



## E-Tender for Supply and Installation of Laptops at RBI, Kanpur

**Tender No: RBI/KANPUR/DIT/11/20-21/ET/427**

Regional Director, Reserve Bank of India, Kanpur invites e-Tender through MSTC for Supply and Installation of Laptops at RBI, Kanpur. The e-Tender along with the detailed tender notice is available at MSTC website <https://www.mstcecommerce.com/eprochome/rbi> and the website of the RBI at <https://www.rbi.org.in> under the menu "Tenders".

2. All interested bidders must register themselves with MSTC through the above referred website to participate in the e-Tendering process.

3. The estimated cost of the purchase is ₹6.15 lakh (approx.), however the actual amount may vary.

4. The schedule for the e-Tendering process is as under:

a. Name of Work	Supply and installation of Laptops at Reserve Bank of India, Kanpur.
b. E-Tender No.	<b>RBI/KANPUR/DIT/11/20-21/ET/427</b>
c. Mode of tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="https://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a> )
d. Date of NIT available to parties to download (Notice for Inviting Tender)	<u>January 12, 2021 after 17.30 Hrs.</u>
e. Clarification, if any, may be sent to <a href="mailto:ditkanpur@rbi.org.in">ditkanpur@rbi.org.in</a>	<u>Last date of receipt – January 22, 2021 upto 17.00</u>
h. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="https://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a>	<u>January 12, 2021 after 17.30 Hrs.</u>
i. Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid	<u>January 27, 2021 up to 17.00 Hrs.</u>
j. Date & time of opening of Part-I (i.e. Technical Bid) Part-II Price Bid: Date of opening of Part II i.e. price bid	<u>January 28, 2021 at 11.00 Hrs.</u> <u>January 28, 2021 at 11.30 Hrs.</u>
k. Transaction Fee	Payment of transaction fees will be paid online through MSTC payment gateway.

5. The Part-II i.e. price bid will be opened on the same day or at a later date as intimated by the Bank in respect of only those contractors/bidders who satisfies all criteria stipulated in Part-I. The Bank reserves the right to accept or reject any or all e-Tenders without assigning any reasons thereof.

Note: All the tenderers may please note that any amendments / corrigendum to the e-Tender, if issued in future, will only be notified on the RBI and MSTC Website as given above and will not be published in the newspaper

Regional Director  
Reserve Bank of India  
Kanpur  
Date: January 12, 2021



**RESERVE BANK OF INDIA**

**Kanpur**

**E-Tender for Supply and Installation of Laptops at RBI,  
Kanpur**

**RBI/KANPUR/DIT/11/20-21/ET/427**

### Schedule of Tender

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### Important instructions for E-procurement

Bidders are requested to read the terms & conditions of this tender before submitting online tender.

1	<p><b>Process of E-tender:</b></p> <p><b>A) Registration:</b> The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Financial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a Personal Computer/Laptop connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p><b>SPECIAL NOTE:</b> The Technical and Price bid has to be submitted on-line at <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a></p>
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1) Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU/Govtdepts → Select RBI Logo- > Register as Vendor -- Filling up details and creating own user id and password → Submit.

2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact RBI/MSTC, (before the scheduled time of the e- tender).

**Contact persons (RBI):**

Sr No	Name of Person	Email ID	Phone Number
1.	Shri Shashank Shekhar, Manager	<a href="mailto:shashankshekhar@rbi.org.in">shashankshekhar@rbi.org.in</a>	7004171676
3.	Shri Varun Mahajan, Assistant Manager	<a href="mailto:varunmahajan@rbi.org.in">varunmahajan@rbi.org.in</a>	9086386213

**Contact persons (MSTC Ltd)**

Sr No	Name of Person	Email ID	Phone Number
1.	Shri Rohit Kumar Singh	<a href="mailto:rohitsingh@mstcindia.co.in">rohitsingh@mstcindia.co.in</a>	0522-4244702
2.	Shri Nitin Anand	<a href="mailto:anandnitin@mstcindia.co.in">anandnitin@mstcindia.co.in</a>	0522-4240445

**B) System Requirement:**

- i) Windows 7 or above Operating System
- ii) IE-7 and above Internet browser.

To disable “Protected Mode” for DSC to appear in The signer box following settings may be applied.

