



**Estate Department  
Reserve Bank of India  
New Delhi**

December 24, 2020

**Minutes of the Pre-Bid Meeting for E- Tender for Providing Security and Allied Services at various properties of the Reserve Bank of India, New Delhi**

(e-Tender No - [RBI/New Delhi/Estate/237/20-21/ET/332](#))

The pre-bid meeting for the captioned tender was conducted by the Estate Department from MOB, New Delhi through Webinar via Cisco WebEx on December 24, 2020 between 12:00 p.m. – 1:00 p.m. The following staff members of RBI and firms/prospective tenderers were present during the pre-bid meeting:

Sl. No.	Name and Designation of RBI Officials
1	Manoj Kumar Sharma, AGM (Estate)
2	Basab Bhattacharya, Manager (Estate)

Sl. No.	Name of the Representative	Name of the Firm/Prospective tenderers
1	Shri Pramod Sharma	M/s Kore Security Services
2	Shri Yogesh Bhatt	M/s M/S Tiger 4 Security & Facilities India Pvt. Ltd.
3	Ms. Manisha Joshi	M/s TRIG Group of Companies
4	Shri Karthik Kumar	M/s TRIG Group of Companies

The following queries/proposals were raised in the pre-bid meeting:

Sl. No.	Tender Details	Query/Proposal	Clarifications furnished by the Bank
1	Providing / provided security services in any one high security installation / establishment such as Airports, Defence, PSUs, embassies etc. continuously for last three years with deployment of 60 security personnel.	Under type of establishments, in PSU only Central Govt. undertaking or State Govt. undertaking will also be considered.	As per NIT.
2	Company having a local office and complete training setup both for professional and physical aspects covering unarmed combat as well as obstacle clearing course. They should also have proper infrastructure to be able to impart training on discipline and good bearing.	Can Tie up with training Institute will also be considered.	As per NIT.
3	The agency should be registered with the concerned authorities of Labor Department under Contract	Is it mandatory to have registered with Delhi Works Contract Act.	AS per NIT.

	Labour (R&A) Act 1970 and Delhi Works Contract Act (wherever applicable).		
4	Income Tax Returns of last three years – FY 2017-18; 2018-19; 2019-20	ITR of F.Y. 2019-20 still not filed so can we submit provisional B/S & P/L of F.Y. 2019-20	Previous three years ITR / Balance sheets (2016-17, 2017-18 and 2018-19) and companies are required to submit a provisional certificate by its Statutory Auditors certifying its turnover for FY 2019-20 if balance sheet for FY 2019-20 has not been finalized and audited.
5	The bidder is required to provide securities services to various premises of the Bank as indicated in this document (Annexure-III) and is advised to visit and acquaint himself with the site conditions. The costs of visiting shall be borne by the bidder. It shall be deemed that the bidder has undertaken a visit to all the premises and is aware of the operational and site conditions prior to the submission of the tender documents.	Can visit be made during working hours on all working days?	Yes, As per NIT.
6	In Annexure -XI (Price Bid) all the Rates must be as per Minimum Wages Act and inclusive of all applicable statutory levies / taxes, GST/CGST/ SGST.	Whether annual rate and annual amount are all inclusive of all the applicable taxes.	Yes, as per NIT.

Note: This document shall form part and parcel of the tender. Hence, shall be signed and submitted along with the tender by the tenderers. All the other Commercial & Technical terms & conditions will be as per the tender document.