



**RESERVE BANK OF INDIA**  
**Estate Department**  
**Thiruvananthapuram**

**NOTICE INVITING TENDER**

Reserve Bank of India invites e-Tender for Electrical Rewiring Work in connection with renovation of 6 No.s of Class IV Flats - Reserve Bank of India Staff Quarters, Thamalam at Thiruvananthapuram. This is a limited tender. Only those vendors/bidders who are empanelled as vendors with RBI for such works given below under the category of works costing up to Rs.10 lakh are eligible to participate in the tender. Bidders are advised to check with RBI regarding their eligibility for this tender before participating. The tendering would be done through the e-Tendering portal of MSTC Ltd (<http://mstcecommerce.com/eprochome/rbi>). The Schedule of e-Tender is as follows:

**SCHEDULE OF TENDER (SOT)**

a. e-Tender Name	<b>Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Staff Quarters, Thamalam at Thiruvananthapuram</b>
b. e-Tender no	<b>RBI/Thiruvananthapuram/Estate/138/21-22/ET/186</b>
c. Mode of Tender	<b>e-Procurement System</b> Online Part I - Techno-Commercial Bid and Part II - Price Bid through ( <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a> )
d. Date of NIT available to parties to download	<b>17.00 Hrs onwards on October 01, 2021</b>
e. Pre-Bid meeting	11.00 Hrs on October 08, 2021
f. Earnest Money Deposit	<b>EMD will be collected from the successful bidder @ 2% of the value of work.</b>
g. Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprochome/rbi">www.mstcecommerce.com/eprochome/rbi</a>	17.00 Hrs on October 09, 2021
h. Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid	14.00 Hrs on October 25, 2021
i. Date & time of Opening of Part I of e-Tender	15.00 Hrs on October 25, 2021

j. Transaction Fee	To be paid through MSTC Payment Gateway/ NEFT/ RTGS in favour of MSTC Limited or as advised by M/s MSTC Ltd.
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Applicants intending to apply will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility and in the event of their failure to do so, the Bank reserves the right to reject their candidature.

The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender and reserves the right to reject all the tenders without assigning any reason therefor.

Amendment/ corrigendum to the tender, if any, issued in future will only be notified on the RBI Website and MSTC Website as given above.

**Regional Director for Kerala and Lakshadweep**

# Important instructions for E-procurement

Bidders are requested to read the terms & conditions of this tender before submitting your online tender.

## 1 Process of e-Tender:

**A) Registration:** The process involves vendor's registration with MSTC E-procurement portal which is **free of cost**. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE:** THE TECHNICAL BID AND THE COMMERCIAL BID  
HAVE TO BE SUBMITTED ON-LINE AT [www.mstcecommerce.com/eprochome/rbi](http://www.mstcecommerce.com/eprochome/rbi)

1). Vendors are required to register themselves online with [www.mstcecommerce.com](http://www.mstcecommerce.com) → e-Procurement → PSU/Govt depts → Select RBI Logo → Register as Vendor → Filling up details and creating own user id and password → Submit.

2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact RBI/MSTC, (before the scheduled time of the e-tender).

Contact person (RBI, Thiruvananthapuram):

1. V Jayaraj(AGM)-8547868519 ([vjayaraj@rbi.org.in](mailto:vjayaraj@rbi.org.in))
2. R Suresh Kumar (Asst. Manager-Tech): 09446021054 ([rsureshkumar@rbi.org.in](mailto:rsureshkumar@rbi.org.in))
3. T Gowthami (AM) – 0471-2783045 ([gowthamit@rbi.org.in](mailto:gowthamit@rbi.org.in))

Contact person (MSTC Ltd):

1. MSTC, Office Address: 1st Floor, Forest Central Library Building, Kerala Forest Head Quarters, Vazhuthacaud, Thiruvananthapuram – 695014, [mstctvm@mstcindia.co.in](mailto:mstctvm@mstcindia.co.in), Ph: 0471-2529137
2. Shri Santhosh Kumar- [skrajendran@mstcindia.co.in](mailto:skrajendran@mstcindia.co.in) Mobile 8884600700
3. Mr. Sushil Nale, Asst. Manager – [sushil@mstcindia.co.in](mailto:sushil@mstcindia.co.in) Mobile- 09987758460
4. Ms. Archana, Asst. Manager- [archana@mstcindia.co.in](mailto:archana@mstcindia.co.in) Mobile- 09990673698
5. Ms. Rupali Pandey, Executive- [rpandey@mstcindia.co.in](mailto:rpandey@mstcindia.co.in) Ph- 022 22886268
6. Mr. Tejas V, Executive [tejasv@mstcindia.co.in](mailto:tejasv@mstcindia.co.in) Ph-022 22822789

E-mail Help Desk- [helpdesk@mstcindia.co.in](mailto:helpdesk@mstcindia.co.in)

Google hangout ID- (for text chat)- [mstceproc@gmail.com](mailto:mstceproc@gmail.com)

	<p><b>B) System Requirement:</b></p> <p>i) Windows 7 or above Operating System</p> <p>ii) IE-7 and above Internet browser.</p> <p>iii) Signing type digital signature iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.</p> <p>To disable “Protected Mode” for DSC to appear in The signer box following settings may be applied.</p> <ul style="list-style-type: none"> <li>➤ Tools =&gt; Internet Options =&gt;Security =&gt; Disable protected Mode, if enabled- i.e, Remove the tick from the tick box mentioning “Enable Protected Mode”. Other Settings:</li> <li>➤ Tools =&gt; Internet Options =&gt; General =&gt; Click on Settings under “Browsing history/Delete Browsing History” =&gt; Temporary Internet Files =&gt; Activate “Every time I Visit the Webpage”.</li> <li>➤ To enable ALL active X controls and disable ‘use pop up blocker’ under Tools →Internet Options→ custom level (Please run IE settings from the page <a href="https://www.mstcecommerce.com">https://www.mstcecommerce.com</a> once)</li> </ul>
2	<p>The Techno-commercial Bid and the Price Bid shall have to be submitted online at <a href="https://www.mstcecommerce.com/eprochome/rbi">https://www.mstcecommerce.com/eprochome/rbi</a>. Tenders will be opened electronically on specified date and time as given in the Tender.</p>
3	<p>All entries in the tender should be entered in online Technical &amp; Commercial Formats without any ambiguity.</p>
4	<p><b>Special Note towards Transaction fee:</b></p> <p>The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p>Transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee.</p> <p><b>NOTE:</b> Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
5	<p>Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6	<p><b><u>E-tender cannot be accessed after the due date and time mentioned in NIT.</u></b></p>
7	<p>a) The process involves Electronic Bidding for submission of Technical and Commercial Bid.</p> <p>b) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in website: <a href="https://www.mstcecommerce.com">https://www.mstcecommerce.com</a> → e-procurement →PSU/Govt depts→ Login under RBI → My menu→ Auction Floor Manager→ live event →Selection of the live Event.</p>

	<p>c) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common Terms/Commercial specification and save the same. After that click on the Technical bid, if this application is not run then the vendor will not be able to save/submit his Technical bid.</p> <p>d) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid &amp; Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid.</p> <p>e) Vendors are instructed to use <i>Attach Doc button</i> to upload documents. Multiple documents can be uploaded.</p> <p>f) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms &amp; conditions for the tender.</p> <p>m) Pages of Part I (Techno-Commercial Bids) of the tender where details shall be filled in and signed, shall be downloaded from the uploaded tender documents, details filled in, signed and uploaded. Vendors are instructed to use 'Attach Doc' button to upload documents. Multiple documents can be uploaded.</p>
	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
	<b><u>No deviation to the technical and commercial terms &amp; conditions are allowed.</u></b>
	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
	Vendors are requested to read the vendor guide and see the video in the page <a href="https://www.mstcecommerce.com/eprochome/rbi">https://www.mstcecommerce.com/eprochome/rbi</a> to familiarize them with the system before bidding.

**Important Note**

**In the Online price bid, due to number of words limitation of 1000 characters, complete description could not be accommodated and description given thereof is brief. Before quoting rates online, all the contractors must read the complete details of each items given in the un-priced bill of quantities (BOQ) given in Part-I of the tender document. For execution and rate purpose, the details given in Unpriced Bill of Quantities in Part-I of the tender document will be implemented.**



**RESERVE BANK OF INDIA  
ESTATE DEPARTMENT  
THIRUVANANTHAPURAM**

**Electrical Rewiring Work in connection with  
Renovation of 6 No.s of Class IV Flats –  
Reserve Bank of India Staff Quarters, Thamalam at Thiruvananthapuram**

**E-tender - No: RBI/Thiruvananthapuram/Estate/138/21-22/ET/186**

**Part I**

Name of the tenderer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Last date of Submission : at 14.00 hours on October 25, 2021**  
**Date of Opening Part I : at 15.00 hours on October 25, 2021**

**Section – I**

**Commercial Terms and Conditions**

**FORM OF TENDER**

Place.....

Date.....

To  
Smt. Reeny Ajith  
Regional Director  
Reserve Bank of India  
Estate Department  
Bakery Junction  
Thiruvananthapuram – 695 033

Madam

We have carefully examined the specifications, drawings, designs and schedule of quantities relating to the works specified in memorandum hereinafter set out and have visited and examined the site of the works specified in the said memorandum have acquired the requisite information relating thereto as affecting the tender. We hereby offer to supply and execute the works specified in the said memorandum, within the time specified in the time memorandum, at the rates mentioned in the attached schedule of quantities and in all respects with the specifications, designs, drawings and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and conditions of Contract and with such materials as are provided for by us, and in all other respects in accordance with such conditions so far as they may be applicable.

