regard to the contract. The decision of the authorised officer shall be final and binding on the printer. The authorised officer shall hold all the meetings at Mumbai only.

31. Jurisdiction of Courts in case of dispute: All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts at Mumbai to the exclusion of all other courts.

32. Exclusion of Tender Offers: Any attempt to negotiate directly or indirectly on the part of Printer with any official of the Bank to influence the acceptance of Tenders by any means shall render his tender liable for exclusion from consideration and may lead to blacklisting of the firm by the Bank.

33. Extension of Contract: This tender is for a period of **one year** and shall involve printing and supply of 4 issues of the Bank's House Journal at quarterly intervals (January-March; April-June; July-September and October-December). **The duration of the agreement with the successful bidder can be increased by one year at a time on two occasions on the same terms and conditions if both Parties to the agreement so agree in writing.** The Bank reserves the right not to extend the contract without forwarding any reason for the same.

RESERVE BANK OF INDIA'S HOUSE JOURNAL "WITHOUT RESERVE"

Part 1: Technical Bid

1.	Oganization /Company/Firm Name	:			
2.	Registration Number and Date of Registration(please attach copy of certificate of registration)	:			
3.	Experience (in years) of printing house journals/magazines, etc (should be minimum 3 years as on September 01, 2021)	:			
4.	Factory License Number (please attach copy of valid factory license)	:			
5.	Contact details including address for communication, phone number(s) and email ID	:			
6.	Annual Revenue to be minimum Rs 1 crore per year for at least 2 of the last 3 financial years; please attach CA certificate/audited documents in support of claim)	:	<u>2018-19</u>	<u>2019-20</u>	<u>2020-2021</u>
7.	Profit of the company/firm (Audited) (not of group) - CA certified or audited copy of P/L statement to be furnished for each of the years	:	<u>2018-19</u>	<u>2019-20</u>	<u>2020-2021</u>
8.	Details of two previous work orders regarding printing of house journals/magazines amounting to Rs 10 lakh or more each won since 1.1.2019. (please attach copy of work order)	:			
9.	Solvency certificate for at least Rs. 25.00 lakh issued on or after date of tender notification (please attach copy)	:			
10.	Company's current major clients (up to 3)	:			

11	Whether full in-house Desk Top Publishing (DTP) set-up, latest version of Computers : along with laser-jet colour printers and complete in-house printing facilities, lamination facilities besides high-speed Internet Connectivity, available (Please indicate Yes/ No)
12	Whether facilities/arrangements for : distributing copies of the publication in Mumbai city and Navi Mumbai available (Please indicate Yes / No)
13	An amount of Rs 5,00,000/- (Five lakhs only) transferred by NEFT towards EMD-Yes/No (Please mention UTR No).
14	GST Number and Income Tax Number (PAN):

RESERVE BANK OF INDIA'S HOUSE JOURNAL "WITHOUT RESERVE"

Part 2: Commercial Bid

Note: All figures to be in Indian rupees (exclusive of GST)

Sr. No.	Rate per copy in Rs* (A)	Total cost for 14000 (+/-10%) copies in Rs** [A x 14000]
1		

* Rate for printing 128+/- 16 pages including cost of Paper (80 gsm Light Weight Coated Paper)+ Cover with Perfect Binding (210 gsm Sinarmas Art Card)+ Other charges, if any.

** Number of copies can vary between 14,000+/- 10%. Payment to be made depends upon actual number of copies printed in this range.

The rates quoted should be exclusive of GST. No additional payment other than GST will be payable by the Bank.

Note: - Courier charges for centres outside Mumbai and Navi Mumbai will be paid separately as per actuals. No charges shall be made towards delivery in Mumbai and Navi Mumbai.

RESERVE BANK OF INDIA'S HOUSE JOURNAL "WITHOUT RESERVE"

Certificate of Acceptance on Company letterhead

“Certified that we have read and understood all the terms and conditions in the Tender Document and that our company/firm, namely, do hereby unconditionally accept all the Term and Conditions set out in the Tender Document including the penalty clauses therein.

It is further certified that no employee of the Reserve Bank of India or any of his / her family member(s) holds / hold interest in the Company. ”

Date:

Signature of Authorised Signatory

Place:

(Name of company/firm)

Seal of Company/firm
