



Date : March 08, 2020

Tender for Providing Catering Service at Staff Canteen of Reserve Bank of India, Patna

The Reserve Bank of India, Patna invites applications from established and reputed catering agencies/firm/company with sufficient experience of running canteen of Public Sector Undertakings/Banks/Financial Institutions/Corporates/Universities to provide catering service at Staff Canteen of Reserve Bank of India Patna.

2. Agencies that fulfil the following Pre-Qualification Criteria will only be considered:

Sl. No.	PRE QUALIFICATION ELIGIBILITY CRITERIA
01	The tenderer should have experience of providing catering service in any public sector organisation/Banks/Financial Institutions/Corporates/Universities for 3 years or more (Provide supporting documents)
02	Valid FSSAI certification or valid relevant license for operating food business from the concerned State authority.
03	The tenderer should provide copy of Income Tax Return and turnover for the last 3 years duly certified by Chartered Accountants.
04	The tenderer should have GST registration.
05	The tenderer should be registered with Labour Department under the Contract labour (Regulation and Abolition) Act 1970. (Provide supporting documents)
06	Tenderer should provide information about Bank details alongwith their postal address, e-mail id, telephone number, mobile number, FAX etc.
07	The tenderer should have personnel with relevant professional qualification (viz. diploma/ degree in hospitality, if so, name of the personnel and qualification)
08	The tenderer should have annual turnover of Rs. 9,00,000/- in each of the last 3 years.
09	The tenderer should provide EMD of Rs. 50,000/-

SI. No.	PRE QUALIFICATION ELIGIBILITY CRITERIA FOR SHG/SHG FEDERATION ONLY
01	The tenderer should have experience of providing catering service in any public sector organisation/Banks/Financial Institutions/Corporates/Universities for one year or more (Provide supporting documents)
02	Valid FSSAI certification or valid relevant license for operating food business from the concerned State authority.
03	The tenderer should provide copy of Income Tax Return and turnover for the last one year duly certified by Chartered Accountants.
04	The tenderer should have GST registration.
05	The tenderer should be registered National Rural Livelihood Mission and provide relevant registration documents.
06	Tenderer should provide information about Bank details alongwith their postal address, e-mail id, telephone number, mobile number, FAX etc.
07	The tenderer should have annual turnover of Rs. 4,00,000/- in each of the last one years.
08	The tenderer should provide EMD of Rs. 10,000/-

3. Tender forms can be downloaded from our website <http://www.rbi.org.in> or obtained from Reserve Bank of India, Human Resource Management Department, Patna Regional Office, South Gandhi Maidan, Patna-800001 on any working day between 11.00 AM and 4.00 PM from March 09, 2020 to March 30, 2020.

4. The tender shall be submitted in two parts in **two separate sealed envelope** viz, Part I (Technical Bid) and Part II (Financial Bid) and those should be kept in a **bigger sealed envelope**. Duly completed tender in sealed covers superscribed "**TENDER FOR CATERING SERVICES AT STAFF CANTEEN AT RBI PATNA**" should be submitted to The Regional Director, Reserve Bank of India, Human Resource Management Department Patna Regional Office, South Gandhi Maidan, Patna-800001 on or before 1700 hrs. on March 30, 2020. A box has been kept at the first floor for this purpose. Technical bid (Part I of the tender) will be opened at 1500 hrs. on March 31, 2020 in the presence of the authorized representative of the tenderers who choose to be present. Price bid (Part II of the tender) of only such of those tenderers, who are found eligible after scrutiny of their Part I of the tenders, will be opened at 1500 hrs on April 02, 2020 which will be intimated to all the eligible tenderers. For any kind of assistance, the bidders may contact Mr. Akash Choubey, Personnel Officer, HRMD (Mob. No. 7000153011).

