

**Reserve Bank of India
Estate Department
Bhubaneswar**

NOTICE INVITING E-TENDER (NIT)

1.	e-tenders are invited for Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System in Bank's Main Office Building at Reserve Bank of India, Bhubaneswar from OEM or their authorized dealer. The work is estimated to cost of ₹14,65,400/- and is to be completed within 45 Days from the issue of the work order.	
2.	Only those tenderers / contractors who have minimum 5 years of experience in the field of work of similar nature (i.e. experience of Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System for the bank's building / commercial premises / industrial houses and have executed three or more similar works individually costing not less than 40% of the estimated cost "OR" two works costing not less than 50% of the estimated cost "OR" one work costing not less than 80% of the estimated cost during the last 5 years (ending June 2021) and have a minimum yearly turnover of 100% of the estimated cost during the last 3 years, and have full-fledged service setup either at Bhubaneswar / nearby place/ city are eligible for tender.	
3.	The participating tenderer will have to invariably furnish, at the time of applying for participation in e-tender, the following information in documents to satisfy the Bank about their eligibility for participating in the tendering process.	
(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.) of the composition of the firm of contractors in detail should be submitted along with name(s) and address(es) of the partners, copy of the Articles of Association / Power of Attorney /any other relevant document.
(b)	Workexperience & Completion of similar works of specified value during the specified period.	Copies of detailed work order indicating date of award, value of work awarded, time given for completion of the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works enclosed in the proof of work experience.
		The details along with documentary evidence of previous experience, if any, of carrying out works

		for the Reserve Bank of India at any centre should be given.
(c)	Creditworthiness of the Contractor & their turnover during the specified period.	Copies of the Income Tax Clearance Certificates / Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed as proof of their creditworthiness and turnover for last 3 years (2020-21, 2019-20 & 2018-19)
(d)	Service Set-up	Certificate from the manufacturers / any other valid document in support of having a full-fledged service setup at the desired place should be enclosed.
(e)	Name(s) & address (es) of the Bankers and their present contact executives	Written information about the names and addresses of their bankers along with full details, like names postal addresses, e-mail, IDs, telephone (landline and mobile) nos. fax nos., etc., of the contact executives (i.e. the persons who can be contacted at the office of their banker by the Bank in case it is so needed) should be furnished.
(f)	Details of bank accounts	Full particulars of their bank accounts, like account No., type, when opened, etc., should be given.
(g)	Name (s) & Address (es) of the Clients and their present contact executives	Written information about the names and addresses of at least 2 of their clients along with full details viz. telephone (landline and mobile nos.), fax nos., etc., of the contact executives (i.e. the persons who can be contacted at the office by the Bank in case it is so needed) should be furnished.
(h)	Client Certificates	The tenderers are advised to upload the Client Certificate as per enclosed Proforma (Annex-F) from at least two of their clients for whom they have carried out eligible works in terms of eligibility (Pre-qualification) criteria described in the notice inviting tenders. Client Certificates shall be accepted by the applicant / tender inviting authority of Reserve Bank of India only when the same are signed by an official of the rank of Executive Engineer or equivalent in

		respect of a Government / Semi Government organization or a PSU and only when they are supported by adequate proof of payment received by the tender for the work done by them. The client certificate issued by the private organization shall also accompany Tax Deducted at source (TDS) certificate. Applications / tenders received without the specified certificates in specified format shall be rejected and the Bank shall have the right to independently verify the submitted certificates.
(i)	Details of completed works	The Client-wise names of work(s), year(s) of execution of work(s), awarded and actual cost(s) of executed work(s), completion time stipulated in the contract (s) and actual time taken to complete the work (s), name(s) and full contact-details of the officer / authorities / departments under whom the work (s) was / were executed should be furnished.
(j)	Banker's certificate	The tenderers are advised to upload the Banker's certificate from their banker / bankers as per the Annex-I. Such certificate shall be addressed to the application / Tender inviting Authority of the Reserve Bank of India and shall be submitted along with their application / tender.
4.	In the event of intending tenderers' failure to satisfy the Bank; the Bank reserves the right to refuse issuance of tender forms / documents to them.	
5.	<p>e- tenders in prescribed form shall be submitted in two parts. Part-I of tender will contain the Bank's standard technical and commercial conditions for the proposed work, tenderers' covering letter, tenderers' additional conditions, if any, and the EMD ₹29,308/- in the form of an irrevocable bank guarantee issued by a scheduled bank in the Bank's standard Proforma which is available in the tender-form OR a demand draft drawn on a scheduled bank favoring Reserve Bank of India payable at Bhubaneswar OR through NEFT as per details given below.</p> <p>Reserve Bank of India; Branch Name – Bhubaneswar Account No.: 186004001; IFSC Code - RBIS0BBPA01,</p> <p>Part-II of tender will contain <u>no conditions</u> but Bank's Schedule of quantities, tender drawings, if any, and tenderers' priced bid only.</p>	
6.	Part I of the tenders will be opened at 15:00 Hrs on November 02, 2021 in the presence of the authorized representative of the tenderers who choose to be	

	present. Part II of the tender will be opened on a subsequent date which will be intimated to the tenderers in advance.	
7.	The Bank shall obtain reports on past performance of the tenderer from his clients and bankers. The Bank shall evaluate the said reports before opening of the part-II of the tenders. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and / or his performance reports received from his clients and / or his bankers and found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-I of the tender. Part-II of the tender will not be opened and EMD shall be returned back to him as it is. The Bank is not bound to assign any reason for doing so.	
8.	The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part of any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.	
9.	The schedule of e-tender (SoT) is as follows	
(a)	e-Tender No.	RBI/Bhubaneswar/Estate/125/21-22/ET/170
(b)	Mode of Tender	e-Procurement System Online (Part I – Techno - Commercial Bid and Part II - Financial Bid through https://www.mstcecommerce.com/eprochome/rbi)
(c)	Date of NIT available to the parties to download	September 24, 2021 from 18:00 hrs onwards
(d)	Date and venue of pre-bid meeting (offline)	15:00 hrs. on October 22, 2021, In the Conference Hall, 2nd Floor, Reserve Bank of India, Pt. Jawaharlal Nehru Marg Bhubaneswar – 751001
(e)	Estimated cost of work	₹14,65,400 (Rupees Fourteen Lakh Sixty-five Thousand Four Hundred Only)
(f)	Earnest Money Deposit	₹29,308
(g)	Last date of submission of DD and/or NEFT transaction receipt for EMD	November 02, 2021 through NEFT Transaction. DD can be submitted on or before November 02, 2021 by 14:00 Hrs.
(h)	Bidding Start date of Techno-Commercial Bid and Financial Bid at https://mstcecommerce.com/eprochome/rbi	14:00 Hrs. of October 23, 2021
(i)	Date of closing of online e-Tender for submission of Techno- Commercial Bid & Financial Bid	14:00 Hrs. of November 02, 2021

(j)	Date & time of opening of Part-I (i.e. Techno- Commercial Bid)	15:00 Hrs. of November 02, 2021
(k)	Date & time of opening of Part-II (i.e. Price Bid)	Will be informed separately.
(l)	Date & Time of opening of Part- II (Financial Bid)	Opening of Financial Bid will be intimated to all the eligible bidders later
(m)	Transaction fee	Payment of Transaction fee through MSTC Gateway/NEFT/RTGS in favour of MSTC Limited or as advised by M/s MSTC Ltd.
(n)	Tender fees for download from portal	Nil

Regional director
September 24, 2021