**MEMORANDUM**

(a)	Description of works	Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram.
(b)	Estimated cost	₹5.25 Lakhs
(c)	Earnest Money	EMD will be collected from the successful bidder @ 2% of the value of work.
(d)	Percentage to be deducted from bills	5% towards Retention Money deposit
(e)	Time allowed for completion of the work from tenth day after the date of work order	4 Months

2. Should this tender be accepted, we hereby agree to abide by and fulfill the terms and provisions of the said Condition of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the Reserve Bank of India the amount mentioned in the said conditions.
3. Should this Tender be accepted, I/we hereby agree to abide by and fulfill all the Terms and Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

4. I/We understand that you reserve the right to accept or reject any or all the tender either in full or in part without assigning any reason therefor. If we fail to execute the Contract when called upon to do so, we do hereby agree that EMD deposited shall be forfeited by us to the Reserve Bank of India.

5. The Tender is submitted in two parts in e-tender form. Part I contains all commercial terms and conditions and technical particulars and Part II contains only the price bid in the Bank's proforma.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

For and on behalf of M/s \_\_\_\_\_

\_\_\_\_\_  
(Signature with seal)

Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Place \_\_\_\_\_  
Date \_\_\_\_\_

(Certified true copy of the Power of Attorney of the above signatory should be enclosed).

Witnesses

(1) Signature with \_\_\_\_\_  
name, address and date \_\_\_\_\_  
\_\_\_\_\_

(2) Signature with \_\_\_\_\_  
name, address and date \_\_\_\_\_  
\_\_\_\_\_



**Section – II**  
**Articles of Agreement**

ARTICLES OF AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ between the Reserve Bank of India, Thiruvananthapuram having its Central Office at Mumbai (hereinafter called “the Employer”) of the one part and \_\_\_\_\_ (hereinafter called “the Contractor”) of another part.

WHEREAS the Employer is desirous of getting the work of Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Staff Quarters, Thamalam at Thiruvananthapuram and has caused drawings and specifications describing the work to be done to be prepared by M/s \_\_\_\_\_.

AND WHEREAS the said Specifications and the Schedule of Quantities have been signed by on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions set forth herein and to the conditions set forth in the Special Conditions and in the Schedule of Quantities and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the works shown upon the said drawings and/or described in the said Specifications and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as “said Contract Amount”).

NOW IT IS HEREBY AGREED AS FOLLOWS

In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the Said Conditions, the Contractor shall upon and subject to the Said Conditions execute and complete the work shown upon the said Drawings and described in the Said Specifications and the Schedule of Quantities.

The Employer shall pay the Contractor the said Contract Amount or such other sum as shall become payable at the times and in the manner specified in the said Conditions.

The Said Conditions and Appendix thereto and any correspondence exchanged between the Bank and the firm from the date of opening Part I of the tender till the date of letter of acceptance of their tender shall be read and construed as forming part of this Agreement and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part respectively in the said Conditions contained.

The plans, agreement and documents mentioned herein shall form the basis of this Contract.

This contract is neither a fixed lump sum contract nor a piece work contract but is a contract to carry out the provision of Electrical work in connection with Renovation of 6 No.s of Class IV flats – Reserve Bank of India Staff Quarters, Thamalam at Thiruvananthapuram, to be paid for at the rates/amounts contained in the Schedule of Rates and Probable Quantities or as provided in the Said Conditions.

The Contractor shall afford every reasonable facility for carrying out of all works relating to civil works, electrical installations and fittings, telephone, air conditioning and other ancillary works in the manner laid down in the said Conditions and shall make good any damages done to walls, floors etc. after the completion of such works.

Time shall be considered as the essence of this contract and the Contractor hereby agrees to commence the work soon after the site is handed over to him or from tenth day of date of issue of formal work order as provided for in the said Conditions, whichever is later, and to complete the entire work within 18 weeks subject nevertheless to the provisions for extension of time.

All payments by the Employer under this Contract will be made only at Thiruvananthapuram.

All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at Thiruvananthapuram and only Courts in Thiruvananthapuram shall have jurisdiction to determine the same.

That the several parts of this Contract have been read and fully understood by the Contractor.

IN WITNESS THEREOF the Employer has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicates / has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.

Signature clause

SIGNED AND DELIVERED by the  
Reserve Bank of India by the hand of  
Shri \_\_\_\_\_

(Name and designation)

in the presence of

(1) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

(2) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**(Witnesses)**

The COMMON SEAL OF \_\_\_\_\_  
Was hereunto affixed pursuant to the resolutions  
passed by its Board of Directors at the meeting  
held on \_\_\_\_\_ in the presence of  
(1) \_\_\_\_\_  
(2) \_\_\_\_\_

Directors, who have signed these presents in  
token thereof in the presence of

If the Contractor signs under common  
seal, the signature clause should tally  
with the sealing clause in the Articles of  
Association.

(1) \_\_\_\_\_  
(2) \_\_\_\_\_

SIGNED AND DELIVERED BY the Contractor by  
the hand of Shri \_\_\_\_\_  
and duly constituted attorney.

If the Contractor is signing by the hand of  
power of attorney, whether a company or  
an individual.

## Section – III

### **Part I - Commercial Conditions**

1. E tender is invited from the enlisted electrical contractor for the work, providing of Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram. The last date of uploading the tender in MSTC website is 2 PM on October 25, 2021.
2. The tenders for the above work shall be submitted in two parts viz. Part I containing technical and commercial details of the offer and Part II containing prices only. Pages of Part I (Techno-Commercial Bids) of the tender where details shall be filled in and signed, shall be downloaded from the MSTC Portal, details filled in, signed and uploaded. Vendors are instructed to use 'Attach Doc' button to upload documents. The last date of uploading the tender in MSTC website is 2 PM on October 25, 2021.
3. Part-I of the tenders will be opened at 3.00 pm on October 25, 2021. All the vendors shall upload the documents related to eligibility criteria on the RBI portal of MSTC website. **Part-II of the tenders will be opened on a subsequent date under intimation only to the tenderers who satisfy the eligibility criteria.** All the information called for shall be complete in all respects. Information furnished on sheets other than those supplied may not be considered. However, the firms can enclose only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered. No enclosure is permitted in Part II of the tender. Incomplete tenders or tenders not complying with the requirement are liable for rejection.
4. The Reserve Bank of India reserves the right to accept or reject any or all the tenders, in full or in part, without assigning any reason therefore. The Bank also reserves the right to accept the tender of any firm. Tenderers are requested to quote unit rates and amounts separately. They are also requested to use the enclosed proforma only (and not to use their own format).
5. Successful tenderer shall deposit earnest money @ 2 % of the value of the work by a demand draft drawn in favour of Reserve Bank of India from any Scheduled Bank or through NEFT. The Earnest Money Deposit paid by the successful tenderer shall be held by the Reserve Bank of India as security for the execution and due fulfilment of the Contract. No interest shall be paid on the said deposit. Under no circumstances Earnest Money Deposit will be accepted in the form of fixed deposit receipts or insurance guarantee or cheque or cash. **EMD will be returned after virtual completion of the work.**
6. The tenders shall be valid for a period of 90 days from the date of opening of Part I of the tender.
7. The rates quoted shall be inclusive of all taxes, duties, transport, packing, forwarding, insurance etc. and shall be for the complete work duly completed and commissioned at site. The prices quoted shall remain firm for the entire period of contract and shall not be subjected to any variations in the foreign exchange or variations of any other taxes, levies, duties etc.
8. The entire work of specified in the scope of work shall be completed within a period of 4 months from the 10th day of date of issue of work order.
9. **Defect Liability period:**

The entire work shall be guaranteed against all types of defects for a period of 1 year from the date of virtual completion. Any defects in the work/materials/sub-assemblies, found within this period, shall be rectified/ replaced by the tenderer without any additional cost to the Bank.

## 10. TERMS OF PAYMENT:

The following terms of payment, subject to statutory deductions and retention @ 5 % of value of work as retention money, will apply to the contract:

- (a) 80% of the quoted rate, on pro rata basis, against completion of the wiring work (except setting and fixing of switches, sockets etc and other gadgets but on supply of all items to the site)
- (b) 20% of the balance against fixing of switch boxes, lights and other gadgets, testing, commissioning and handing over of the system to the Bank.

The Retention money of 5% shall be recovered from the above payments made and will be released after satisfactory completion of one year defect liability period.

11. The dispute arising out of this contract will also be sorted out within the jurisdiction of courts situated in the same state where the said the system has been installed.

12. The contractors shall submit all technical details of the items used for the work along with the tender. If they wish to submit any additional information/details, they may furnish the same on a separate sheet with Part I of the tender in the form prescribed in Appendix II.

13. The tenderers are requested to fill in the enclosed proforma on terms and conditions of the contract. **They are advised to confirm whether they agree to the Bank terms and conditions by indicating "YES" or "NO" only. If "NO" then only they shall list out the deviations proposed by them in the appropriate column.**

14. Non-disclosure Clause:- The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies.

15. a) The contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency and the contractor.

b) Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

c) The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee or other firm's employee, if sexual violence by the employee of the contractor is proved.

d) The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

e) The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

16. Contractors are advised to inspect the site before quoting the rates.

17. Contractor has to show the samples of the material being used in the work for Bank's approval before commencing the work.

18. The work shall be carried out in coordination with the civil works.

19. Insurance in respect of damage to person and property: The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or of any nominated sub-contractor or any employee of either, whether such injury or damage arises from carelessness accident or any other clause whatever in any connected with the carrying out of this Contract. This clause shall be held to include inter alia, any damage to buildings, whether immediately adjacent or otherwise, and any damage to road, streets, foot-paths, bridges or ways as well as damage caused to the buildings and works forming the subject of this contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify the Employer and hold it harmless in respect of all and any expenses arising from any such injury or damage to persons or property as aforesaid and also in respect of any claim made in respect of injury or damage under any acts of any legislature or otherwise and also in respect of any award or compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this clause, so as to deliver up the whole of the Contract works complete to and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties.

An insurance policy covering third party liability shall be taken by the contractor to cover the loss/disablement of human life (persons not belonging to the contractor). This shall also cover the risk of damages to other's materials/equipment/properties including those, if any of the banks during construction/erection/commissioning of the said contract work at site. The value of third party liability for compensation for loss of human life or full /partial disablement shall be of required statutory value for full and partial disablement and shall nevertheless cover such compensation as may be awarded by a court of law. Cover for damage to other's equipment/property shall be as approved by the bank. The sub-contractors of the contractor shall not be holders or beneficiaries in the policy nor shall they be named in the policy. The bank shall be the principal holder of the policy along with the contractor. The bank reserves the exclusive right to assign the policy.

