

भारतीय रिज़र्व बैंक
Reserve Bank of India
कृषि बैंकिंग महाविद्यालय, पुणे
College of Agricultural Banking, Pune

परिसर अनुभाग / Premises Section

Minutes of pre-bid meeting - Renovation of Toilets of Administrative Block (Mahanadi)

E-Tender Number:- [RBI/CAB PUNE/Estate/8/23-24/ET/33](#)

The captioned meeting was held on September 12, 2023 at 11.00 AM in College of Agricultural Banking, Pune. The meeting was chaired by Smt. Mala Lall, Assistant General Manager.

2. (a) List of Bank Officials who attended the meeting:-

Sr. No.	Name	Designation
1	Smt. Mala Lall	Assistant General Manager
2	Smt. Sayali Kambale	Assistant Manager
3	Shri. Sudhansu Vikram	AM(Civil)
4	Smt. Pooja Pai	Junior Engineer (Civil)

(b) List of Representative of Company/Individual/Firm/Contractor

Sr. No.	Name of Entity	Name of the Representative
1	M/s B M Constructions	Shri B M Patil

3. At the outset, the Chairman welcomed the participants and advised them to put forth their doubts / queries, if any. Shri. Sudhansu Vikram, AM(Civil) explained various aspects of the tender and Bank's requirements, which needed to be taken care of in bid submission. Also they were also advised to register their Company/ Individual/ Firm/ Contractor on the MSTC Portal - Version 3 in order to bid for the tender.

4. Queries raised during the meeting and clarifications provided are as follows:

Sr. No.	Query raised by Vendor	Clarification of queries
1.	Can the works be taken up during office hours?	The working hours need to be staggered so as to have minimum disturbance to regular office works. The vendor may be permitted



		to take up the works after working hours of the office till late evening, if required.
2.	Will all toilets be available simultaneously for taking up the work or will be given in phased manner?	All the toilets under consideration will be handed over simultaneously at the time of issue of work order.
3.	What is the time duration to take up the work?	As per tender document, time allowed for completion of work is 30 days from the 10 th day of written order to commence work.

5. The bidders are requested to submit the bid after considering the clarifications given in the above minutes. (A duly signed /stamped copy of this Minutes of Meeting should be uploaded). All vendors are advised to do a site visit to acquaint themselves with the security requirements while working in RBI Premise. The Bidders were advised not to submit the Price Bid along with PART I, otherwise, tender will be rejected. It was reiterated that this is supplementary to the tender document and will form part of the tender. In case there is any conflict between the tender document and the corrigendum, the latter shall prevail.

6. Rest of the terms, conditions and specifications of the bid document shall continue to remain same. Submission of bids shall be construed to be in conformity to the bid document and clarifications. The Bank will not be bound to entertain any further query/clarification from any bidder/contractor in future.