5. The Bank reserves the right to reject any or all tenders without assigning any reason there for.

The Regional Director
Reserve Bank of India
Patna

Date: March 08, 2020

Tender for Catering at Staff Canteen in Reserve Bank of India, Patna for the period April 06, 2020 to March 31, 2021

Last Date of Submission: March 30, 2020 up to 05:00 pm

Date of opening of Tender (Part -I): March 31, 2020 at 03.00 pm

Venue for opening tender: Human Resource Management Department (HRMD), RBI, Patna

PART - I - Technical & Commercial

From

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To

The Regional Director
Reserve Bank of India
South Gandhi Maidan, Patna – 800 001

Sl. No	Particulars	Details to be filled in
1	Name of the company /firm/agency	
2	Regd. Office/business address of the firm	
3	Date of incorporation/constitution	
4	Details of Bank Account	
5	Name & Address of the establishment at Patna	
6	E-mail address of company/firm/agency	
7	Mobile number of representative	
	PRE-QUALIFICATION ELIGIBILITY CRITERIA	
8	Work experience- Details of work experience of current or previous 3 years of providing catering service in any public-sector organisation, universities, other reputed organisations etc. (provide supporting documents)	
9	Valid FSSAI certification or valid relevant license for operating food business from the concerned State authority	
10	Creditworthiness of the contractor and turnover during the specified period (Year wise). (Copies of the income Tax Returns / Income tax Assessment orders along with the latest final accounts of the business of the contractor and turn over for the last 3 years duly certified by a Chartered Accountant should be enclosed as proof of creditworthiness)	
11	GST registration number of the company/firm/agency	

12	Whether registered with Labour Department under the Contract Labour (Regulation and Abolition) Act 1970. Date of registration, etc. (with supporting documents)	
13	Information about the name and address of the bank where contractor has account along with full details like names, postal addresses, e-mail IDs, telephone (landline and mobile) numbers, FAX numbers etc.	
14	Names and addresses of the clients of the contractor and their present contact executives Information about the names and address of the clients along with full details like names, postal addresses, e-mail IDs, telephone (landline and mobile) numbers, FAX numbers etc. of the contact executives (i.e. the persons who can be contacted at the office of the clients by the Bank, in case it is so needed) should be furnished. (minimum 02, work experience in reputed organisation will be given preference)*	01- 02-
15	Whether the company/firm/agency has personnel with relevant professional qualifications (viz.,degree/diploma in Hospitality at the supervisory level). If so, name of the personnel and qualification may be indicated.	
16	Whether the Contractor has annual turnover of Rs. 9.00 lakhs in each of the last 3 years supported by audited or CA certified statement of accounts? 2016-17: 2017-18: 2018-19: (Attach annual audited balance sheet of FY 2016-17, FY 2017-18 and audited/unaudited balance sheet for FY 2018-19)	
17	EMD details (DD No. and date)	

*** Company/firm/agency may use separate sheet for providing additional work experience details.**

Bank reserves the right to call for proof / do verification of any of the above mentioned aspects.

PART - I - Technical & Commercial (For SHG/SHG Federation Only)

From

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To

The Regional Director
Reserve Bank of India
South Gandhi Maidan, Patna – 800 001

Sl. No	Particulars	Details to be filled in
1	Name of the SHG /SHG Federation	
2	Regd. Office/business address of the entity	
3	Date of incorporation/constitution	
4	Details of Bank Account	
5	Name & Address of the establishment at Patna	
6	E-mail address of company/firm/agency	
7	Mobile number of representative	
	PRE-QUALIFICATION ELIGIBILITY CRITERIA	
8	Work experience- Details of work experience of current or previous one year of providing catering service in any public-sector organisation, universities, other reputed organisations etc. (provide supporting documents)	
9	Valid FSSAI certification or valid relevant license for operating food business from the concerned State authority	
10	Creditworthiness of the contractor and turnover during the specified period (Year wise). (Copies of the income Tax Returns / Income tax Assessment orders along with the latest final accounts of the business of the contractor and turn over for the last one year duly certified by a Chartered Accountant should be enclosed as proof of creditworthiness)	
11	GST registration number of the company/firm/agency	
12	Relevant registration documents from NRLM	
13	Information about the name and address of the bank where contractor has account along with full details like names, postal addresses, e-mail IDs, telephone (landline and mobile) numbers, FAX numbers etc.	