The Contractor shall indemnify the Employer against all claims which may be made against the Employer by any member of the public or other third party in respect of anything which may arise in respect of the works or in consequences thereof and shall at his own expenses arrange to effect and maintain, until the virtual completion of the contract, with an approved office a policy of insurance in the joint names of the Employer and the Contractor against such risks and deposit such policy or policies with the Architect from time to time during the currency of this contract. The Contractor shall also similarly indemnify the Employer, against all claims which may be made upon the Employer whether under the Workmen's Compensation Act or any other status in force during the currency of this contract or at common law in respect of any employee of the Contractor or any Sub-Contractor and shall at his own expenses effect and maintain, in the joint names of the Employer and the Contractor against such risks and deposit such policy or policies with the Architect from time to time during currency of the Contract.

The Contractor shall be responsible for any liability which may be executed from the Insurance Policies above referred to and also for all other damage to any person, animal or property arising out of the incidental to the negligent or defective carrying out of this Contract transit, storage, erection, testing & commissioning policy. He shall also indemnify the Employer in respect of any costs, charges or expenses arising out of any claim or proceedings and also in respect of any award of compensation or damages arising therefrom.

The Employer shall be entitled to deduct the amount of any damage, compensation, costs, charges and expense arising of accruing from or in respect of any such claims or damage from any or all sums due or to become due to the Contractor without prejudice to the Employer's other rights in respect thereof. **The Contractor shall at his own expense, arrange to effect and maintain (until the virtual completion of the contract) with an approved office the following insurance policies in the joint name of employer and himself with the employer being first (Principal) and deposit such policy or policies with the employer from time during the currency of this contract.**

1. Transit, storage, erection, testing and commissioning policy (C.A.R. policy) for the total amount of contract.
2. Workmen compensation policy.
3. Third party liability policy with the limits as under.
  - a. Rs.10,00,000/- per annum
  - b. Rs.2,00,000/- per occurrence

The contractor shall, within 21 days from the date of commencement of the works, insure the works at his cost and keep them insure until the virtual completion of reworks, against loss or damage by fire with an office **in the joint names of the employer (RBI) and the contractor (the name of the former being placed first in the policy) for the full amount of the contract.** Such policy shall cover the property of the "Employer" only. **The contractor shall deposit the policy and receipts for the premium with the employer within 21 days from the commencement of the works.** In default of the contractor, insuring as provided above, the employer may so insure the works and may deduct the premium paid from any moneys due or which may become due to the Contractor without prejudice to the other rights of the Employer in respect of such default. In case it becomes necessary to suspend the works, the Contractor shall as soon as the claim under the policy is settled, or the work reinstated by the Insurance Office, should they elect to do so, proceed with all due diligence with the completion of the works in same manner as though the fire had not occurred and in all respects under the same conditions of Contract. The Contractor in case of rebuilding or reinstatement after fire shall be entitled to such extension of time for completion as deems fit.

Signature of the contractor \_\_\_\_\_

Name of the firm \_\_\_\_\_

Stamp of the firm \_\_\_\_\_

## **Safety Code**

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.  
  
ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.
14. The contractor shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.
15. During the work execution necessary fire safety measures shall also be taken.



### **The Conditions Herein before Referred To**

1. In constructing these conditions, the specification, schedule of quantities and Contract Agreement, the following words shall have the meaning herein assigned to them except where subject or context otherwise requires.

- a) "Employer" Shall mean the Reserve Bank of India and shall include its assignees and successors.
- b) In the case of company "Contractor shall mean \_\_\_\_\_ a company incorporated under \_\_\_\_\_ and \_\_\_\_\_ having its registered office at \_\_\_\_\_ and shall include its successors and assigns.
- c) "Site" Shall mean the site of the contract works including any building and erection thereon and any other land (inclusively) as aforesaid allotted by the Employer for the Contractor's use.
- d) "This Contract" Shall mean the Article of Agreement, the special conditions, the conditions, the Appendix, the schedule of quantities and specifications attached hereto and duly signed.
- e) "Notice in writing" Shall mean a notice in written, typed or printed or written notice" characters sent (unless delivered personally otherwise proved to have been received) by registered post to the last known private or business address or registered office of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- f) "Act of Insolvency" Shall mean any Act of insolvency as defined by the Presidency Town Insolvency Act, or the provincial insolvency Act or any Act amending such original Act.
- g) "Net Prices" If in arriving at the contract amount the Contractor shall have added to or deducted from the total of items in the Tender any sum, either as a percentage or otherwise, then net price of any item in their tender shall be the sum arrived at by adding to or deducting from the actual figures appearing in the Tender as the price of that the item a similar percentage or proportionate sum provided always that in determining the percentage or proportion of the sum so added or deducted by the Contractor the total amount of the any Prime Cost items and provisional sums of money shall be deducted from the total amount of the tender. The expression "net rates" or "net prices" when used with reference to the contract or account shall be held to mean rates or prices so arrived at.
- h) "The works" Shall mean Providing of Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram.

2. **Scope of Contract**: The contractor shall carry out and complete the said work in every respect in accordance with this contract and with the directions of and to the satisfaction of the Bank's Engineer. The Bank's Engineer may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, direction and explanations which are hereafter collectively referred to as "Bank's Engineer's instruction in regard to":
- a) The variations or modifications of the design, quality or works or the addition or omission or substitutions of any work.
  - b) Any discrepancy in the Drawing or between the Schedule of Quantities and/or Drawing and/or specifications.
  - c) The removal from the site of any materials brought thereon by the contractor and the substitution of any other material therefor.
  - d) The removal and/or re-execution of any works executed by the contractor.
  - e) The dismissal from the works of any persons employed thereupon.
  - f) The opening up for inspections of any work covered up.
  - g) The amending and making good of any defects under clause 20 hereof.

The contractor shall forthwith comply with and duly execute any work comprised in such Bank's Engineer's instructions provided always that verbal instructions, directions and explanations given to the Contractor or his representative upon the works by the Bank's Engineer shall, if involving a variation, be confirmed in writing by the Contractor within seven days, such shall be deemed to be Employer's instructions within the scope of the Contract.

The contractor shall submit a statement of variations giving quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Employer shall form a supplementary tender. The Employer shall not be liable for payment of such variations until these statements are sanctioned by him.

3. The Contract shall be executed in triplicate and the Bank's Engineer, the Employer and the Contractor shall be entitled to one executed copy each for his use. The contractor shall prepare the line diagram and Lay out plan of the site for carrying out the work. Before the issue of the final certificate to the Contractor he shall submit to the Bank's Engineer all Drawings and Specifications.
4. The Contractor shall provide at his cost everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Schedule of Quantities and specifications taken together, whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Schedule of quantities and Specifications, he shall immediately and in writing refer the same to the Bank's Engineer, who shall decide which is to be followed.
5. **Authorities, notices and patents**: The Contractor shall conform to the provisions of any Act of the Legislature relating to the works, and to the regulations and bye-laws of any authority, and of any water, electricity supply and other companies and/or authorities with whose system the structure is proposed to be connected, and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the architect written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not within ten days receive such instructions he shall proceed with the work conforming to the provisions, regulations, or bye-laws in question, and any variation so necessitated shall be dealt with under clause 17 hereof.

The contractor shall bring to the attention of the Employer all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority or to any public office all fees that may be properly chargeable-in respect of the works and lodge the receipts with the Employer.

The Contractor shall indemnify the Employer against all claims in respect of patent rights, and shall defend all actions arising from such claims and shall himself pay all royalties, license fees, damages cost and charges of all and every sort that may be legally incurred in respect thereof.

6. **Setting out of work:** The contractor shall set out the works and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions levels, dimensions and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works or within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense rectify such error to the satisfaction of the Bank's Engineer.
7. **Materials and Workmanship to conform to description:** All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or specifications and in accordance with the contract and the Contractor shall furnish to the Employer with all invoices, accounts, receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials.
8. **Contractor's superintendence and representative on the works:** The Contractor shall give all necessary personal superintendence during the execution of the works and so long thereafter as the Employer may consider necessary until the expiration of the "Defects Liability Period" stated in the Appendix hereto. **The contractor shall, also during the whole time the works are in progress employ a competent representative who shall be constantly in attendance at the works while the men are to work.** Any directions, explanations, instructions or notice given by the Bank's Engineer to such representative shall be held to be given to the Contractor.
9. **Dismissal of workmen:** The Contractor shall on the request of the Bank's Engineer immediately dismiss from the works any person employed thereon by him who may, in the opinion of the Bank's Engineer, be incompetent or misconduct himself and such persons shall not be again employed on the works without the permission of the Bank's Engineer.
10. **Access to works:** The Employer, shall at all reasonable times, have free access to the works and/or to the workshops, factories or other places where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Employer necessary for Inspections and examination and test of the materials and workmanship. No person not authorized by the Employer except the representatives of public authorities shall be allowed on the works at any time.
11. **Bank's Engineer:** The term Bank's Engineer shall mean the person appointed and paid by the Employer to inspect the works. The Contractor shall afford the Bank's Engineer every facility and assistance for inspecting the works and materials and for checking and measuring time and materials.

The Bank's Engineer, or the Employer shall have power to give notice to the Contractor or to his representative of non-approval or any work or materials and such work shall be suspended or the use of such materials shall be discontinued. The work will from time to time be examined by the Asst.Manager(Tech)/Manager (Tech.) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at a stage

of the works or after the same is completed. Subject to the limitations of this clause the Contractor shall take instructions only from the Bank's Engineer.