Tools => Internet Options => Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning “Enable Protected Mode”.

Other Settings:

Tools => Internet Options => General => Click On Settings under “browsing history/Delete

Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”.

To enable ALL active X controls and disable ‘use pop up blocker’ under

Tools → Internet Options → custom level (Please run IE settings from the page [www.mstcecommerce.com](http://www.mstcecommerce.com) once)

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The Technical Bid and the Price Bid shall have to be submitted online at <http://www.mstcecommerce.com/eprochome/mstc>. Tenders will be opened electronically on specified date and time as

	given in the Tender.
3	All entries in the tender should be entered in online Technical & Financial Formats without any ambiguity.
4	<p><b>Special Note towards Transaction fee:</b> The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized, and the vendor shall be receiving a system generated mail</p> <p><b><u>Transaction fee is non-refundable.</u></b> A vendor will not have the access to online e-tender without making the payment towards transaction fee. The transaction fees paid are not refundable.</p> <p><b><u>NOTE</u></b> Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5	Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	E-tender cannot be accessed after the due date and time mentioned in NIT.
7	<p>Bidding in e-tender:</p> <p>a) Vendor(s) need to submit necessary Transaction fees to be eligible to bid online in the e-tender. Transaction fees are non-refundable.</p> <p>b) The process involves Electronic Bidding for submission of Technical and Financial Bid.</p> <p>c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement →PSU/Government Depts→ Login under RBI→My menu→ Auction Floor Manager→ live event</p>

	<p>→Selection of the live event</p> <p>d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common Terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to Save/submit his Technical bid.</p> <p>e) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid &amp; Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid.</p> <p>f) Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded.</p> <p>g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>i) The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</p> <p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor can be considered Successful on acceptance of terms &amp; conditions of the tender.</p>
8	Any order resulting from this tender shall be governed by the

	terms and conditions mentioned therein
9	No deviation in terms and conditions of Technical and Commercial are allowed
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof
11	Vendors are requested to read the vendor guide and see the video in the page <a href="http://www.mstcecommerce.com/eprochome">www.mstcecommerce.com/eprochome</a> to familiarize them with the system before bidding



**E-Tender for awarding Contract for Supply and Installation of 12 Laptops at the Bank's Main Office Building at RBI, Kanpur.**

**Part - I**

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

This document is the property of Reserve Bank of India (RBI). It may not be copied, distributed or recorded on any medium, electronic or otherwise, without the RBI's written permission thereof, except for the purpose of responding to RBI for the said purpose. The use of the contents of this document, even by the authorized personnel / agencies for any purpose other than the purpose specified herein, is strictly prohibited and shall amount to copyright violation and thus, shall be punishable under the Indian Law.

### **Disclaimer**

Reserve Bank of India, Mahatma Gandhi Marg, Kanpur (the Bank) has prepared this tender document. The information is provided to prospective Bidders to enable them to bid for **Tender for awarding Contract for Supply and Installation of 12 Laptops at RBI, Mahatma Gandhi Marg, Kanpur.**

This tender is neither an agreement with any party, nor invitation to any party to perform work of any kind. The purpose of this tender is to share requirements of the Bank with all interested parties in order to enable them to submit their Bid. **While the Bank has taken due care in the preparation of the information contained herein, the Bank does not claim that the information is exhaustive. Respondents to this tender are required to make their own inquiries and they should not rely solely on the information in tender. The Bank is not responsible if no due diligence is performed by the Respondents.** The Bank reserves the right not to proceed with this tender, to alter the time-table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the tender further with any respondent. No reimbursement of cost of any type or on any account will be paid to persons or entities submitting their Bid.