14	Names and addresses of the clients of the contractor and their present contact executives Information about the names and address of the clients along with full details like names, postal addresses, e-mail IDs, telephone (landline and mobile) numbers, FAX numbers etc. of the contact executives (i.e. the persons who can be contacted at the office of the clients by the Bank, in case it is so needed) should be furnished. (minimum 02, work experience in reputed organisation will be given preference)*	01- 02-
15	Whether the Contractor has annual turnover of Rs. 4.00 lakhs in one years supported by audited or CA certified statement of accounts? 2018-19:	
16	EMD details (DD No. and date)	

*** Company/firm/agency may use separate sheet for providing additional work experience details.**

Bank reserves the right to call for proof / do verification of any of the above mentioned aspects.

DECLARATION

1. The above information is true to the best of my/our knowledge and if any information is found untrue or false, I/we may be debarred from the tender process / being awarded the contract.
2. I/We agree to abide by the terms and conditions stipulated by the Bank as mentioned in [Annexure I](#).
3. I/We also agree that our tender will remain valid for acceptance by the Bank for a period of 90 days from the date of opening of the tender and this period of validity can be extended for such periods as may be mutually agreed upon between the Bank and us in writing. I/We also agree to keep the earnest money valid during the entire period of validity of tender.
4. I/We understand that the Reserve Bank of India, Patna reserves the right To accept or reject any or all of the tenders either in full or in part without assigning any reason thereof.

Dated this _____ day of _____ 2020.

Signature:

Name:

Seal of the Contractor:

(This format shall be delivered in separate sealed cover superscripting "**Tender for Catering at Staff Canteen in Reserve Bank of India, Patna – Technical and Commercial, Part - I**" and delivered/dropped in the Box kept with the Human Resource Management Department, First Floor of the Bank Building. **Last date for receipt of Tender is March 30, 2020 up to 05.00 pm and the Tender Part-I will be opened on March 31,2020 at 3.00 PM at Human Resource Management Department, Reserve Bank of India, South Gandhi Maidan, Patna- 800001.**

Note:

1. **If all the particulars are not duly filled in or if requisite documents are not submitted, the application will be rejected.** The Bank's decision in this regard shall be final and no further correspondence in this connection shall be entertained.
2. **Failure to keep Part I and II of the tender documents separately shall lead to disqualification of the tender.**
3. **In case of tie at price bid between non-SHG and women led SHG entity, SHG would be given preference.**

Terms and conditions for Catering at Staff Canteen in Reserve Bank of India, Patna

1. Period of Contract

The contract would initially be valid for a period of one year, which may be renewed at the discretion of the Bank but not more than two times.

2. Terms of Payment

a) There would be no fixed remuneration given by the office for Staff Canteen. The revenue would be generated by the sale of food items in the canteen for which the visiting staff would pay in cash or by Sodexo meal Coupon or Sodexo Card. ***The canteen has to accept the valid Sodexo Meal coupon of all denominations and Sodexo Card and they have to get it reimbursed by the Sodexo Company on their own.***

3. Venue

The Catering service for canteen shall normally be provided at the 2nd Floor of Annexe Building of the main Office building at South Gandhi Maidan, Patna. The building has provision for pantry and dining halls.

4. Canteen Timings and Lunch/ Tea/ Coffee Timings at OLDR:

The canteen has to be operative from 9.00 am to 11.00 am, 12.30 p.m. to 2.30 p.m. and 4.00 p.m. to 5.00 p.m. on all working days. The staff canteen should only cater to RBI Staff, retirees and other authorised persons.