12. **Assignment and Subletting**: The whole of the works included in the Contract shall be executed by the Contractor and the contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Employer and not undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.
13. No alteration, omission or variation shall vitiate this contract but in case the Bank's Engineer thinks proper at any time during the progress of the works to make any alterations in, or addition to, or omissions from the works or any alteration in the kind of quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to, or omit from, as the case may be, in accordance with such notice, but the contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract. Stipulations, specifications or Contract Drawings without the previous consent in writing of the Employer and the value of such extras alterations, additions or omission shall, in all cases, be determined by the Employer in accordance with the provisions of Clause 17 hereof, and the same shall be added to, or deducted from the Contract Amount, as the case may be accordingly.
14. **Schedule of Quantities**: The Schedule of quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the schedule of quantities shall not vitiate this contract but shall be rectified and the value thereof, as ascertained under Clause 17 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's schedule of rates.

15. **Sufficiency of Schedule of Quantities**: The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Schedule of Quantities and/or the schedule of rates and prices which rates and prices shall cover all his obligations under the contract, and all matters and things necessary for the proper completion of the works.
16. **Measurement of works**: The Bank's Engineer may, from time to time, intimate to the contractor that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified agent to assist Assistant Engineer in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such agent then the measurement taken by the Bank's Engineer or a person approved by him shall be taken to be correct measurement of the works. Such measurements shall be taken in accordance with the Mode of Measurements detailed in the Specifications.

The Contractor or his Agent may at the time of measurement take such notes and measurement as he may requires.

All authorized extra works, omissions and all variations made with the prior approval in writing of Employer shall be included in such measurements.

17. **Prices for extra:** The Contractor may, when authorized and shall, when directed, in writing by the Employer, add to, omit from or vary the works shown upon the drawings, or described in the specification, or included in the schedule of Quantities, but the contractor shall make no addition, omission or variation without such authorization or direction. A verbal authority or direction by the Bank's Engineer shall, if confirmed by them in writing within seven days, be deemed to have been given in writing.

No claim for an extra shall be allowed unless it shall have been executed under provisions of clause above hereof with the concurrence of the Employer herein mentioned. Any such extra in herein referred to as authorized and shall be made in accordance with the following provisions.

- (a) (i) The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work in similar character and executed under conditions as the work priced therein.
  - (ii) Rates for all items, wherever possible should be derived out of the rates given in the priced Schedule of Quantities.
- (b) The net prices of the original tender shall determine the value of items omitted provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause(c) hereof.
- (c) Where the extra works are not of similar character and/or quoted under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omissions or additions relative the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank's engineer, the net rate or price contained in the priced Schedule of Quantities or tender or for any item of the works involves loss or expenses beyond that reasonably contemplated by the contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank's Engineer shall fix such other rate or price as in the circumstances he shall think reasonable and proper, with the prior approval in writing of the Employer.
- (d) Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices as the net rates stated in the tender or the Priced Schedule or Quantities or, if not so stated, then in accordance with the local day work rates and wages for the district provided that in either case vouchers specifying the daily time (the workmen's names) and materials employed be delivered for verification to the Bank's Engineer at or before the end of the week following that in which the work has been executed.

The measurement and valuation in respect of the Contract shall be completed within the "period of final measurements" stated in the Appendix or if not stated then within six months of the completion of the Contract works as defined in Clause 21 hereof.

18. **Unfixed materials when taken into account to be the property of the Employer**

Where in any certificates (of which the Contractor has received payment) the Bank's Engineer has included the value of any unfixed materials included for and/or placed on or adjacent to the works such materials shall become the property of the Employer and they shall not be removed except for use upon the works, without the written authority of the Employer. The Contractor shall be liable for any loss of, or damage to, such materials.

19. **Removal of improper work** : The Employer shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times as may be specified in the order of any materials which in the opinion of the Bank's Engineer are not in accordance with the Specifications, the substitutions of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in

accordance with the drawings & specifications or instructions and the contractor shall forthwith carry out such order at his own cost. In case of default on the part of Contractor to carry out such order, the Employer shall have the power to employ any pay other persons to carry out the same; and all expenses consequent thereon, or incidental thereto, shall be borne by the Contractor, or may be deducted by the Employer from any moneys due, or that may become due, to the Contractor.

20. **Defects after virtual completion** : Any defect, shrinkage, settlement or other fault which may appear within the "Defects Liability Period" stated in the Appendix hereto, or, if none stated them within twelve months after the virtual completion of the works, arising in the opinion of the Employer from materials of workmanship not in accordance with the contract, shall upon the direction in writing of the Employer, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost and in case of default the Employer may employ and pay other persons to amend and make good such defects, shrinkage settlements or other faults, and all damages loss and expenses consequent thereon are incidental thereto shall be made good and borne by the Employer or may be deducted by the Employer, upon the Bank's Engineer's Certificate in writing, from any money due or that may become due to the Contractor, or the Employer may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum, to be determined by the Employer equivalent to the cost of amending such work and in the event of the amount retained under clause 32 hereof being insufficient, recover the balance from the Contractor, together with any expenses the Employer may have incurred in connection therewith. Should any defective work have been done or materials supplied by any sub-contractor employed on the works who has been nominated as provided under clause 12 and 22 hereof, the contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provision of this clause 2 hereof. The contractor shall remain liable under the provisions of this clause the signing of any certificate or the passing of any accounts by the Employer.
21. **Certificate of virtual completion and defects liability period:** The works shall not be considered as completed until the Bank's Engineer has certified in writing that they have been virtually completed. The defects liability period shall commence from the date of such certificates.
22. **Nominated Sub-Contractor:** All Specialists, Merchants, Tradesmen and others executing any work of supplying and fixing any goods for which the prime cost prices or provisional sums are included in the Schedule of Quantities and/or Specifications who may be nominated or selected by the Employer or hereby declared to be sub-contractors employed by the contractor and are herein referred to as nominated sub-contractors.

No nominated sub-contractors shall be employed on or in connection with the works against the Contractor shall make reasonable objection are (save where the Architect and the Contractor shall otherwise agree) who will not enter into contract providing.

- (a) That the nominated sub-contractor shall indemnify the contractor against the same obligation in respect of the sub-contract as the contractor is under in respect of this contract.
- (b) That the nominated sub-contractor shall indemnify the contractor against claims in respect of any negligence by the sub-contractors his servants or agents or any misuse by him or them or any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.
- (c) Payment shall be made to the nominated sub-contractor within fourteen days of his receipt of the Employer's Certificate provided that before any Certificate is issued the Contractor shall upon request furnish to the Bank proof that all nominated sub-

contractors accounts included in previous certificates have been duly discharged; in default whereof the Employer may pay the same upon a Certificate of the Bank and deduct the amount thereof from any sums due to the Contractor. The exercise of this power shall not create private of contract as between Employer and Sub-Contractor.

23. **Other persons employed by Employer:** The Employer reserves the right to use premises and any portion of the site for the execution of any work not included in this Contract which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or material for the execution of such work except by special arrangement with the Employer. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.
24. **Insurance in respect of damage to person and property:** The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or of any nominated sub-contractor or any employee of either, whether such injury or damage arises from carelessness accident or any other clause whatever in any connected with the carrying out of this Contract. This clause shall be held to include inter alia, any damage to buildings, whether immediately adjacent or otherwise, and any damage to road, streets, foot-paths, bridges or ways as well as damage caused to the buildings and works forming the subject of this contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify the Employer and hold it harmless in respect of all and any expenses arising from any such injury or damage to persons or property as aforesaid and also in respect of any claim made in respect of injury or damage under any acts of any legislature or otherwise and also in respect of any award or compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this clause, so as to deliver up the whole of the Contract works complete to and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties.

An insurance policy covering third party liability shall be taken by the contractor to cover the loss/disablement of human life (persons not belonging to the contractor). This shall also cover the risk of damages to other's materials/equipment/properties including those, if any of the banks during construction/erection/commissioning of the said contract work at site. The value of third party liability for compensation for loss of human life or full /partial disablement shall be of required statutory value for full and partial disablement and shall nevertheless cover such compensation as may be awarded by a court of law. Cover for damage to other's equipment/property shall be as approved by the bank. The sub-contractors of the contractor shall not be holders or beneficiaries in the policy nor shall they be named in the policy. The bank shall be the principal holder of the policy along with the contractor. The bank reserves the exclusive right to assign the policy.

The Contractor shall indemnify the Employer against all claims which may be made against the Employer by any member of the public or other third party in respect of anything which may arise in respect of the works or in consequences thereof and shall at his own expenses arrange to effect and maintain, until the virtual completion of the contract, with an approved office a policy of insurance in the joint names of the Employer and the Contractor against such risks and deposit such policy or policies with the Architect from time to time during the currency of this contract. The Contractor shall also similarly indemnify the Employer, against all claims which may be made upon the Employer whether under the Workmen's Compensation Act or any other status in force during the currency of this contract or at common law in respect of any employee of the Contractor or any Sub-Contractor and shall at his own expenses effect and maintain, in the joint names of the Employer and the Contractor against such risks and deposit such policy or policies with the Architect from time to time during currency of the Contract.

The Contractor shall be responsible for any liability which may be executed from the Insurance Policies above referred to and also for all other damage to any person, animal or property arising out of the incidental to the negligent or defective carrying out of this Contract transit, storage, erection, testing & commissioning policy. He shall also indemnify the Employer in respect of any costs, charges or expenses arising out of any claim or proceedings and also in respect of any award of compensation or damages arising therefrom.

The Employer shall be entitled to deduct the amount of any damage, compensation, costs, charges and expense arising of accruing from or in respect of any such claims or damage from any or all sums due or to become due to the Contractor without prejudice to the Employer's other rights in respect thereof. The Contractor shall at his own expense, arrange to effect and maintain (until the virtual completion of the contract) with an approved office the following insurance policies in the joint name of employer and himself with the employer being first (Principal) and deposit such policy or policies with the employer from time during the currency of this contract.

1. Transit, storage, erection, testing and commissioning policy (C.A.R. policy) for the total amount of contract including fire.
2. Workmen compensation policy.

