Reserve Bank of India  
Agartala  

NOTICE INVITING TENDER (NIT)  
(Only through e-tendering)

E- Tender for Supply, installation, testing & commissioning (SITC) of ONE (01) X-RAY BAGGAGE SCANNER SYSTEMS for R.B.I Agartala.

The Reserve Bank of India, Agartala intends to empanel Only those firms having minimum 5 years of experience in the field of undertaking similar work "Supply, installation, Testing and Commissioning of X-Ray Baggage Scanner Systems for large office buildings / commercial premises / industrial houses and have executed successfully similar works individually and invites vendors to register themselves on the MSTC portal (http://mstcecommerce.com). The Bank reserves the right to reject any or all the tenders without assigning any reason therefor.

| Mode of Tender | e-Tendering System  
Part I - Technical Bid and Part II – Commercial/Price Bid through  
(www.mstcecommerce.com/eprochome/rbi) |
| Date of NIT available to parties to download | April 17, 2019 at 11:00 Hrs. |
| Pre-Bid meeting | Offline - April 22, 2019 at 1100 Hrs  
Venue- Reserve Bank of India, Jackson Gate  
Building 2nd Floor, Lenin Sarani,  
Agartala 799001 |
| i) Earnest Money Deposit  
ii) Tender Fees | ₹ 33,040/-  
Nil Per Set |
| Last date of submission of EMD. | 13:00 Hrs of May 08, 2019 |
| Date of commencement of e- Tender for submission of on line Technical Bid and Commercial/Price Bid through  
www.mstcecommerce.com/eprochome/rbi | 12:00 Hrs of April 17, 2019 |
| Date of closing of online e-tender for submission of Technical & Commercial/Price Bid. | 14:00 Hrs of May 08, 2019 |
| Date & time of opening of Part-I - Technical Bid  
Part-II - Commercial Bid/ Price Bid: Date of opening of Part II | 15:00 Hrs of May 08, 2019  
Shall be informed separately |
<p>| Transaction Fee | ₹1375 + 18% GST Payment of transaction fee through MSTC payment Gateway / NEFT /RTGS in favour of MSTC Limited |</p>
<table>
<thead>
<tr>
<th><strong>TENDER NO.</strong></th>
<th>RBI/Agartala/Agartala/3/18-19/ET/319</th>
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</thead>
<tbody>
<tr>
<td><strong>MODE OF TENDER</strong></td>
<td>e-Procurement System (Detailed guidelines are there in Annexure -1 following the SOT) (Online Part I - Techno-Commercial Bid and Part II - Price Bid through <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a> of MSTC Ltd.)</td>
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<tr>
<td><strong>Date of NIT available to parties to download</strong></td>
<td>April 17, 2019</td>
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<tr>
<td><strong>Earnest Money Deposit</strong></td>
<td>₹ 33,040/-</td>
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<tr>
<td><strong>Last date of submission of EMD in Reserve Bank of India, Agartala Office</strong></td>
<td>May 08, 2019</td>
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<tr>
<td><strong>Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a></strong></td>
<td>April 17, 2019</td>
</tr>
<tr>
<td><strong>Date of closing of online e-tender for submission of Techno-Commercial Bid &amp; Price Bid.</strong></td>
<td>May 08, 2019</td>
</tr>
<tr>
<td><strong>Date &amp; time of opening of Part-I (i.e. Techno-Commercial Bid)</strong></td>
<td>16:00 Hrs of May 08, 2019</td>
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<tr>
<td><strong>Part-II Price Bid: Date of opening of Part II i.e. price bid shall be informed separately</strong></td>
<td>To be communicated separately</td>
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Important instructions for e-procurement

This is an e-procurement event of MSTC LTD. You are requested to read the terms & conditions of this tender before submitting your online tender. Bidders who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1. **Process of e-tendering**

   **(A) Registration:-**

   The process involves vendor’s registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

   **SPECIAL NOTE:** The price bid and the commercial bid has to be submitted on-line at [https://www.mstcecommerce.com/eprochome/rbi](https://www.mstcecommerce.com/eprochome/rbi)

   **(1)** Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement →Psu / Govt. depts. →Click On RBI →Register as Vendor Filling up details and creating own user id and password→ Submit.

   **(2)** Vendors will receive a system generated mail confirming their registration in their e-mail which has been provided during filling the registration form. Bidders are advised to refer to the VENDOR GUIDE and VIDEO GUIDE available under “VIEW VIDEO” Link at [www.mstcecommerce.com/eprochome](http://www.mstcecommerce.com/eprochome) for detailed guidance. In case of further clarification, please contact MSTC, (before the scheduled time of the e- tender).

   Contact person (MSTC):
   a. Raj Rohit Khalko, AM, Mob 9127754867 e-mail: rrkhaliko@mstcindia.co.in
   b. Neeraj Mathur, AM, Mob 8871111473 e-mail: nmathur@mstcindia.co.in

   **(B) System Requirement:-**

   i) Windows 7 and above Operating System
   ii) IE-9 and above Internet browser.
   iii) Signing type digital signature
   iv) JRE 8 update 161 and above software to be downloaded and installed in the system (File Name- Windows X86 Offline)

   To enable ALL active X controls and disable ‘use pop up blocker’ under Tools →Internet Options→ custom level

   Bidders are advised to refer to the “Vendor Guide” and a “Video Guide” before proceeding with the tendering process.
(C) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.

(D) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno Commercial Bid is found to be Techno-Commercially acceptable by RBI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid e-mail confirmed by them.

**Note:** The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.

2. All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

4. Vendors are instructed to use Attach Documents link in bidding floor to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 4 MB. For further assistance please follow instructions of vendor guide. Special Note towards Transaction fee: The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail. Transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee.

NOTE - Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.

5. All notices and correspondence to the bidder(s) shall be sent by e-mail only during the process till finalization of tender by RBI. Hence the bidders are required to ensure that their corporate e-mail I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).

6. **(i)** Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related corrigenda, if any,
will be that of the downloading parties.

(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer(s) who have downloaded the documents from web site. Please see Website www.mstcecommerce.com/eprochome/rbi of MSTC Ltd.

7. E-tender cannot be accessed after the due date and time mentioned in NIT.

8. Bidding in e-tender:

(a) Bidder(s) need to submit necessary EMD in person at Reserve Bank of India, Agartala – 799001 to be eligible to bid online in the e-tender. No interest will be paid on EMD.

(b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.

(c) The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → Psu /Govt. depts. → RBI Vendor Login → My menu → Auction Floor Manager → live event → Selection of the live event → Techno Commercial Bid.

(d) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run then the bidder will not be able to save/submit his bid.

(e) After filling the Techno-Commercial Bid, bidder should click ‘save’ for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on “save” to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the “Submit” button to register their bid.

NOTE: - The Techno-Commercial Bid & price bid cannot be revised once the "Final Submission" button has been clicked by the bidder.

(f) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

(g) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.

(h) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.

(i) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance
of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter supplier.

(j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.

(k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.

(l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.

(m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee (both in figure and word) as per UOM indicated in the e-tender floor/tender document.

9. Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

10. No deviation to the technical and commercial terms & conditions are allowed.

11. After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.

12. RBI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.

13. The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website [www.mstcecommerce.com/eprochome/rbi](http://www.mstcecommerce.com/eprochome/rbi) of MSTC Ltd.

14. The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.

15. The bid will be evaluated based on the filled-in technical & commercial formats

16. The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.