5. Infrastructure to be provided by the Bank

- a. Pantry along with cooking utensils and gas connection for cooking will be provided by the Bank. Additional, utensils, if required, has to be arranged by the caterer. However, the cost of LPG refilling, edible materials and transportation will be borne by the Contractor. Use of Kerosene is prohibited in the Bank's premises.
- b. Dining area with table, chairs, water purifier etc.
- c. Electricity connections/points for Electrical Equipments etc. The electricity bill and water supply would be borne by the Bank.

6. Crockery/Cutlery

No Crockery/ Cutlery would be provided by the Bank for Staff Canteen. The canteen contractor has to make their own arrangements.

7. Menu

Indicative menu for tea/veg lunch/non- veg lunch etc. will be as per the indicative menu attached herewith.

8. Kitchen & Tea Pantry – Cleanliness and Hygiene

The Contractor shall ensure that the food/Tea is cooked in the staff canteen kitchen itself. Highest standard of hygiene, which will be verified periodically by the Bank and the Bank's Medical Officer, are to be maintained. The cleanliness and maintenance of the utensils used for cooking is to be strictly ensured in addition to proper maintenance of refrigerator, microwave, water cooler, etc. In case of unsatisfactory/unhygienic quality of food/Tea item(s) or lapse in services rendered or any breakage/shortage, etc. penalty will be levied which will be solely decided by the Bank. The kitchen will be under the constant supervision of the Bank and any lapse will be viewed seriously. The food/Tea should be hygienically cooked and portioned in properly covered stainless steel containers in the kitchen itself.

Good quality raw material and cooking medium with high PUFA content is to be used for preparation of the food/Tea items. Recycling of cooking medium is not permitted. The contractor should also maintain the cleanliness of Kitchen, Dining hall and Pantry area.

9. Catering staff

The kitchen as well as the service staff shall be employed/engaged by the Contractor and RBI shall not in any way, be responsible for their terms of Employment/engagement or violation of any labour law. The Contractor shall inform of the service staff so employed/engaged. The staff shall be properly dressed in neat and tidy uniform, bearing name plates besides being courteous, well-mannered and attentive. They should be conversant with the basics of the trade and must have necessary experience of table service. One qualified manager with decision taking capability as well as authority over the service staff should be present in the Bank during the service hours on working days and as per requirement of the Bank on any other day.

Bank reserves the right to demand change of any employee/worker if warranted. In case of leave taken by any personnel, it will be the responsibility of the contractor to ensure uninterrupted service/substitute arrangement in the Staff Canteen. However, frequent change in the personnel has to be avoided.

The Contractor has to carry out, at own cost, periodic medical examination of catering staff engaged in the work of canteen as prescribed by the Bank. The contractor has to arrange for, within a month of taking over the work, annual medical check-up from any Government Hospital and police verification of the antecedents of employees engaged and submit the certificates to the Bank, failing which Bank has the right to terminate the contract.

10. Adherence to Labour Laws

The contractor shall abide by and fulfil all requirements laid down under the Contract Labour (Regulation and Abolition) Act, 1970 and the rules framed there under. The Contractor shall not engage 'Minors' for catering service in the lounge. The non SHG - contractor shall ensure payment of minimum wages plus VDA to all workmen staff employed in presence of authorized representative of the Bank. The contractor shall maintain day-wise attendance register of workmen staff engaged in the work, as also muster roll register in which payment to workmen staff shall be made in presence of authorized representative of Bank. The authorized representative shall authenticate the payment against each workmen staff. The contractor should maintain and be able to furnish all registers as and when called for by the Regional Labour Commissioner.

An undertaking will be obtained, on a 'Non-judicial stamp paper' of applicable value before award of the work, from the contractor on award of contract, to the effect that he undertakes to actually pay wages to all the labourers of all descriptions to be engaged by him for completion of that particular job/work/project, at the rate which is not less than the one prescribed under the Minimum Wages Act, 1948 and to ensure compliance of essential amenities as provided under the CLRA Act and also keep Reserve Bank of India indemnified against all the actions that may be initiated against the Reserve Bank of India by the Statutory Authorities for his failure to pay such wages and provide the essential amenities. As and when the contractor employs more than 20 workers as contract labour, he shall obtain licence from competent authority in accordance with the provisions of the CLRA Act. The total numbers of contract labourers engaged by the contractor need not be those with RBI alone, it can be with any other establishments also.