Third party liability policy with the limit as under: Rs.10,00,000/- per annum  
Rs.2,00,000/- per occurrence

25. **Date of commencement and completion:** The Contractor shall be allowed admittance to the site on "Date of Commencement" stated in the Appendix hereto, or each later date as may be specified by the Employer and be shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the bank may desire to delay) or before the "Date of Completion" stated in the Appendix subject nevertheless to provisions for extension of time hereinafter contained.
26. **Damages for non-completion:** If the Contractor fails to complete the works by the date stated in the Appendix or within any extended time under Clause 26 and 20 here the Contractor shall pay the Employer the sum named in the Appendix as " Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any money due to the Contractor.
27. **Delay and extension of time:** If in the opinion of the Employer the works be delayed(a) by force major or (b) by reason of any exceptionally inclement weather or c) by reason of proceedings taken or threatened by or dispute with adjoining or neighboring owners or public authorities arising otherwise than through contractor's own default or (d) by the works or delays of other contractor or Tradesmen engaged or nominated by the Employer and not referred to in the schedule of quantities and/or specifications or (e) by reasons of Bank's Engineer instruction as per clause 17 hereof (f) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building trades or (g) in consequence of the Contractor not having received in due time necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of contractor or (l) in the event, the value of the work exceed the value of the Priced Schedule of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion shall as soon as may be given written notice thereof to the bank but the Contractor shall nevertheless constantly use his endeavors to prevent delay and shall do all that may reasonably has required to the satisfaction of Bank to proceed with work.



28. **Contractor's failure to comply with Employers instruction:** If the Contractor after receipt of written notice from the Employer requiring compliance within 10 days fails to comply with such further drawings and/or Bank's instructions the Employer may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Employer as a debt or may be deducted by him from any moneys due to the Contractor.

29. **Termination of Contract by the Employer:** If the Contractor being an individual or a firm commits any "act of insolvency" or shall be adjudged an insolvent or being an incorporated company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervisions of the court and the Official Assignee or the Liquidator in such acts of insolvency or winding up, as the case may be, shall be unable within seven days after notice to him requiring him to do so to show the reasonable satisfaction of the Architect that he is able to carry out and fulfill the Contract and to give security therefore, if so required by the Architect.

Or if the Contractor (whether an individual, first or incorporated company shall suffer execution or other process of court attaching property to be issued against the Contractor.

Or shall suffer any payment under this contract to be attached by or on behalf of any of the creditors of the Contractors.

Or shall assign to sublet this Contract without the consent in writing of the Employer first had and obtained.

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder.

- (i) Has abandoned the Contract, or
- (ii) Has failed to commence the works, or has without any lawful excuse under these conditions suspended the progresses of the works for fourteen days after receiving from the Bank notice to proceed or
- (iii) Has failed to proceed with the work with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- (iv) Has failed to remove materials from the site or to pull down and replace work for seven days receiving from the Bank written notice that the said materials or work were condemned and rejected by the Bank's Engineer under these conditions' or
- (v) Has neglected or failed persistently to observe and perform all of any of the acts, matter or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases the Employer may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract, the whole of which shall continue in force as fully as if the Contract has not been so determined, and so if the works subsequently execute had been executed by or on behalf of the Contractor. And further, the Employer by his agents or servants may enter upon and taken possession of the works and all plant, tools scaffoldings, sheds, machinery, steam and other power utensils and materials lying upon the premises or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the work or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using

the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Employer may sell the same by public auction, and give credit to the Contractor for the net amount realized. The employer shall thereafter ascertain and certify in writing under his hand what of the said plant and materials so taken possessions or by the Employer and the expenses or loss which the Employer shall have been put to in procuring the works to be completed and the amount. If any, owing the Contractor and the amount which shall be so certified shall thereupon be paid by the Employer to the Contractor or by the Contractor to the Employer, as the case may be, and the Certificate of the Bank shall be final and conclusive between the parties.

30. **Termination of Contract by Contractor**: If this payment of the amount payable by the Employer under Certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer, or if the Employer interferes with or obstructs the issue of any such Certificate, or if the Employer shall repudiate the Contract, or if the works be stopped under the order of the Architect or the Employer or by any injunction or other order of any court of Law, then and in any of the said cases the Contractor shall be in liberty to determine the Contract by notice in writing to the Employer, and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose or the Contract.

In arriving at the amount of such payment the net rates contained in the Contractor's original Tender shall be followed or where the same may not apply valuation shall be made in accordance with Clause 17 hereof.

31. **Certificates and Payments**: The Contractor shall be paid by the Employer from time to time by installments under interim Certificate to be issued by the Bank's Engineer on account of the works executed work to the approximate value named in the Appendix as 'Value of work for Interim Certificate' has been executed in accordance with this Contract, subject, however, to a retention of the percentage of such value named in the Appendix as "Total Retention Money" after which time the installments shall be up to the full value of the work subsequently so executed and fixed in the building. And when the works have been virtually completed, the Contractor shall be paid by the Employer in accordance with the Certificate to be issued by the Bank's Engineers the sum of money named in the Appendix as "installment after Virtual Completion" being a part of the said Total Retention Money. And the Contractor shall be entitled to the payment of the Final Balance in accordance with the final Certificate at the expiration of the period referred to as 'the Defects liability Period' in the Appendix hereto from the date of virtual completion or as soon as after expiration of such period as the works shall have been finally completed and all defects made good according to the true intent and meaning hereof whichever shall last happen provided always or at or after their completion shall not relieve the Contractor from his liability under clause 21 and 36 nor relieve the Contractor of his inability in cases of fraud, dishonesty, or fraudulent concealment relating to the works or materials or to any matter dealt with in the Certificate and in case of the all defects and insufficiencies in the works or materials which a reasonable examination would not have disclosed.

The Employer shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

32. **Delayed Payment**: Any amounts payable by the Employer to the Contractor shall, if not paid within the 'period of honouring Certificates' names in the Appendix carry interest at the rate named in the Appendix as the "Rate of interest for delayed payment" from the date upon which sum ought to have been paid by the Employer until the payment.

33. The decision, opinion, direction Certificate (except for payment) with respect to all or any of the matters under Clauses 2(a,b), 4,5, 14, 20 hereof (which matters are herein referred to as the excepted matters) shall be final and conclusive and binding on the parties hereto and shall be without appeal. Any other decision, opinion, direction, shall be subject to the right of Arbitration and review under the Clause 35 hereof in the same way in all respects (including the provisions as to opening the reference).
34. **Settlement of disputes by Arbitration**: All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after their completion and whether before or after the determination abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal as stated in Clause 33 hereof. But if either the Contractor be dissatisfied on any matter on which a decision is taken by the Bank as above, except any of the expected matter the Contractor may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be arbitrated upon. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree, a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator or umpire.

The arbitrator or Arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or Arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the Arbitrator or the Arbitrators as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and Award respectively shall be in the discretion of the arbitrator or Arbitrators as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or Arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the Arbitrator or Arbitrators, as the case may be, is given, abide by the decision of the Bank. No award of the Arbitrator or Arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Employer and the Contractor hereby also agree that arbitration under this Clause shall be a condition precedent to any right of action under the Contract.

### **Right of technical scrutiny of final bill**

35. The Employer shall have a right to cause a technical examination of the works and the final bill of the contractor including all supporting vouchers, abstracts, etc. to be made at the time of payment of the final bill. If as a result of this examination of otherwise any sum is found to have been overpaid or over certified it shall be lawful for the employer to recover the sum.

### **Employer entitled to cover compensation paid to workman**

36. If, for any reason, the Employer is obliged, by virtue of the provisions of the Workmen's Compensation Act, 1923, or any statutory modification or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Employer shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to the rights of the Employer under the said Act. The Employer shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Employer shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Employer full security to the satisfaction of the Employer for all costs for which the Employer might become liable in consequence of contesting such claim.

### **Abandonment of works**

37. If at any time after the acceptance of the tender, the Employer shall for any reasons whatsoever not requires the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or other-wise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

### **Return of surplus materials**

38. Notwithstanding anything to the contrary contained in any or all the clauses of this Contact, where any material for the execution of the Contract is procured with the assistance of the Employer by purchase made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Employer and return it to the Employer, if required by the Employer, at the price to be determined by the Bank having due regard to the conditions of the materials, the price to be determined not be exceed the purchase price thereof inclusive of sales tax, octroi and other such levies paid by the Contractor in respect thereof, in the event of breach of the aforesaid condition, the Contractor shall in addition to being liable to action for contravention of the terms of licenses or permit and/or criminal breach of trust, be liable to Employer for all moneys, advantages or profits resulting or which in the usual course would have resulted to his by reason of such breach.

### **Right of employer to terminate contract in the event of death of Contractor or individual**

39. Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Employer shall have the option of terminating the contract without incurring any liability for such termination.

## **APPENDIX HEREIN REFERRED**

1.	Defects liability Period	12 months from the date of issue of virtual completion certificate.
2.	Period of final measurement	1 month from the date of final commissioning.
3.	Date of commencement	10 <sup>th</sup> day from the date of award letter.
4.	Period of completion	4 Months from the 10 <sup>th</sup> day of work order
5.	Liquidated Damages	Rs.0.25% of the contract value per week of delay subject to a maximum of 10% of the contract amount.
6.	Value of work for Interim Certificate for running bill	As per the payment terms and conditions.
7.	Retention Percentage	5% of value of work shall be retained from each bill and held till the end of defect liability period. No interest shall be paid on this amount.
8.	Installment after virtual completion	100% of Earnest money deposit shall be released
9.	Period of honoring interim certificate	1 month
10.	Interest for delayed payment	3 percent per annum

Signature of Contractor

**Tenders for Providing of Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats - Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram**

**Check List**

<b>Sr. No.</b>	<b>Description</b>	<b>Bank's terms</b>	<b>Whether acceptable to the tenderer or not (please indicate YES or NO)</b>
1.	Validity	90 days from the date of opening Part I.	
2.	EMD	EMD will be collected from successful bidder, @2% of the value of work before awarding the work order. No interest shall be payable on EMD.	
3.	Prices	Shall remain firm for the entire period of contract.	
4.	Completion period	4 Months from 10 <sup>th</sup> day of the date of issue of work order.	
5.	Liquidated damages for delay in completion of work	Rs.0.25% of the contract value per week subject to maximum of 10% of contract value.	
6.	Guarantee	One year after the date of virtual completion.	
7.	Terms of payment	As per tender terms and conditions (para 9 of Commercial Conditions)	
8.	Insurance	Shall include for 1. Contractor All Risk Policy including fire for supply, transit, storage, erection, testing and commissioning etc., 2. Workmen compensation policy and 3. Third Party Liability policy as per terms and conditions	

Signature of the contractor \_\_\_\_\_

Name of the firm \_\_\_\_\_

Stamp of the firm \_\_\_\_\_

### **List of approved Makes**

The make of equipment shall be from among those mentioned below. All electrical items, equipment, fittings having BIS marks and subject to Bank's approval.

