



Minutes of the pre-bid meeting
Annual Service Contract for Providing Security Service Personnel for the properties of RBI,
Agartala

E-tender no.- [RBI/Agartala/Agartala/1/20-21/ET/88](#)

A pre-bid meeting was held at 15:00 p.m. on **September 03, 2020** at Reserve Bank of India, 2nd Floor, Jackson Gate Building, Lenin Sarani, Agartala, Tripura -799001.

The pre-bid meeting was attended by the representatives of the following vendor:

1. M/s Manpower Services
2. M/s Indian North-east Security services

On behalf of Reserve Bank of India, Agartala, the following officials were present:

1. Shri Sandipan Chatterjee, Manager
2. Shri Ashis Mittal, Manager

It may be noted that these minutes of the pre-bid meeting shall form part of the bid document. Rest of the terms and conditions and specifications of the bid document remain unchanged. The aforesaid amendments/clarifications are issued for information of all the intending bidders. Submission of bid by the firm shall be construed to be in conformity with the bid document and the amendments/clarifications given below.

Date: September 07, 2019

General Manager (Officer-in charge)
Reserve Bank of India
Agartala

Sl. No.	Queries raised by the firm's representatives	Clarification given by the Bank
1	Requirement of training Centre.	The agency need not to have its own training centre. However, the agency should have a proper infrastructure/arrangement for imparting training.
2	Administrative charges for PF of the Security Guards	It is clarified that the administrative charges for PF of the Security Guards will be borne by the agency.
3	Inclusion of GST in the bid.	The quoted amount should be inclusive of GST irrespective of whether Reverse Charge is applicable or not
4	Minimum Wages	The bidder should bid in accordance with the minimum wage rules as prescribed by Central Government.
5	Copy of license issued by the Regional Labour Commissioner (Central), Ministry of Labour and Employment, Government of India.	It is mandatory for the agency to submit the license, if he/she is having at least 20 employees under it's payroll.