



भारतीय रिज़र्व बैंक
मानव संसाधन प्रबंध विभाग, चंडीगढ़

e-Tender for Providing Catering Services and Maintenance of Officers' Lounge and Dining Room (OLDR) and Staff Canteen at Reserve Bank of India, Chandigarh

(E-tender No.: [RBI/Chandigarh Regional Office/Estate/12/24-25/ET/382](#))

Pre-bid meeting of the captioned tender was held at 03:00 PM on September 03, 2024 in Human Resources Management Department (HRMD), RBI Chandigarh. The meeting was chaired by DGM, HRMD. The list of participants from the Bank and vendors is given below:

i. Bank Officials:

S. No.	Name and Designation
1	Shri Mandeep Singh, Deputy General Manager
2	Shri Harbans Lal Bhatia, Assistant General Manager
3	Shri Deepak Singla, Manager
4	Shri Manohar Patil, Assistant Manager
5	Shri Gourav, Assistant

ii. Vendors:

Sr. No	Name of the Vendors
1	M/s aaglobe Services Private Limited
2	M/s Oriental Integrated Facility Management Pvt. Ltd.
3	M/s SLP Hospitality
4	M/s Rakshak Securitas Pvt Ltd

2. The details of the queries raised by vendors and Bank's clarification/ comments are given below:

Sr. No	Query	Clarification/Comment
1.	Whether Consumption of various items mentioned in the tender is on actual basis?	No, it is tentative. Consumption is calculated as per monthly average consumption of the items in the last year.
2.	What will be the period of contract?	Initially the contract shall remain in force till March 31, 2025, extendable one year at a time for further period of maximum two years at the Bank's discretion.
3.	Vendors enquired about the minimum wages to be paid to the staff deployed?	Bank will only reimburse the minimum wages for the staff deployed by the vendor, as notified by the Government of India, Ministry of Labour and Employment, office of the Chief Labour Commissioner, New Delhi, as applicable from time to time to the tenderer separately. Any additional expenses over and above the minimum wages of the above staff, will be borne by the vendor. Chandigarh is categorized under Area 'B' as notified by the Government of India, Ministry of Labour and Employment, office of the Chief Labour Commissioner, New Delhi.
4.	Whether Payment of wages to be paid in cash or any other mode?	Payment to the staff members deployed by the vendor must be paid by the service providers through their bank accounts. Under no circumstances, payments will be made in cash. The bank a/c statement of every staff has to be submitted by the vendor along with the bill.
5.	Tender document does not mention about MSME being exempt from depositing EMD while submitting the tender?	As per the Bank's policy, Micro and Small Enterprises having Udyam Registration Number (Udyog Aadhar Memorandum Number) irrespective of category, are exempted from payment of EMD for all the procurements (goods, services or work contracts) having an estimated cost of up to ₹10 Lakh.

		For this e-Tender, the estimated cost of work is ₹1.8 Cr, so EMD exemption for MSEs is not applicable.
6.	Whether Crockery will be provided by Bank?	Crockery/ cutlery for OLDR will be provided by the Bank. However, the Crockery/ cutlery for Staff Canteen will be provided by the Vendor.
7.	Whether the expenses by the vendor of uniform for the staff engaged will be reimbursed by the Bank?	The rates quoted by the tenderer shall be inclusive of uniform. The Bank will not pay / reimburse any extra amount / charges incurred on uniform.
8.	Rates for the lunch to be served in the staff canteen?	Please refer to the Table 'C' of Annex VII.

3. All the above points were noted and agreed by the firms. Firms were advised to adhere to the prequalification criteria and all terms & conditions mentioned in the tender documents.

Please note:	
A	All the terms and conditions and specifications as mentioned in the tender documents shall continue to remain the same.
B	The above clarifications are issued for the information of all the intending bidders.
C	The submission of bid by the firm shall be construed to be in conformity to the bid document and clarifications given above.
D	Any amendment / corrigendum / clarification regarding this tender will be uploaded on the Bank's website only.

Regional Director
Reserve Bank of India, Chandigarh