1.	Cabin Fan	Remi/Havells/Orient / equivalent approved by the Bank's Engineer
2.	PVC wires 1100 V grade (FR)	Finolex/Polycab/RR kabel/ V Guard
3.	Telephone and TV cables	Finolex/Polycab/RR Kabel/Delink/ V Guard/ Anchor
4.	PVC conduits	Precision/Modi/Balco/ Anchor
5.	Modular switches and sockets/step type regulators	MK/Legrand/Crabtree/L &T
6.	Telephone socket & TV outlet& Internet IO	MK/Legrand/D-link/ Crabtree
7.	Ceiling Rose/Angle holder/Adopter	Anchor/MK/Havells/Goldwin/ Great White/ GM/ Colors
8.	MCB DB, MCBs & Metalclad socket/RCBO	Siemens/Schneider Electric/Legrand/L&T
9.	Ceiling & exhaust fan	Crompton/Orient/Almonard
10.	Luminaries	Crompton/Osram/Philips/Havells/ Luker

## Section – IV

### TECHNICAL SPECIFICATION FOR ELECTRICAL WORK

#### SCOPE

This specification covers supply of materials, fabrication, and erection, testing and commissioning of Electrical system as per BOQ. Applicable provisions and conditions of contract shall govern the work under the Section.

#### GENERAL

The power supply system in the building & retail outlet stations shall be made available at 415/240 Volts, 50 Hz., A.C. 3 phase 4 wire, earthed neutral from local Electric Supply Authority.

All supply and installation work shall be carried out as per specification and in accordance with the construction drawings and shall conform to requirements called for in the Indian Electricity Rules 1956 with its latest amendment, Indian Electricity Acts and all relevant codes and practices issued by the Bureau of Indian Standard as amended up-to-date. The work shall also comply with the provisions of the general or local set of legislatures and regulations of any local or other statutory authority which may be applicable.

The Contractor for electrical work must possess valid Electrical contractor's License endorsed by the Licensing Board, Directorate of Electricity of concerned State Government for the type of work he shall execute.

The work to be provided for by the Contractor, unless otherwise specified, shall include but not limited to the following:

- i: Furnish all labour, supervision, services, materials, supports, scaffolds, construction equipment, tools, plants and transportation etc required for the proper execution of the job as per drawings, specification and schedule of items and get all necessary tests on materials and work conducted at their cost.
- ii: Notwithstanding the electrical layout shown in the drawing, the contractor shall obtain further approval of the layout at site from Engineer-in-Charge before commencement of the work.
- iii: Furnish samples of materials for approval before execution of the work.
- iv: To extend facilities to the Engineer-in-Charge to inspect work and assist them to obtain samples, if they so desire.
- v: Furnish general arrangement drawings of the switchboard and other fabrication items, which the Engineer-in-Charge may direct for their approval.
- vi: To keep the appropriate Electrical Inspector & supply authority be informed from time to time as per the execution programme of the work shall be the responsibility of the contractor and he shall be responsible to ensuring that all work passes their approval.
- vii: To provide all incidental items not shown or specified in particular but necessary for proper execution of works in accordance with the drawing, specification and schedule of items.
- viii: To maintain the work and keep them maintained till handed over to the owner in proper working condition.
- ix: Co-ordinate with all agencies including those engaged by the owner for proper execution of the job.



## **MATERIALS**

Materials shall be of the approved make & quality. A list of materials of approved brand and manufacturer is indicated in the annexure. If the list of materials mentioned above stipulates two or more or alternative brands/makes of any product, the decision as to which brand/make shall be used in the work shall be taken by the Employer and the contractor shall provide the brand/make so selected without any extra cost.

In case, materials are required to be obtained from any manufacturer other than those listed on account of non-availability then prior approval from Engineer will be necessary, supported by relevant test certificates qualifying the required standard. Further tests as directed by the Engineer shall also be carried out by the contractor at their own cost, if required.

Contractor shall obtain approval from the Employer of sample of all materials before placing order and the approved sample shall be carefully preserved in an appropriate manner at the site for verification by the Employer.

For standard bought out items, the sizes manufactured by the firms listed shall prevail when there is discrepancy in the sizes mentioned in the schedule without any financial adjustment.

## **SPECIFICATIONS**

Unless specifically mentioned otherwise, all applicable codes and standards published by the Bureau of Indian Standard and all other such publication as may be published by them after construction work starts, shall govern in respect of design, workmanship, quality and properties of material and method of testing.

## **SAFETY**

All equipment shall be complete with approved safety devices wherever a potential hazard to personnel exists and with provision for safe access of personnel to and around equipment for operation and maintenance functions.

Special care shall be taken to ensure against entry of rats, lizards and other creeping reptiles which may create electrical short circuit inside live equipment.

## **COMPLETION OF WORK**

Each item of the electrical work shall be considered as complete in all respects only after obtaining permanent service connection from local power supply authority, energizing, testing and final commissioning of the complete installation as directed by the Engineer-in-Charge.

Payment on each item of electrical work shall be made as per measurement and proportionate to the quantum of work completed. In the event of any dispute with regard to the proportion of work complete, the decision of the Engineer-in-Charge shall be final and binding to the contractor.

## **PREAMBLE TO THE SCHEDULE OF WORK**

The successful tenderer shall carefully go through the Clauses of Invitation to Tender, Specification, Schedule of Work and drawings and shall include in his rates any sum he may consider necessary to cover the fulfillment of the various clauses contained therein. Unit prices stated in the schedule of work against the item of work shall be inclusive of all installation, accessories and consumables necessary to complete the said work within the contemplation of the contract. Beyond the unit prices no extra amount will be paid for incidental contingent work and materials.

The quantities mentioned in the schedule of work are probable quantities and it must be clearly understood that the contract is not a lump sum contract, that the probable quantities, the value of the entire tender are only indicative and Employer does not in any way assure the tenderer or guarantee that the actual quantity of work would correspond to the probable quantities in the tender.

No change in unit rate will be admissible on any variation of quantity.

## **TECHNICAL SPECIFICATION FOR WIRING SYSTEM**

### **SCOPE**

This specification covers supply of materials, erection and commissioning of distribution wiring, connection to distribution boards, cable laying, earthing and miscellaneous items. Applicable provisions and conditions of contract shall govern the work under the section.

### **GENERAL**

Work to be provided for by the Contractor, unless otherwise specified, shall include but not be limited to the following:

- i: Furnishing of labour, materials, supports, scaffolds, transportation, etc required for the work.
- ii: To provide all incidental items not shown or specified in particular but reasonably be implied or necessary for successful completion of the work in connection with the drawings, specification and schedule of items.
- iii: To provide all supervision for proper execution of the work.
- iv: To conduct and bear all costs in respect of any test advised.

After completion of supply and installation of wiring system and earthing, if any defect in the material or workmanship is found by the Engineer-in-Charge, the contractor shall remove the same and supply better and approved materials at his own cost.

All precaution against theft and fire shall also be taken by the contractor.

### **MATERIALS**

All materials used in the work shall be ISI approved quality and in its absence conforming to the IS Specification.

### **WIRING SYSTEM**

The electric load of all lights, power outlets, etc. Shall be balanced across the three phases.

Generally, the final loading of any sub-circuit for lights and fans shall not exceed 800 watts and shall not be connected to more than total 10 fans, lights, socket outlets, etc.

The 16 Amps sub-circuit for power shall be connected to a maximum two 16 Amp. Socket outlet. The 6 Amps sub-circuit for power shall be connected to a maximum five 6 Amp. Socket outlet.

A power circuit shall always be originating from a distribution board or MCB DB and the same shall run in a separate conduit, as far as possible.

The point wiring shall mean wiring from one way of distribution board to point of utilization of electricity i.e. where the load is applied and this shall include complete wiring from distribution board, supply and fixing of switch board, controlling switches, ceiling rose, batten holder and socket outlet, etc as required.

Insulated or covered earthing conductors wherever used, shall have green insulation braiding or covering as appropriate. Under no circumstances shall the colour green be used for other than earthing conductor. In addition where it is required, cables of different colours be used. For identification purposes the following system shall be employed:

Red or any colour (other than black or green)	For phase or switch wire
Black	For Neutral
Green	For earth

Unless otherwise mentioned in the schedule of quantities, single way bakelite terminal connectors with nickel plated brass inserts and screws to suit the conductor size shall be used for intermediate wiring/ joints in junction boxes and in switch boards or by any other method approved by the Engineer-in-Charge.

Distribution wiring in conduit to light, fan, plug points etc. Shall be done in looping in system. In this system, no joints or connections shall be made anywhere of the system except at terminating points such as, at terminals of switches, ceiling roses, etc. and in case of socket outlets, at the socket terminals. **Intermediate wiring joints of neutral wire in junction boxes will not be permitted.** All intermediate joints or connections shall be made in the switch board only.

### **CONDUIT WIRING**

All conduit shall be ISI marked and finished with Rigid PVC conduit of heavy duty. All conduit accessories shall be conforming to IS specifications. Conduit less than 20mm in diameter shall not be used. The heavy duty GI saddle shall be fixed at an interval of not more than 750 mm apart for vertical run and 500 mm apart for horizontal run in surface wiring.

