

भारतीय रिज़र्व बैंक
Reserve Bank of India
कृषि बैंकिंग महाविद्यालय, पुणे
College of Agricultural Banking, Pune
परिसर अनुभाग / Premises Section

Minutes of pre-bid meeting - Waterproofing treatment work at the rooftop of Administrative & Academic Blocks and RBI Archives, RBI, CAB, Pune

E-Tender Number: [RBI/CAB Pune//560/22-23/ET/560](#)

The captioned meeting was held on January 23, 2023 at 11:00 am in College of Agricultural Banking, Pune. The meeting was chaired by Shri Anand Upadhyay, DGM & MoF.

2. (a) List of Bank Officials who attended the meeting: -

Sr. No.	Name	Designation
1	Shri Anand Upadhyay	DGM/MoF
2	Smt Anjali Sanjay Karyekar	AGM
3	Shri Sudhansu Vikram	Assistant Manager, T-C)
4	Shri Prasad Kumar LM	Assistant Manager

(b) List of Representative of Company/Individual/Firm/Contractor

Sr. No.	Name of Entity	Name of the Representative
1	M/s M's Solutions & Enterprises	Shri Gaurav N Mehta
2	M/s Asian Paints Ltd	Shri Prem Mishra

3. At the outset, the Chairman welcomed the participants and advised them to put forth their doubts / queries, if any. Shri Sudhansu Vikram, AM (Tech-Civil) explained various aspects of the tender and Bank's requirements, which needed to be taken care of in bid submission.

4. Queries raised during the meeting and clarifications provided are as follows:

Sr. No.	Query raised by Vendor	Clarification of queries
1.	What is the Time allowed for completion of the work	Time allowed for completion of the work is 45 days from the date of the written work order.



2.	What materials are required to be used for fixtures & fittings	List of materials to be used in respect of Cement, Waterproofing chemicals, etc., as mentioned in Section VI Original materials to be used. Authenticity of the materials used at site will be validated through authorised representatives of respective manufacturer.
3.	Can the labours work beyond 6 pm?	The work may be extended after 6 pm; if required, with prior consent of Bank officials. Further, during day time work can only be done with minimum noise, since regular classes for trainees will be going on in Academic block. Grinding work can be done only on weekends, because the noise may disturb the trainees.
4.	Performance Bank Guarantee	The Contractor whose tender is accepted, will be required to furnish performance Bank guarantee of 5% (Five Percent) of the contract amount within the period specified in Schedule 'F'. This guarantee shall be from any Scheduled Bank as per the approved pro-forma annexed hereto. Further, as specified in the tender, the contractor will have to give Performance Guarantee of the entire Waterproofing works for 10 Years as per the prescribed Proforma on Non judicial stamp paper of required value.
5.	Warranty for the coating?	10 years
6.	Safety Precautions	The contractor shall at his own expense arrange for the safety provisions as per the Safety Code annexed in the tender and shall also at his own expense provide for all facilities in connection therewith.
7.	Whether materials can be storage in the campus?	Yes the material can be stored on the terrace or in a room provided, if any, in the campus.
8.	Whether advance will be made to contractor?	Payment on Interim Certificate to be regarded as Advances. Interim Payments will be done as per tender clause.
9.	Whether water is available for cleaning of terraces?	Bank will make available water and electricity supply required at one point free



		of charge. Contractor shall make arrangement for connection with safety.
10.	Consumption of materials	Actual consumption of materials used should not be less than theoretical consumption as specified by Manufacturer's specifications. If so, proportionate cost will be recovered from the bill.

5. The bidders are requested to submit the bid after considering the clarifications given in the above minutes. (A duly signed /stamped copy of this Minutes of Meeting should be uploaded). It was reiterated that this is supplementary to the tender document and will form part of the tender. In case there is any conflict between the tender document and the corrigendum, the latter shall prevail.

6. All other terms and conditions and specifications of the tender document shall continue to remain same.