## Section-I

### Scope of Works

Laptop with the below mentioned specification has to be purchased:

1. Supply and Installation of 7 Laptops at RBI, Mahatma Gandhi Marg, Kanpur, with the following technical specifications :

<b>Specification</b>	
<b>Model</b>	Enterprise/Business Use
<b>Processor</b>	Intel(R) 10th Generation Core(TM) i3 Or 8 th Generation i5/i7 Processor (Minimum 4MB Cache, up to 4.1 GHz)
<b>Memory</b>	8GB DDR4 2666MHz
<b>HDD</b>	256GB SSD +1TB 5400 rpm 2.5" SATA Hard Drive
<b>OS</b>	Windows 10 Professional
<b>Screen</b>	14 /15.6-inch FHD (1920 x 1080) AntiGlare LED-Backlit Display
<b>Warranty</b>	3yr onsite service
<b>WIFI</b>	Intel Wireless Card 802.11ac + Bluetooth 4.1, Dual Band 2.4&5 GHz,
<b>Ports</b>	USB 3.1 Gen 1 Type-A, USB 2.0 or USB Type C AC Power Jack, 1 HDMI 1 RJ45 - 10/100/1000Mbps GbE 1 Headphone/Mic
<b>Security</b>	TPM 2.0
<b>Certification</b>	Windows OS Certification BEE/Energy Star Compliance RoHS certified

2. Supply and Installation of 5 Laptops at RBI, Mahatma Gandhi Marg, Kanpur, with the following technical specifications:

<b>Specification</b>	
<b>Model</b>	Enterprise Business Use
<b>Processor</b>	Intel(R) 10th Generation Core(TM) i5 Or 8 th Generation i7 Processor (Minimum 6 MB Cache, up to 4.2 GHz)
<b>Memory</b>	8GB DDR4 2666MHz and above
<b>HDD</b>	256GB SSD+1TB 5400 rpm 2.5" SATA Hard Drive Or 512 GB PCIe® NVMe™ SSD
<b>OS</b>	Windows 10 Professional
<b>Screen</b>	14/15.6-inch IPS FHD (1920 x 1080) AntiGlare LED-Backlit Display
<b>Warranty</b>	3yr onsite service
<b>WIFI</b>	Intel Wireless Card 802.11ac + Bluetooth 4.1, Dual Band 2.4&5 GHz,
<b>Ports</b>	USB 3.1 Gen 1 Type-A, USB 2.0 or USB Type C AC Power Jack, 1 HDMI 1 RJ45 - 10/100/1000Mbps GbE 1 Headphone/Mic
<b>Security</b>	TPM 2.0
<b>Certification</b>	Windows OS Certification BEE/Energy Star Compliance RoHS certified

**The Laptops should be delivered on or before 28<sup>th</sup> February 2021 positively failing which the order will be terminated.**

## **Technical Qualification**

1. Vendor should be empanelled either at DIT Central office under Rate Contract 2019-2020 extended till March 31,2021 or at IT Cell, RBI Kanpur.

**2. Costs and Currency:**

A. All prices should be in Rupees and should be inclusive of taxes. The prices must be inclusive of Three Years On-site comprehensive warranty covering all parts and labour, including battery, power adapter, Laptop Bag etc. For laptops, the warranty period will start from the date of successful installation and acceptance of the products by the Bank as per the purchase order.

B. Once purchase orders are issued, Vendor is required to take transit insurance to cover equipment up to delivery of the equipment at the Bank's location. Please note that transit Insurance premium amount will not be reimbursed by the Bank.

**3. Order Cancellation:**

The Bank also reserves the right to cancel the purchase order in the event of one or more of the following circumstances:

A. Delay in delivery and installation beyond a period of four (04) weeks from the date of purchase order;

B. Delay in delivery of laptops after February 28, 2021

C. Serious discrepancy in hardware supplied;

**4. Delivery and Installation Period:**

A. The Bank would like to have the following time schedule for completion of the activities from the date of placement of orders. Delay in delivery and installation may invite penalties for the vendors.

Delivery	04 weeks
Installation and Operationalization	01 week

**The Laptops should be delivered on or before 28<sup>th</sup> February, 2021 positively failing which the order will be terminated.**

B. If the vendor fails to deliver contracted product(s), install/activate, and operationalize all of the equipment or fails to complete the work or does not perform the service(s) within the time schedule, the Bank, without prejudice to its other remedies under the Purchase Order, may deduct from the Purchase order value, as liquidated damages, a sum equivalent to 0.5 percent of the total Purchase Order Value (excluding taxes like GST, Octroi, etc.) for each and every calendar day of delay, subject to a maximum limit of 10 percent of the Total Purchase Order Value (excluding taxes like GST, Octroi, etc.). Such penalty will be deducted from the bills of the vendor by the Bank.

