



**Date:** September 16, 2022

**Tender Document for e-Waste Disposal of old server and other devices at Data Centre**

**Tender no. RBI/Central Office/DIT/7/22-23/ET/321**

Reserve Bank of India (RBI) desires to dispose of old server and other devices at Data Centre through e-waste.

For the above purpose, the Bank invites bids from its empanelled vendor for e-waste through e-tendering route. The tender document is hosted on MSTC Limited website.

Steps to be performed by the bidder:

- a. Bidder needs to register themselves on the MSTC website (<https://www.mstcecommerce.com/eprochome/rbi/>). Vendor registration manual is present on MSTC website. Bidder needs to have valid Digital Certificate with signing and encryption rights. The bidders are requested to ensure that they have the same, well in advance. For any assistance for bidding purpose, bidder can contact MSTC e-Procurement team directly (Ms. Tanmoy Sarkar, Deputy Manager, MSTC, +91-8349894664/022-22872011).
- b. Post successful registration, Bidder can access the tender document and related annexures.
- c. Bidder can upload their commercial bids on the above mentioned MSTC portal. It is to be noted that Bidders will be able to view and access their own bids only.
- d. The last date for submission of bids is September 28, 2022, at 1500 hrs. on the MSTC website.

Chief General Manager-in-Charge  
Department of Information Technology