



भारतीय रिज़र्व बैंक **Reserve Bank of India**
संपदा विभाग **Estate Department**
चेन्नै **Chennai**

Date: October 14, 2020

Minutes of Pre-Bid Meeting - RFID based Asset management system/solution for Reserve Bank of India at Chennai

(e-Tender No. [RBI/Chennai/Estate/130/20-21/ET/189](#))

The Pre-Bid meeting for the captioned work was conducted as per schedule on October 14, 2020 - 12:00 PM at Conference Room II, IIIrd Floor, Reserve Bank of India, Chennai and participants were also allowed to attend the meeting through CISCO WebEx. The following staff members of RBI and firms/prospective tenderers were present during the pre-bid meeting:

Sl. No.	Name and Designation of the RBI Official
1	Shri S Krishna Kumar, Assistant General Manager (Estate)
2	Shri Rajesh Bonagiri, Assistant Manager (Estate)
3	Shri Suresh Kumar K, Assistant Manager, Tech-Elect (Estate)

Sl No	Name of the Firm/Prospective tenderers	Name of the Representative
1	M/s Great Eastern IDTech Pvt. Ltd.	Shri. Raghu Raman (WebEx) Shri. Praveen Babu
2	M/s Ecartes Technology Pvt. Ltd.	Shri Shreyans Bengani (WebEx) Shri. Kaiash (WebEx)
3	M/s Asset Online Pvt. Ltd.	Shri. P Paurush (WebEx)
4	M/s Daphne Systems	Shri. Om Prakash (WebEx)
5	M/s ID Tech solutions	Shri. Samarth (WebEx)
6	M/s Stallion Group	Shri. Mahesh Shri. Raaj Kumar

The following queries/proposals were raised in the pre-bid meeting:

S. No	Query/Proposal	Clarifications furnished by the Bank
1.	Is there any limit for number of characters to printed on RFID tag?	RFID tags should have re-writable memory and should be able to store minimum 12 alphanumeric characters.
2.	Is Master Data available at RBI having Unique Code	Yes

3.	Data after reconciliation of inventory to be submitted in a specific software or in Microsoft Excel format?	No specific software is required to store the database and can be submitted in excel format after reconciliation.														
4.	Any specific software is being used at present?	No, at present the bank is maintaining Asset Master list in Microsoft Excel format for Barcode tagging.														
5.	Any representative will accompany during Quarterly/Half Yearly reconciliation?	The bank will issue pass for visiting Bank's premises and Care takers are available at each premises to accompany with team.														
6.	Number of Fixed Assets located at each premise?	<p>The approximate number of inventory items located at each premise.</p> <table> <tr> <td>Main Office Premises-</td> <td>6600</td> </tr> <tr> <td>Besant Nagar Quarters-</td> <td>150</td> </tr> <tr> <td>C.H Road Quarters-</td> <td>30</td> </tr> <tr> <td>K.K Nagar Quarters-</td> <td>100</td> </tr> <tr> <td>P.H Road Staff Quarters-</td> <td>250</td> </tr> <tr> <td>SAF-Koyembedu-</td> <td>100</td> </tr> <tr> <td>Anna Nagar Officers' Quarters-</td> <td>170</td> </tr> </table>	Main Office Premises-	6600	Besant Nagar Quarters-	150	C.H Road Quarters-	30	K.K Nagar Quarters-	100	P.H Road Staff Quarters-	250	SAF-Koyembedu-	100	Anna Nagar Officers' Quarters-	170
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7.	Sticker/Label is required on the Tag to protect the tag for long time.	Yes														
8.	What type of RFID memory Tag to be used EPC (Electronic Product Code)/TID (Tag Identifier)	EPC (Electronic Product Code)														
9.	Whether database to be stored in Webserver or Off-Line storage	Off-line storage														