**5. Payment Terms:**

90% payment will be made as per Purchase Order on satisfactory installation of the product within two weeks after delivery and balance 10% on expiry of warranty period or on submission of Bank Guarantee of equivalent amount issued by a Scheduled Bank, valid till the end of the warranty period.

**6. Completeness of Contract:**

The contract will be deemed as incomplete if any component of the products or any documentation / media relating thereto is not delivered or is delivered but not installed and /or not operational or not acceptable to the Bank after acceptance testing / examination. In such an event, the supply and installation will be termed as incomplete, it will not be accepted, and the warranty period will not commence. The Warranty period will commence only after successful installation of the products and its acceptance by the respective Bank.

**7. Warranty:**

A. Three years on-site comprehensive warranty covering all parts and labour (including Battery/Power adaptor etc.) from the date of acceptance of the systems by the Bank. During the warranty period, the vendor will have to undertake comprehensive maintenance of the entire hardware, hardware components, system software and

accessories supplied. The vendor is required to indicate the consumable parts for each line item offered by them. If no such list is submitted, then it will be presumed that nothing is consumable.

- B. However, in case of exceptional situations like manufacturing defect or faulty on arrival, etc., they must be replaced at no extra cost.
- C. All items should be repaired by next working day.
- D. The vendor shall be fully responsible for the manufacturer's warranty for all equipment, accessories, spare parts etc. against any defects arising from design, material, manufacturing, workmanship, or any act or omission of the manufacturer / Vendor or any defect that may develop under normal use of supplied equipment during the warranty period.
- E. Warranty shall not become void even if the Bank buys any other supplementary hardware from a third party and installs it with/in these machines. However, the warranty of the OEMs will not apply to such hardware items installed. Besides the above, the vendor will have to specifically mention the terms and conditions of warranty.

#### **8. Repeated Failure:**

If, during the warranty period, any supplied system as a whole or any subsystem has any failure on two or more occasions in a period of three months, it shall be replaced by equivalent new equipment by the vendor at no cost to the Bank. However, in case of failure of hard Disk of Laptop during warranty period, the vendor will help the user to recover data.

#### **9. Guarantee:**

The products must conform to the highest quality and standard. In case of software, the empanelled vendor should guarantee that the software supplied to the purchaser is licensed and legally obtained. All hardware and software must be supplied with their original and complete printed documentation. Consistency must be maintained for the entire lot of the equipment offered. All the required quantity of an item in schedule of requirement must be of the same brand and same model number. Part

numbers also must be same for all pieces of an item. The vendor should not substitute any internal components or subsystems of equipment by similar items from a different manufacturer. All the equipment and peripherals should be supplied with the relevant interface cables. The vendors should supply only "Commercial /Business products" and not any product from "Home/consumer category". The products and their datasheet should be in public domain. The drivers of the quoted products should be in public domain.

#### **10. Installation:**

The vendor is required to install the items supplied by them. The vendor is also required to install all the licensed software available, antivirus software, MS Office, Windows 10 Professional, Adobe, etc. available at the Bank before acceptance by the Bank at no extra cost to the Bank. All the items supplied by the vendor shall be compatible with the latest version of Operating System.

#### **11. Force Majeure**

The vendor shall not be liable for forfeiture of its liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, and acts of Reserve Bank of India in fires floods and freight embargoes.

If a Force Majeure situation arises, the vendor shall promptly notify the Bank in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by the Bank in writing, the vendor shall continue to perform its obligations under the Contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event

In such a case, the time for performance shall be extended by a period (s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the Bank and the vendor shall hold consultations with each other in an endeavour to find a solution to the problem.

Notwithstanding above, the decision of the Bank shall be final and binding on the vendor.

## **12. Resolution of Disputes:**

The Bank and the vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute. If after thirty days from the commencement of such informal negotiations, the Bank and the vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution by formal arbitration.



## Section II

### Tender Evaluation and Comparison

Evaluation of Tenders	The Bank shall evaluate the technical bid followed by financial bid.
Bank's Right to Accept Any Tender, and to Reject Any or All Tenders	The Bank reserves the right to accept or reject any tender, and to annul the Tendering process and reject all Tenders at any time prior to contract award, without thereby incurring any liability to tenderers or assigning any reason thereof. Further the conditional bids shall be rejected outright.