The contractor shall obtain a licence as contemplated under the Contract Labour (Regulation and Abolition) Act, 1970 or any other law, as applicable, failing which he alone would be responsible for actions/ proceedings ensuing thereto. The Bank shall not be held responsible for acts, commissions or omissions of the contractor and shall in no way be made liable to the labourers engaged by the contractor.

Before release of final payments to the Contractor, a declaration/certificate shall be obtained from the Contractor with regard to payment of minimum wages, as specified by the Minimum Wages Act 1948, to all labourers engaged by the Contractor. The veracity shall be checked before award of the contract. NRLM registered SHGs falling outside the ambit of any such law may not need to furnish such details.

11. Insurance

The successful Contractor shall take "all-risk policy" for the contract value and "workmen compensation policy" for the workers engaged in the work for one year to be renewed thereafter if the contract is renewed by the Bank. The Contractor shall indemnify the Bank for any loss or damage that occurs to person(s) or building or a third party during the period of contract. If the Contractor does not take out these policies, the Bank reserves the right to recover the cost of loss or damage together with penalty at the discretion of the Bank, from the bill of the contractor. Copy of the insurance policy is to be submitted to the Bank within a month from award of contract, failing which, Bank has right to terminate the contract.

12. Notice for Termination of Contract

- i. Bank reserves the right to terminate the contract at any time during the currency of the contract period, by giving one month's prior notice in writing, without assigning any reason therefor. However, the caterer shall not be liable for any compensation for premature termination.
- ii. Also, the caterer may terminate the contract by giving two months' prior notice in writing, in case it decides to stop the services.
- iii. In case of failure to provide the services for minimum period of the contract, the Bank has the right to forfeit the EMD deposited by the successful bidder.

13. Upkeep and Maintenance of Kitchen/Dining areas/Tea Pantry area

The Contractor has to ensure that the Kitchen/Dining halls/peripheral area and all the crockery and cutlery are cleaned and kept in order every day. The Contractor has to ensure proper disposal of waste food by its staff and take care to see that the outlets/ducts provided in the kitchen are not blocked/damaged, etc. The above expenses would be borne by the Contractor and no cleaning material shall be provided by the Bank.

14. Penalty

Any deficiency in service and quality as well as quantity of tea/coffee/special lunch etc. from the specification in rate schedule, decided by the Bank, will not be accepted. A penalty will be levied for any such violation after giving due notice and opportunity to the Contractor to explain his/her position.

15. Earnest Money Deposit (EMD)

Contractor has to pay as earnest money a sum of Rs. 50,000/- (Rupees Fifty thousand only) (refundable) by way of demand draft drawn on a Scheduled Commercial Bank. **(Please note that the EMD should be attached with Part-I of the tender application else the application shall be rejected).** The EMD amount is RS 10,000 for SHG applicants. No interest is payable on EMD amount. After finalisation of the tender, the successful bidder has to submit a performance bank guarantee of Rs. 1,00,000 (Rupees one lakh only) from a Scheduled Commercial Bank valid till one month after the expiry of the Contract period, in favour of Reserve Bank of India, Patna. SHG applicants are required to furnish performance bank guarantee of Rs 40,000 (Rupees Forty thousand only).

16. Opening of Tender

Part I (Technical & Commercial) of the tenders will be opened on 31 March 2020 at 03:00 PM at Reserve Bank of India, South Gandhi Maidan, and Patna- 800001 in the presence of those Contractors /their authorized representatives who choose to be present. Part II (Price bid) of only those Contractors who qualify/are found suitable after scrutiny of Part I (Technical & Commercial) by the Bank will be opened on 2 April 2020 at 03:00 PM at Reserve Bank of India, South Gandhi Maidan, and Patna- 800001. The decision of the Bank in this regard shall be final.