Where specified, P.V.C. conduit conforming to IS: 7537 (Part-III) shall be used. The thickness of P.V.C.conduit shall be adequate to withstand mechanical injuries. PVC conduit accessories conforming to IS: 3419-1976 shall be used along with P V C conduit.

### **CONCEALED WIRING**

This system of wiring shall comply with all the requirements of surface conduit wiring system

**Making of chase:** The chase in the wall shall be filled up neatly made and be of ample dimensions to permit the conduit to be fixed in the manner desired and shall be filled up neatly after erection of conduit and brought to the original finish of the wall.

**Fixing of conduit in chase:** The conduit in chase in the wall shall be fixed by means of staples or by means of saddles not more than 60 cm apart. Fixing of standard elbows shall be avoided as far as practicable and all curves maintained by bending the conduit pipe itself with a long radius which will permit easy drawing of PVC insulated wires.

**Inspection boxes:** Suitable inspection boxes shall be provided to permit periodical inspection and to facilitate removal of wires, if necessary. These shall be provided with inspection box covers.

**Types of accessories to be used:** All outlets, such as switches, wall sockets, etc. are flush mounting type.

The outlet box shall be mounted flush with the wall. The metal box shall be effectively earthed with conduit by an approved means of earth attachment.

## **WIRES**

Unless otherwise mentioned in the schedule of quantities, only single core PVC insulated / PVC insulated & sheathed cable consisting of multistrand / flexible copper conductor and of approved manufacturers conforming to relevant I.S. shall be used for wiring in conduit system.

The maximum number of wires drawn in one conduit shall not be greater than the recommended number given in the Table – 1 given in this section.

**Table :- 1**

Nominal cross-sectional area of wire in sq. mm.	20 mm conduit		25 mm conduit		32 mm conduit	
	Straight	Bend	Straight	Bend	Straight	Bend
1.5	7	5	12	10	20	14
2.5	5	5	10	8	18	12
4	4	3	8	7	12	10

## **INSTALLATION AND WIRING OF DISTRIBUTION BOARD/ MCB DISTRIBUTION BOARD.**

Where fixing of Distribution board/ MCB DB will be of concealed type, the chase in the wall shall be neatly made and be of ample dimensions to permit the DB to be recessed in wall and flushed with finished wall surface.

The cable shall be connected to the terminal only by soldered or crimped lugs, unless the terminal is of such a form that it is possible to securely clamp them without cutting away of cable strands.

All bare conductors shall be rigidly fixed in such a manner that a clearance of at least 25 mm is maintained between conductors and material other than insulating material.

## **WORKMANSHIP AND INSTALLATION WORK**

The workmanship shall be of good commercial quality and all supply material and installation work shall be completed to the full satisfaction of the Consultant/ Engineer-in-Charge.

## **SWITCHES & Fan regulators**

Light and fan switches shall be rated for 6 amp. 250 volts and of modular type and suitable for flush mounting on GI box with modular plate (manufactured by switch manufacturer). The switches shall be of approved make & acceptable to the Engineer-in-Charge. The switches shall comply with relevant I.S.

## **SOCKET OUTLET AND PLUG**

These shall be of 3 pin type and of rating 6 amps (for light) and 16 amps. (for power). Each socket outlet shall be complete with controlling switch and plug top. The socket outlets shall have modular type switches of approved make and acceptable to the Engineer-in-Charge. The socket outlet and plug shall comply with the relevant I.S. specifications.

## **CONTRACTORS RATE TO INCLUDE**

Apart from other factors mentioned elsewhere in this contract, the rates for the above shall include for the following:

- i: All labour, materials, tools and construction equipment required for fabricating and fixing of above stated items.
- ii: Scaffolding including erection and removal.
- iii: Making good of all damaged civil work, if any.
- iv: Necessary modification of pre-laid conduit including supply & fixing of Metal/ PVC conduits and accessories, chase cutting, etc. as required to complete the work.

## Appendix I

### Test Certificate and Maintenance Guarantee

I/We certify that the installation detailed below has been installed by me/us and tested and that to the best of my/our knowledge and belief, it complies with Indian Electricity rules, 1956 as well as IS:732 Code of Practice for Electrical Wiring Installations (System Voltage not exceeding 650 Volts).

Electrical installation at \_\_\_\_\_

Voltage and system of supply \_\_\_\_\_

(a)	Particulars of work	Number	Total Load	Type of system of wiring
1	Light points			
2	Fan points			
3	Plug points (3 pin)			

(b)	Test results
1	Insulation resistance for the whole installation
	(i) Between conductors
	(ii) Between each conductor and earth
2	Maximum earthing resistance of installation
3	Polarity test

I/We guarantee the installation for a period of twelve months against defective materials and workmanship, the guarantee commencing from the date the installation is taken over by the owner and during the period of guarantee I/We shall rectify or replace defects in material or workmanship free of cost to the owner.

\_\_\_\_\_

(Signature of Supervisor)

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Signature of Contractor)

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**APPENDIX II**

<b>Sl.No.</b>	<b>Bank's condition/specification</b>	<b>Deviation by the contractor</b>

Signature of the contractor with seal

**UNPRICED BILL OF QUANTITIES**

**Reserve Bank of India**

**Estate Department**  
**Thiruvananthapuram**

**Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats -  
Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram**

<b>Sr. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>
1	<p>Supply, installation, testing and commissioning wiring for light, ceiling fan, exhaust fan, call bell point using 3 X 1.5 sq. mm. 1100 Volt grade insulation multi-stranded copper conductor PVC FR insulated wire, in suitable dia. ISI mark medium duty PVC conduit with required accessories like Bends, Tees, Junction boxes etc., in partly concealed/ partly surface manner (as the case may be) and making it good with cement plaster 1:3 of suitable thickness, merging with adjoining area. The surface shall be finished by skilled persons for getting a smooth and merging surface. The existing concealed conduit may be utilised where ever possible. Rate shall include for provision of modular type switches/sockets/step type 2 module fan regulators in a concealed factory fabricated GI modular box of required size mounting plate fixed on respective approved company make switch boxes concealed in wall and plate ceiling rose/ connector/angle holder in junction box. The rate shall include the cost of circuit wiring from DB to switch board with 2 X 2.5 sq. mm. +1x1.5 sq. mm copper conductor PVC FR insulated wire. Final connections also shall be made with flexible wires (of suitable rating) etc. Load on each circuit shall not be more than 800Watts.</p> <p><u>Note</u> Wall chasing/cutting for concealing pipes etc. shall be done using cutting machine only. Wall chasing/cutting more than 50 mm wide shall be finished with chicken mesh for avoiding crack in the plastering</p>		
1.1	Wiring as above but for one light/exhaust/ ceiling fan point controlled by one 6 Amp. Modular type switch complete as directed. (16 per flat)	96	No.s
1.2	Wiring as per 1.0 but for calling bell point complete with approved make bell, modular bell push etc. (1 per flat)	6	No.s
1.3	Wiring as per item no.1.0 but for 6 amp independent switch socket point complete modular switch, socket etc. (7 per flat)	42	No.s
1.4	Wiring same as above for 6 Amp switch socket point but on switch board. (half point) (8 per flat)	48	No.s
1.5	Wiring as per item no. 1.0 for 16 A modular type socket to be installed at a height of 6 feet and as directed but with 2 X 4 sq. mm.+ 1x2.5sqmm copper conductor PVC insulated FR multi strand wire controlled by 16 A modular switch on a separate switch box. (directly from the DB) (1 per flat)	6	No.s



1.6	Wiring as per item no. 1.0 for 16 A modular type socket (Geysers point) to be installed at a height of 6 feet as directed but with 2 X 4 sq. mm.+ 1x2.5sqmm copper conductor PVC insulated FR multi strand wire controlled by 16 A modular switch with indicator outside bath room .(directly from the DB) (1 per flat)	6	No.s
1.7	Wiring as per item no.1.0 but for power point using 2X4sqmm + 1X2.5sqmm PVC FR copper wire with 6pin 16A socket with16 A switches housed in concealed manner complete as directed. (For Primary Power point directly from MCB DB) (2 per flat)	12	No.s
1.8	Specification same as above, but wiring with 2x2.5 sq.mm. +1x1.5 sq. mm looped from primary power point above item No1.9 (B). (1 per flat)	6	No.s
1.9	Supply and fixing of step type electronic regulators 2 Module100watt for ceiling fans on the existing switch boards (2 per flat)	12	No.s
1.10	Supply & Providing wiring for TV cable point by providing suitable junction box (4x4 metal box concealed in wall with cover) near main entrance and wiring for hall and one bedrooms independently with RG-6 co-axial cable in suitable dia PVC conduit as described in item 1.0. The rate shall include for providing modular TV sockets with respective make, required size mounting plate fixed on M.S. box concealed in wall, termination of the TV cable at both ends. (2 per flat)	12	No.s
1.11	Supply & Providing wiring for telephone point by providing suitable junction box (4x4 metal box concealed in wall with cover) in the existing incoming telephone line and with two pair 0.5 mm. dia copper conductor PVC insulated in suitable dia PVC conduit as described in item 1.0. The rate shall include for providing modular Telephone sockets with respective make, required size mounting plate fixed on M.S. box concealed in wall, termination of the wire at both ends. (1 per flat)	6	No.s
1.12	Wiring same as above but looping from above telephone point to both bedrooms (parallel connection) (1 per flat)	6	No.s
1.13	Supply, installation, testing and commissioning of vertical type 12 way single phase MCB DB double door factory fabricated, IP 43 protection in concealed manner complete with loop connections , earthing Etc. comprising of following MCBs complete as directed.  32 Amps DP MCB as incomer 40 A RCCB with 100 mA sensitivity 16A SP MCB – 4 nos. 10A SP MCB – 4 nos. <b>(Blank Plate should be provided wherever required to avoid gaps)</b>	6	No.s
2.1	Supply, Assembly, installation, testing and commissioning of Fancy/bracket fittings (Hevells beetle or equivalent) using required hardware with required copper conductor flexible wire. (2 per flat)	12	No.s

2.2	Supply, Assembly, installation, testing and commissioning of 48" white/ivory colour high speed Ceiling fans with required copper conductor flexible wire and new highest grade fan rods.(2 per flat)	12	No.s
2.3	Supply, Assembly, installation, testing and commissioning of 9" metal body exhaust fans in bathroom / toilet and aluminium/wooden frame work on window/ ventilation with necessary modification of ventilator and hardware's like screws etc.(2 per flat)	12	No.s
2.4	supply, Installation of 4 feet LED fittings including connection with flexible wire.(3 per flat)	18	No.s
2.5	supply, Installation of 2 feet LED fittings including connection with flexible wire. (1 per flat ) (mirror light)	6	No.s
2.6	supply& Installation of 9 watts LED bulb (2 per flat)	12	No.s
2.7	Supply and Fixing of 12" cabin type wall mounted fan (Orient / Crompton / Remi or Equivalent make) (01 per flat)	6	No.s
2.8	supply& Installation of 7 watts LED bulb with modular angle holder (5 per flat)	30	No.s
3.1	Supply and laying of 3x6 sq mm FR PVC insulated multi strand Copper wire <b>as specified in item 1.0</b> through 20 mm PVC conduit through existing cable route as per standard and as directed.	180	Mtrs
<b>4</b>	<b>Rebate for using existing concealed conduit</b>	<b>Ls.</b>	<b>(-)</b>
5	Rebate for dismantling and taking away the existing wiring material, light fitting , DBs, ICDP switches, panes switch boards, tube lights , bracket lights and ceiling fans complete as directed (The contractor may see the items available in the flats and quote accordingly)	LS	(-)

Place:

Signature and Seal of the Contractor

Place:

# Reserve Bank of India

Estate Department

Thiruvananthapuram

**Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats -  
Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram**

## Part II

Name of the tenderer \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date of Submission : at 14.00 hours on**

**Date of Opening Part I : at 15.00 hours on**

**Reserve Bank of India**

**Estate Department**  
**Thiruvananthapuram**

**Electrical Rewiring Work in connection with Renovation of 6 No.s of Class IV Flats -**  
**Reserve Bank of India Quarters, Thamalam at Thiruvananthapuram**  
**Bill of quantities**

<b>Sr. No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>
1.0	<p>Supply, installation, testing and commissioning wiring for light, ceiling fan, exhaust fan, call bell point using 3 X 1.5 sq. mm. 1100 Volt grade insulation multi-stranded copper conductor PVC FR insulated wire, in suitable dia. ISI mark medium duty PVC conduit with required accessories like Bends, Tees, Junction boxes etc., in partly concealed/ partly surface manner (as the case may be) and making it good with cement plaster 1:3 of suitable thickness, merging with adjoining area. The surface shall be finished by skilled persons for getting a smooth and merging surface. The existing concealed conduit may be utilised where ever possible. Rate shall include for provision of modular type switches/sockets/step type 2 module fan regulators in a concealed factory fabricated GI modular box of required size mounting plate fixed on respective approved company make switch boxes concealed in wall and plate ceiling rose/connector/angle holder in junction box. The rate shall include the cost of circuit wiring from DB to switch board with 2 X 2.5 sq. mm. +1x1.5 sq. mm copper conductor PVC FR insulated wire. Final connections also shall be made with flexible wires (of suitable rating) etc. Load on each circuit shall not be more than 800Watts.</p>		
	<p><u>Note</u></p>		
	<p>Wall chasing/cutting for concealing pipes etc. shall be done using cutting machine only.</p>		
	<p>Wall chasing/cutting more than 50 mm wide shall be finished with chicken mesh for avoiding crack in the plastering</p>		

1.1	Wiring as above but for one light/exhaust/ ceiling fan point controlled by one 6 Amp. Modular type switch complete as directed. (16 per flat)	96	No.s
1.2	Wiring as per 1.0 but for calling bell point complete with approved make bell, modular bell push etc. (1 per flat)	6	No.s
1.3	Wiring as per item no.1.0 but for 6 amp independent switch socket point complete modular switch, socket etc. (7 per flat)	42	No.s
1.4	Wiring same as above for 6 Amp switch socket point but on switch board. (half point) (8 per flat)	48	No.s
1.5	Wiring as per item no. 1.0 for 16 A modular type socket to be installed at a height of 6 feet and as directed but with 2 X 4 sq. mm.+ 1x2.5sqmm copper conductor PVC insulated FR multi strand wire controlled by 16 A modular switch on a separate switch box. (directly from the DB) (1 per flat)	6	No.s
1.6	Wiring as per item no. 1.0 for 16 A modular type socket (Geyser point) to be installed at a height of 6 feet as directed but with 2 X 4 sq. mm.+ 1x2.5sqmm copper conductor PVC insulated FR multi strand wire controlled by 16 A modular switch with indicator outside bath room .(directly from the DB) (1 per flat)	6	No.s
1.7	Wiring as per item no.1.0 but for power point using 2X4sqmm + 1X2.5sqmm PVC FR copper wire with 6pin 16A socket with16 A switches housed in concealed manner complete as directed. (For Primary Power point directly from MCB DB) (2 per flat)	12	No.s
1.8	Specification same as above, but wiring with 2x2.5 sq.mm. +1x1.5 sq. mm looped from primary power point above item No1.9 (B). (1 per flat)	6	No.s
1.9	Supply and fixing of step type electronic regulators 2 Module100watt for ceiling fans on the existing switch boards (2 per flat)	12	No.s
1.10	Supply & Providing wiring for TV cable point by providing suitable junction box (4x4 metal box concealed in wall with cover) near main entrance and wiring for hall and one bedrooms independently with RG-6 co-axial cable in suitable dia PVC conduit as described in item 1.0. The rate shall include for providing modular TV sockets with respective	12	No.s

	make, required size mounting plate fixed on M.S. box concealed in wall, termination of the TV cable at both ends. (2 per flat)		
1.11	Supply & Providing wiring for telephone point by providing suitable junction box (4x4 metal box concealed in wall with cover) in the existing incoming telephone line and with two pair 0.5 mm. dia copper conductor PVC insulated in suitable dia PVC conduit as described in item 1.0. The rate shall include for providing modular Telephone sockets with respective make, required size mounting plate fixed on M.S. box concealed in wall, termination of the wire at both ends. (1 per flat)	6	No.s
1.12	Wiring same as above but looping from above telephone point to both bed rooms (parallel connection) (1 per flat)	6	No.s
1.13	Supply, installation, testing and commissioning of vertical type 12 way single phase MCB DB double door factory fabricated, IP 43 protection in concealed manner complete with loop connections , earthing Etc. comprising of following MCBs complete as directed.	6	No.s
	32 Amps DP MCB as incomer		
	40 A RCCB with 100 mA sensitivity		
	16A SP MCB – 4 nos.		
	10A SP MCB – 4 nos.		
2.1	Supply, Assembly, installation, testing and commissioning of Fancy/bracket fittings (Hevells beetle or equivalent) using required hardware with required copper conductor flexible wire. (2 per flat)	12	No.s
2.2	Supply, Assembly, installation, testing and commissioning of 48" white/ivory colour high speed Ceiling fans with required copper conductor flexible wire and new highest grade fan rods.(2 per flat)	12	No.s
2.3	Supply, Assembly, installation, testing and commissioning of 9" metal body exhaust fans in bathroom / toilet and aluminium /wooden frame work on window/ ventilator with necessary modification of ventilator and hardware's like screws etc.(2 per flat)	12	No.s

2.4	supply, Installation of 4 feet LED fittings including connection with flexible wire.(3 per flat)	18	No.s
2.5	Supply, Installation of 2 feet LED fittings including connection with flexible wire. (1 per flat ) (mirror light)	6	No.s
2.6	supply& Installation of 9 watts LED bulb (2 per flat)	12	No.s
2.7	Supply and Fixing of 12" cabin type wall mounted fan (Orient / Crompton / Remi or Equivalent make) (01 per flat)	6	No.s
2.8	supply& Installation of 7 watts LED bulb with modular angle holder (5 per flat)	30	No.s
3.1	Supply and laying of 3x6 sq mm FR PVC insulated multi strand Copper wire <b>as specified in item 1.0</b> through 20 mm PVC conduit through existing cable route as per standard and as directed.	180	Mtrs
<b>Total (A)</b>			
4	Rebate for using existing concealed conduit	1	LS
5	Rebate for dismantling and taking away the existing wiring material, light fitting , DBs, ICDP switches, panes switch boards, tube lights , bracket lights and ceiling fans complete as directed (The contractor may see the items available in the flats and quote accordingly)	1	LS
<b>Total (B)</b>			
<b>Grand Total = A-B</b>			

**Note 1: Rates quoted must be inclusive of GST.**

**Place:**

**Signature and Seal of the Contractor**

**Place:**

**List of Electrical points and Fittings in RBI Staff Quarters – Class - IV**

<b>Location</b>	<b>Light /Ex fan point</b>	<b>C.Fan pt</b>	<b>6 A Socket pt (Independent)</b>	<b>6 A Socket pt (With Sw.Board )</b>	<b>16 A Socket</b>	<b>Call bell pt with bell</b>	<b>T.V pt</b>	<b>Tel. Pt</b>	<b>4 feet Tube</b>	<b>2 Feet tube/ mirror light</b>	<b>Bracket light with 9 W LED</b>	<b>Ang. Batten Holder with 7 W LED Bulb</b>
Dining cum Drawing	2	1	2	2			1	1	1		1	
Bed room	2	1	2	4	1		1	1	1		1	
Kitchen	3		3	1	2				1			1
W/ basin lobby & Passage	2			1	1	1				1		1
Balcony	1											1
Bath Room	2				1							1
WC	2											1
<b>Total</b>	<b>14</b>	<b>2</b>	<b>7</b>	<b>8</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>5</b>