



**भारतीय रिजर्व बैंक
संपदा विभाग
अहमदाबाद**

July 08, 2021

Minutes of Pre-bid meeting - Appointment of Structural Consultant for Design Check, Seismic Analysis and Supervising Repair, Rehabilitation & Retrofitting works of Bank's Main Office Building (MOB) and its Annexe building, Ahmedabad

In connection with Tender, which was floated on RBI website on June 22, 2021 for the [captioned work](#), a Pre-bid meeting was conducted at 11.30 AM on July 01, 2021 at 5th floor, Conference room, Reserve Bank of India, Main Office Building, Ahmedabad. The following firms participated in the meeting: -

Sr. No.	Vendors	Name of Representatives
1	M/s Torsion Engineers & Consultants LLP	Mr. Vasant G Soni
2	M/s Torsion Engineers & Consultants LLP	Mr. K M Trivedi
3	M/s Bureau Veritas	Mr. Arpit Jain

2. Participants from Reserve Bank of India, Ahmedabad: -

Sr. No.	Name of RBI Officials	Designation
1	Smt. Supriya Pai	Deputy General Manager
2	Mr. Sharad Kumar	Assistant General Manager
3	Mr. Sushil Mulukh	Assistant Manager (Civil)
4	Ms. Harshita Tripathi	Junior Engineer (Civil)
5	Smt. Vruti Patel	Assistant Manager
6	Mr. Sanjaygiri Gauswami	Assistant

3. Following queries/doubts were raised and clarified in the meeting: -

Sr. No.	Queries/doubts raised by the Participants	Proposed clarification draft
i.	Whether Bank's Main Office Building (MOB) and its Annexe building Structural drawings available with Reserve Bank of India, Ahmedabad?	<p>List of Bank's Main Office Building (MOB) and its Annexe building of Structural drawings are available with Reserve Bank of India, Ahmedabad is as under:</p> <ol style="list-style-type: none"> Elevation Drawings and Section drawings <ol style="list-style-type: none"> East elevation West side elevation South Side elevation North elevation Shear Wall details- Main lift side Shear Wall foundation layout and details- Main lift side Podium floor structural details Periphery wall details Ground floor Structural details

		<ul style="list-style-type: none"> 7. Footings and column schedule 8. Terrace level service bay structural details- bullion lift side 9. Mezzanine floor structural details 10. Sectional drawings 11. Shear Wall details- bullion lift side 12. Foundation layout 13. Annexe Building- Foundation layout 14. Stilt floor layout and first floor structural details 15. Annexe building second floor level structural details
ii.	Whether Bank's Main Office Building (MOB) and its Annexe building Architectural drawings available with Reserve Bank of India, Ahmedabad?	<p>List of Bank's Main Office Building (MOB) and its Annexe building Architectural drawings are available with Reserve Bank of India, Ahmedabad is as under:</p> <ul style="list-style-type: none"> 1. Main Office Building - Basement plan 2. Main Office Building -Ground floor plan 3. Main Office Building -Mezzanine floor plan 4. Main Office Building - Skip Floor plan 5. Main Office Building - 1ST Floor plan 6. Main Office Building - 2nd floor plan 7. Main Office Building - 3rd floor plan 8. Main Office Building - 4th floor plan 9. Main Office Building - 5th floor typical plan 10. Terrace and machine room plan 11. Parking and piazza plan 12. Main Stair piazza level 13. 5th and 6th typical floor layout 14. Mezzanine floor plan 15. Service core ground floor plan 16. Service core mezzanine floor plan 17. Service core basement 18. Service core skip floor plan 19. MOB- Main stair piazza level plan 20. Sectional detail drawings 21. Annexe building- Ground floor plan 22. Annexe building- 1st floor plan 23. Annexe building- 2nd floor plan 24. Developmental plan 25. Site plan
iii.	Whether previous Non-Destructive Tests (NDT) will be made available?	The participants were advised to refer Clause II (1) of section II of Tender Document.
iv.	Numbers and types of NDT tests are not specified in tender as cost of NDT testing will have significant impact on the quote. Consideration of tests by bidders will be different and hence, there will not be parity in bid since, consideration of number &	<p>The tender is prepared by the Bank with due consideration of technical aspects, incorporating its guiding factors.</p> <p>The details of building (its age, built up area, occupancy status etc.) is mentioned under section-II, General Information. Also, the bidders may have site visits for the inspection of buildings to get themselves acquainted with the existing structure</p>

	types of tests may be different from point of view of individual bidder.	to the possible extent before submission of their quote. Further, it may be mentioned that NDT tests is one of the task of this comprehensive scope of work which mainly consists of design check, seismic analysis, retrofitting cost estimation, submission report to Peer Review agency site supervision of retrofitting scheme, its certification etc. In view of above and taking into account final structural stability certification, the bidders with due diligence and based on their judgment /experience may consider optimal number and type of tests required and cost of which should be included in their quote.
v.	Whether timeline is provided for supervising the retrofitting work execution?	Please refer clause C of Memorandum in form of application under Section –I of Part I.
vi.	If work is delayed by Bank, then Bank will allow Structural Consultant for extension of work.	Yes, if in case, there is delay from Bank's side, authorized extension of time for completion of work will be considered.
vii.	EMD amount is any fixed amount?	No. EMD amount will be 2% of quoted amount by the respective bidder.
viii.	Participant also suggested that evaluation of such kind of consultancy works shall be on merit basis incorporating QCBS criteria for better and fair evaluation.	As per tender provision, price bid shall be opened only for those vendors who are qualified as per Pre-qualification required by the Bank and submission of appropriate EMD.

4. Please note that section-A as mentioned under BOQ comprises of details given in Sr. Nos.1, 2a, 2b, 3a, 3b, 3c, 3d, 3e, 4a, & 5 under scope of work given vide section-II part-I.

5. The participants were advised to submit three envelopes (Part – I, Part – II and EMD Amount) duly sealed with clearly superscripting content of envelope, name of work and name of participant. Participants were also advised to not to mention tendered amount/quoted amount and EMD amount in Part I of the Tender Document or on envelope. Further, they were advised that no relaxation will be provided in EMD and it will be 2% of the quoted amount by the respective bidder.

6. The participating bidders are advised that last date for submission of tender has been extended. The revised last date for submission of tender in physical mode is July 23, 2021 upto 03.00 PM.

7. This document (minutes of the Pre-Bid Meeting) shall form a part of the tender and a duly signed & stamped copy of the same must be attached with Part-I of the tender. Any bid received without a duly signed and stamped copy of this document is liable to be rejected.