17. Evaluation of Tender

An indicative menu for the items to be provided by the Contractor at staff canteen and also the weight to be assigned to the quoted rates for evaluating the price bid has been worked out by the Bank to guide the Contractor in working out the costs involved. The same is mentioned in Part II of the tender. The Bank does not bind itself to accept the lowest or any other quotation.

Note- The contractors may visit the site if they so desire before quoting their rates to assess the quantum of work.

18. General Conditions

- a) The Contractor shall not sub-let the contract. In case of any violation in this regard the Bank reserves the right to terminate the contract.
- b) Bureau of Indian Standards (BIS)/specifications of ISI/ Agmark / FOA should be followed wherever applicable.
- c) The agreement should not be construed by the Contractor to interpret as having received employment from the Bank or as any claim on the Bank's property. On completion of the contract or whenever the Bank decides, the Contractor and his staff will immediately vacate the premises and hand over the crockery items/all items earlier handed over to him by the Bank.

- d) Any other incidental service required by the Bank and not covered in the contract will be negotiated separately each time.
- e) Quotation should be submitted duly signed with date in the enclosed blank space of the indicative menu.
- f) Rates should be quoted both in words & figure. Violation in this regard may lead to rejection of the quotation. All rates will be inclusive of all taxes wherever applicable.
- g) The tender form should be filled in Hindi/English and all entries must be made by hand and written in ink. If any of the documents prescribed is missing or unsigned, the tender may be considered invalid by the Bank at its discretion.
- h) Incomplete forms or those without proper documentary evidence, etc. (as desired above) will be out rightly rejected by the Bank. **No further correspondence shall be entertained by the Bank in this regard.**
- i) The tender shall be prepared and submitted separately in sealed envelopes in two parts, viz, Part I and Part II clearly superscripted "**Tender for Catering at Staff Canteen in Reserve Bank of India, Patna – Technical and Commercial, Part - I**" and "**Tender for Catering at Staff Canteen in Reserve Bank of India, Patna - Price Bid, Part – II**" respectively, addressed to the Regional Director, Reserve Bank of India, South Gandhi Maidan, Patna. Telegraphic, Fax and E-mail tenders will not be accepted. The full name, postal address, e-mail address and telefax / telephone number of the Contractor shall be written on the bottom left corner of the sealed envelope.
- j) Insertions, post scripts, additions and alterations shall not be valid unless confirmed by the Contractor against proper signature with seal. Copies of the tenders should be complete in all respects with all attachments/ enclosures/ annexure duly attested. The Contractor should sign each and every paper of the tender document along with seal.
- k) All the pages of the tender documents should be signed by the person or person(s) submitting the tender in token of his/her/their having acquainted himself/herself/themselves. Any tender with any of the documents not signed will be rejected. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract, otherwise the tender may be rejected by the Bank.
- l) Any dispute arising on account of the contract shall be subject to the jurisdiction of the courts at Patna.

19. SEXUAL HARASSMENT (PREVENTION) CLAUSE

- i) The Contractor / Agency shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractors / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect to the complaint.

ii) Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

iii) The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the employee of the contractor is proved.

iv) The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

v) The contractor shall provide a complete and updated list of its employees who are deployed within the Banks's premises.

20. Integrity pact

Promise on the part of Employer not to seek or accept any benefit, which is not legally available. Employer to treat all the bidders with equity and reason. Promise on the part of bidders not to offer any benefit or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contracts, etc. Bidders not to pass any information provided by Employer as part of business relationship to others and not to commit any offence under PC/IPC Act. Bidders to disclose the payments to be made by them to agents/brokers or any other intermediary. Bidders to disclose any transgression with any other company that may impinge on the anti corruption principle. Foreign bidders to disclose the name and address of agents and representatives in India and Indian Bidders to disclose their foreign principals or associates.”