### Award of Contract

Award Criteria	<b>The Bank shall shortlist the tenderer based on the technical and financial bid evaluation criteria. Financial Bid will be evaluated based on total amount quoted in MSTC website.</b>
Notification of Award	The Bank shall shortlist the tenderer based on the technical and financial bid evaluation criteria. <u>Technical Bid evaluation:</u> Bidders agreeing to comply with the terms and conditions given in this tender document as also agreeing to supply the laptops as per the specifications given in this tender will be treated as successful in technical evaluation and financial bids of only such bidders will be opened. <u>Financial Bid Evaluation:</u> Financial Bid will be evaluated based on total amount quoted at <a href="#">ANNEX-I</a> .

## Section III

### General instructions to Bidders

3.1	<b>Tender Document:</b>
3.1.1	Tender shall consist of Section 1 to 4 issued by the Bank for the purpose
3.1.2	Bidders are advised to study all sections of tender documents thoroughly. Submission of Bid shall be deemed to have been done after careful study and examination of the tender documents with full understanding of its implications
3.1.3	Bidders are advised to use only the forms (tender books) uploaded on MSTC portal. In case the tenders are submitted from downloaded tender forms from the website, if any change/modification there to is found subsequently, such tenders are liable for disqualification. However, if they desire to submit additional information, they may do so on their own letter head/paper. Each page of the tender forms shall be signed and uploaded on MSTC website.
3.2	Amendment to tender document
3.2.1	At any time prior to the deadline for the submission of Bids, the Bank may, for any reason, whether at its own initiative or in response to a clarification or query raised by a prospective Bidder, modify the tender by an amendment
3.2.2	In order to afford prospective Bidders reasonable time for preparing their Bids after considering such amendments, the Bank may, at its discretion, extend the deadline for the submission of Bids
3.3	Preparation of Bid: Tender in prescribed form shall be submitted in two parts – Part I Technical Bid and Part II Financial Bid
3.3.1	Technical Bid
i)	Bidder must fill all the details specified in various sections
	The tender documents must be filled in English If any of the documents is missing or unsigned, the tender may be considered invalid by the Bank at its discretion. Technical bids will be opened as per the schedule of the tender given in the tender document.
3.3.2	<b>Financial Bid:</b> Part-II of the tender will contain Bidder's price Bid only
ii)	The rate should be quoted strictly in line with the price schedule leaving no column blank whatsoever to avoid any ambiguity.
iii)	If any columns of the price schedule are found blank then the tender of the respective Bidders shall be treated as non-responsive, and will be summarily rejected by the Bank
3.3.3	It will be imperative on the part of each Bidder to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the items. No request for the change of price shall be entertained, on account

	of any local condition or factor once the offer of the Bank is accepted by the Bidder.
	Bids shall remain valid for acceptance by the Bank for the period indicated in Section I. This period may be further extended, if required, by mutual consent.
3.13	<b>Opening of Financial Bid</b>
	The financial Bids of the short-listed Bidders will be opened as per the schedule of the tender given in the tender document. The short-listed Bidders or their authorized representatives may remain present for opening of financial bids, if they so desire.
3.14	<b>Scrutiny of Financial Bid</b>
	The Financial Bid shall be evaluated as per bank's scope of work as indicated in the tender.
3.15	The Bank reserves the right to accept any Bid and to reject any or all Bids
	Notwithstanding anything mentioned above, the Bank reserves the right to accept or reject any Bid at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders. The Bank may not assign any reason for rejection of any or all Bids. The Bank reserves the right to cancel/annul the selection process, at any stage prior to the award of the contract on account of the following:
(a)	In case no Bid is received
(b)	Occurrence of any event due to which it is not possible to proceed with the selection process
(c)	An evidence of a possible collaboration/collusion/mischief on part of Bidders, impacting the competition and transparency of the selection process,
(d)	Any other reason, which in the opinion of the Bank necessitates the cancellation of the selection process
(e)	On occurrence of any such event, the Bank shall notify all the Bidders within 7 days or any reasonable time of such decision. The Bank is not obligated to provide any reason or clarification to any Bidder on this account. No other reimbursements of costs/expenses of any type shall be made by the Bank on this account.
(f)	The Bank further reserves the right to re-tender the process or get the work done by a Government agency or Quasi Government agency if the Bank is of the opinion that the Bids received are not economically or otherwise feasible or not acceptable due to reasons in sub clauses (a) to (d) above
3.20	<b>Right to Accept Part Tender:</b> The Bank reserves the right to accept the tender either in whole or in part or reject / cancel the entire tendering process

Place:

(Signature of the Bidder with stamp)

### **Special Conditions of the contract**

4.1	Technical and Financial bids will be evaluated as per the Bank's Scope of work
4.1.1	<b>Technical Bid:</b>
	The Bank would examine and evaluate received Technical Bids, as per the proposal submitted by the Bidders in line with the Bank's requirement mentioned in Scope of Work.
4.1.2	<b>Financial Bid:</b>
(a)	Financial Bid of only those bidders will be opened who fulfil the eligibility criteria as given in Section I. Financial Bid will be evaluated on the basis of quoted cost of laptops given at <a href="#">ANNEX- I</a> and decide L1 on the basis of Total price quoted for 12 Laptops.
(b)	If there is any discrepancy between the amount expressed in words and figures, the amount in words shall prevail.

## Section – IV

**Documents to be uploaded by the bidder in Technical bid on MSTC website :**

Sr. No.	<b>Documents to be furnished</b>
1	Copy of tender document duly signed and stamped on each page
2	<p>An undertaking on the Company's letter head certifying that</p> <p>I / We hereby declare that I/We have read and understood all the above instructions/conditions and the same will remain binding upon me/us in case the above-mentioned Contract is entrusted to me/us. I/we also note that this letter will form part of the contract document and that the contents of this letter shall be supplemental to the conditions in the tender and not in derogation thereof except to the extent specifically provided herein.</p> <p>Place: <span style="float: right;">(Signature of the Bidder with stamp)</span></p> <p>Date:</p> <p>Name</p>

## Unpriced Financial Bid

Reserve Bank of India, Kanpur intends to purchase 12 units of Laptops as per the technical specifications mentioned in the Section I of the tender.

### i) Supply & Installation of Laptops

Sr. No. (Item no.)	Technical Specifications of Items	Quantity
1	<p>Enterprise/Business Use. Intel(R) 10th Generation Core(TM) i3 Or 8 th Generation i5/i7 Processor (Minimum 4MB Cache, up to 4.1 GHz). 8GB DDR4 2666MHz. 256GB SSD +1TB 5400 rpm 2.5" SATA Hard Drive. Windows 10 Professional. 14 /15.6-inch FHD (1920 x 1080) AntiGlare LED-Backlit Display. 3yr onsite service. Intel Wireless Card 802.11ac + Bluetooth 4.1, Dual Band 2.4&amp;5 GHz. USB 3.1 Gen 1 Type-A, USB 2.0 or USB Type C AC Power Jack, 1 HDMI 1 RJ45 - 10/100/1000Mbps GbE 1 Headphone/Mic. TPM 2.0. Windows OS Certification BEE/Energy Star Compliance RoHS certified</p> <p><b>Note- Rate of each Quantity should be less than Rs. 45,000/- inclusive of all taxes</b></p>	07
2	<p>Enterprise Business Use. Intel(R) 10th Generation Core(TM) i5 Or 8 th Generation i7 Processor (Minimum 6 MB Cache, up to 4.2 GHz). 8GB DDR4 2666MHz and above. 256GB SSD+1TB 5400 rpm 2.5" SATA Hard Drive Or 512 GB PCIe® NVMe™ SSD. Windows 10 Professional. 14/15.6-inch IPS FHD (1920 x 1080) AntiGlare LED-Backlit Display. 3yr onsite service. Intel Wireless Card 802.11ac + Bluetooth 4.1, Dual Band 2.4&amp;5 GHz. USB 3.1 Gen 1 Type-A, USB 2.0 or USB Type C AC Power Jack, 1 HDMI 1 RJ45 - 10/100/1000Mbps GbE 1 Headphone/Mic. TPM 2.0. Windows OS Certification BEE/Energy Star Compliance RoHS certified.</p> <p><b>Note- Rate of each Quantity should be less than Rs. 60,000/- inclusive of all taxes</b></p>	05