RBI, Patna has the right to cancel this tender or extend the due date of receipt of bid(s) without assigning any reason thereof.

I/We hereby declare that I/we have read and understood the above terms and conditions governing the tender.

Signature of Contractor(s)/Partner(s)

Name:

Seal:

Address:

Date:

**Tender for Catering at Staff Canteen in Reserve Bank of India,
Patna**

PART – II – PRICE BID ONLY – on the basis of scope of work

While evaluating price bid of the tender, following weights will be assigned to the quoted rates of different items:

Sl. No.	Item Name	Weight allotted
1	Tea (150 ml)	2.5%
2	Basic Lunch (Veg) Rice/ Roti (4pc.), Dal, one vegetable(seasonal), Papad, Pickle, salad	25%
3	Basic Lunch (Non Veg) Rice/ Roti (4pc.), Dal, one Non veg (Fish, Chicken or Mutton), Papad, Pickle	27.5%
4	Special Veg (150 gm)	3%
5	Mutton (150 gm.)	3%
6	Chicken (150 gm.)	3%
7	Fish (150 gm.)	3%
8	Egg Curry (2 Eggs)	3%
9	Roti (Chapati)	2.5%
10	Paratha (02 pc + curd)	2.5%
11	Aloo/ Sattu/ Any Filling Paratha (2 pcs.) with curd	2.5%
12	Litti Chokha (2 pcs) baked	2.5%
13	Litti chokha (02 pcs) fried	2.5%
14	Samosa (per pc)	2.5%
15	Bread Omlette (2 pc bread & Single Omlette)	2.5%
16	Omlette (2 eggs)	2.5%
17	Chole Batura (2 Batura)	2.5%
18	Rasgulla/ Gulab Jamun (per piece)	2.5%
19	Masala Dosa	2.5%
20	Idly (02pcs) with sambhar + 01 piece vada	2.5%

Note: Bank will not give any minimum commitment on the sale. The Canteen has to generate the revenue as per their sales

From

To
The Regional Director
Reserve Bank of India
South Gandhi Maidan, Patna – 800 001

Indicative Menu:

(Rate quote for all items below may be mentioned after inclusion of all taxes wherever applicable)

Sl. No.	Item Name	Quality	Rate (Inclusive of all taxes) (in Rupees)
1	Tea (150 ml)	Taj Mahal/ Red Label	
2	Basic Lunch (Veg) Rice/ Roti (4pc.), Dal, one vegetable(seasonal), Papad, Pickle, salad		
3	Basic Lunch (Non Veg) Rice/ Roti (4pc.), Dal, one Non veg (Fish, Chicken or Mutton), Papad, Pickle		
4	Special Veg (150 gm)	Paneer/ Mushroom	
5	Mutton (150 gm.)	Good Quality	
6	Chicken (150 gm.)	Good Quality	
7	Fish (150 gm.)	Rohu/ Katla	
8	Egg Curry (2 Eggs)		
9	Roti (Chapati)	Ashirwad/ Pillsbury	
10	Paratha (02 pc + curd)	Ashirwad/ Pillsbury	
11	Aloo/ Sattu/ Any Filling Paratha (2 pcs.) with curd	Ashirwad/ Pillsbury	
12	Litti Chokha (2 pcs) baked		
13	Litti chokha (02 pcs) fried		
14	Samosa (per pc)		
15	Bread Omlette (2 pc bread & Single Omlette)	Moreish Bread	
16	Omlette (2 eggs)		
17	Chole Batura (2 Batura)		
18	Rasgulla/ Gulab Jamun (per piece)		
19	Masala Dosa		
20	Idly (02pcs) with sambhar + 01 piece vada		

SIGNATURE OF CONTRACTORS:

NAME OF CONTRACTORS:

ADDRESS:

DATE:

PLACE: