



**Reserve Bank of India  
Premises Department, Central Office**

**Notice inviting Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning (SITC) of IPCCTV system at various offices of Reserve Bank of India**

Reserve Bank of India (RBI), 5th Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai – 400001, intends to empanel the System Integrators for upgradation of existing IPCCTV system installed at its various offices. The detailed eligibility criteria for the firms is mentioned in the “Application for Empanelment”.

The “Application for Empanelment” can be downloaded from the Tender Section of the Bank’s website (<https://www.rbi.org.in>). All applications must conform to the requirements and instructions set out in the “Application for Empanelment”. Important dates with regard to the Application for Empanelment are as under:

EVENT	DATE
Availability of “Application for Empanelment” for downloading on Bank’s website	<b>January 25, 2024, onwards</b>
Last date for submission of queries for clarification about the “Application for Empanelment” in writing via email to <a href="mailto:helpcctv@rbi.org.in">helpcctv@rbi.org.in</a>	<b>February 16, 2024</b>
Date for issue of clarification, corrigendum, addendum, if any, on Bank’s website	<b>February 20, 2024</b>
Last date and time and address for physical submission of completed “Application for Empanelment” document along with documentary	<b>February 26, 2024, up to 14:00 hrs.</b> at Reserve Bank of India, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai – 400001

evidence of possessing necessary eligibility-qualifications in a sealed cover.	
Date and time and address for opening of received applications	<b>February 26, 2024, at 15:00 hrs</b> at Reserve Bank of India, Central Office Building, Premises Department, Central Office, 5th Floor, Shahid Bhagat Singh Marg, Fort, Mumbai – 400001

The addendum / clarification / corrigendum, if any, shall be posted only in the tender section of Bank's website <https://www.rbi.org.in>. No separate / individual communication shall be made in this regard.

The Bank reserves the right to reject any or all the applications without assigning any reason therefor.

**Chief General Manager-in-Charge  
Premises Department, Central Office**



**Notice inviting  
Application for Empanelment  
of  
System Integrators  
for  
Supply, Installation, Testing and Commissioning of  
IPCCTV system at various offices of Reserve Bank of India**

Date of Release: **January 25, 2024**

Premises Department, Central Office, Reserve Bank of India,  
5<sup>th</sup> Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort,  
Mumbai – 400001, Maharashtra, India

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## **Disclaimer & Disclosures:**

Premises Department, Central Office, Reserve Bank of India, 5<sup>th</sup> Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai has prepared this document to give background information on the project of Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India to the interested applicants. While Reserve Bank of India has taken due care in the preparation of information contained herein and believe it to be accurate, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested applicants are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by Reserve Bank of India in submitting the application for empanelment of system integrators. The information is provided on the basis that it is non-binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents, or advisors.

Reserve Bank of India reserves the right not to proceed with the project or to change the configuration of the project, to alter the timetable / schedule reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any applicant submitting the application. No reimbursement of cost of any type will be paid to person(s) or applicant(s) submitting this application for empanelment of system integrators.

This application for empanelment of system integrators should be signed and submitted by the person(s) duly authorized to bind the applicant to the details submitted in the application for empanelment of system integrators. The signatory should give a declaration and through authenticated documentary evidence establish that he/ she is empowered by the competent authority to sign the necessary documents and bind the applicant into a legal contract. All pages of the application documents are to be signed by the authorized signatory.

## Schedule for submission of Application for Empanelment

EVENT	DATE
Availability of “Application for Empanelment” for downloading on Bank’s website <a href="https://www.rbi.org.in">https://www.rbi.org.in</a>	<b>January 25, 2024</b> , onwards
Last date for submission of queries for clarification about the “Application for Empanelment” in writing via email to <a href="mailto:helpcctv@rbi.org.in">helpcctv@rbi.org.in</a>	<b>February 16, 2024</b>
Date for issue of clarification, corrigendum, addendum, if any, on Bank’s website	<b>February 20, 2024</b>
Last date and time and address for physical submission of completed “Application for Empanelment” document along with documentary evidence of possessing necessary eligibility-qualifications in a sealed cover.	<b>February 26, 2024, up to 14:00 hrs</b> at Reserve Bank of India, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai – 400001
Date and time and address for opening of received applications	<b>February 26, 2024, at 15:00 hrs</b> at Reserve Bank of India, Central Office Building, Premises Department, Central Office, 5th Floor, Shahid Bhagat Singh Marg, Fort, Mumbai – 400001

Note:

- a) All the communication to the Bank (including email / letter) should have a subject title as “*Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India*”. Only queries related with empanelment process, application documents etc. shall be entertained at this stage.
- b) All clarifications, corrigendum, addendum, if any, shall be posted only in tender section of the Bank's website.
- c) The Application document containing details regarding the brief scope of work, minimum qualification, process & eligibility criteria, other terms, and conditions etc. can be downloaded from tender section of Bank’s website.

**Chief General Manager-in-Charge  
Premises Department, Central Office**

## **Notice inviting Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Reserve Bank of India is planning to upgrade existing IPCCTV systems installed at its various offices pan India. The work involves understanding the Bank's existing IPCCTV system to implementing the new solution at Bank's various offices including commissioning, training of Bank's officials, hand-over etc. and maintaining the system for its estimate life period.

The "Application for Empanelment of System Integrators" can be downloaded from the Tenders Section of the Bank's website (<https://www.rbi.org.in>). All applications must conform to the guidelines set out in the Empanelment document. Last date and time for submission of Application for Empanelment of System Integrators is **February 26, 2024, up to 14:00 hrs.** All the clarifications, corrigendum, addendum, if any, shall be posted only in the tender section of Bank's website (<https://www.rbi.org.in>).

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## **1. Purpose:**

- 1.1. The Reserve Bank of India, hereinafter called “RBI” or “Bank” issues this notice inviting ‘Application for Empanelment of System Integrators’. RBI proposes to replace / upgrade the existing IPCCTV systems installed at its various offices.
- 1.2. This notice inviting ‘Application for Empanelment of System Integrators’ is issued for inviting applications from prospective System Integrators to express their interest for the captioned work and getting empanelled with the Bank for the purpose.
- 1.3. An applicant submitting this ‘Application for Empanelment of System Integrators’ for replacement/ upgradation of the IPCCTV system shall hereinafter be referred to as “Applicant/ Bidder/ System Integrator / SI” interchangeably.
- 1.4. This Empanelment document is neither an offer letter nor a legal contract, but an invitation for Empanelment only.
- 1.5. No contractual obligation on behalf of the Bank, whatsoever, shall arise from this empanelment-process unless and until a formal contract is signed and executed by duly authorized officers of Bank and the bidder in due course after invitation of tenders.
- 1.6. RBI may modify any / all the terms and conditions of this empanelment process giving due notification through notification in the Bank’s website.
- 1.7. RBI will not be liable for any costs incurred by the bidders in the preparation of the response to this notice for Empanelment. The preparation of bidder’s proposal will be made without obligation by the Bank to acquire any of the items included in the bidder’s product, or to select any bidder’s proposal, or to discuss the reasons why the bidder’s proposal is accepted or rejected.
- 1.8. All information included by the bidders in their proposal will be treated in strict confidence.

## **2. Introduction and Scope of the Work:**

- 2.1. Reserve Bank of India (RBI), having its Central Office at Mumbai and regional offices at various locations pan-India, desires to upgrade its existing IPCCTV systems while retaining some of components, hardware, and software. The detailed scope of work, detailed requirements, specific terms and conditions etc. would be mentioned in the tender document to be subsequently issued to the successful applicants / empanelled system integrators of this empanelment process. However, broad scope of the work would be as follows:
  - a) The Bidder will have to provide IPCCTV System which include provision of replacement of the existing IPCCTV systems including but not limiting to provide IPCCTV cameras, servers, network attached storage/ storage area network (SAN), workstations, video wall/ display systems, layer 2 and layer 3 network switches, UTP/fibre backbone, other network components and cabling, etc. while retaining some components of existing system along with comprehensive responsibility of design, supply, installation, operationalization and maintenance for the complete IPCCTV system during the warranty phase (defect liability period) and during Comprehensive Annual Maintenance Contract for remaining estimated life of the system.
  - b) The bidder will be required to depute a qualified Resident Engineer to take care of the day-to-day maintenance requirement of the system during the warranty phase (defect liability period) and during Comprehensive Annual Maintenance Contract for remaining estimated life of the system.
- 2.2. The RBI invites sealed Applications for Empanelment from System Integrators with proven capabilities in supply, installation, testing, commissioning, and maintenance of IPCCTV system. Bidders who are interested to participate should meet the eligibility criteria and submit their duly completed application form along with all the required documents in support of their eligibility qualification. Based on the standing of the applicant in evaluation matrix mentioned at section VI of this Application for Empanelment, a list/ panel of qualified/ successful applicants shall be prepared which will be valid for three years from the date of issue of letter of empanelment.
- 2.3. Competitive e-tenders will be invited from the list of qualified/ successful bidders/empanelled firms for the work of replacement / upgradation of IPCCTV system in Bank's office buildings.
- 2.4. The Bank shall award the work to the successful bidder in competitive tenders and shall execute contract(s) with such successful bidder based on the evaluation criteria decided by the Bank and mentioned in the tender document.
- 2.5. This duly completed Application for Empanelment along with all the supporting documents shall also form part of the said contract(s).

### 3. Bidder's Eligibility Criteria and Process of Empanelment:

#### Part – A (Minimum Eligibility Criteria)

- 3.1. The bidder must be a **single entity**, registered as a **Company** under the Companies Act 2013 or Companies Act, 1956, or **Partnership Firm** registered under the Indian Partnership Act, 1932, or **LLP** registered under the Limited Liability Partnership Act, 2008 and should have been in existence in India.

Note: The bidder shall submit a copy of **Certificate of Registration/ Incorporation** under the respective Acts in India and the respective **Memorandum of Association/ Partnership** as documentary evidence.

- 3.2. The bidder must have **experience of minimum five years** in executing the work of Supply, Installation, Testing and Commissioning (SITC) of IPCCTV system anywhere in India.

Note: The bidder shall submit a copy of **work order** for the work of SITC of IPCCTV system (of **any amount**) issued on or before **December 31, 2018**, and a copy of the respective **completion certificate** and **TDS certificate** (as applicable).

- 3.3. The bidder must have experience in executing the **similar work\*(s)** of Supply, Installation, Testing and Commissioning (SITC) of IPCCTV system(s), **in the last five years** (work completion should be on or after **January 01, 2019**, and on or before **December 31, 2023**) having minimum value of executed work\*\* as detailed under:

**One work costing Rs. 64 Cr.**

or

**Two works costing Rs. 40 Cr. each**

or

**Three works costing Rs. 32 Cr. each**

Note:

- a) Similar work\*(s) means Supply, Installation, Testing and Commissioning (SITC) of IPCCTV system(s) anywhere in India having any or all of the following components viz. IPCCTV cameras (including its mounting arrangement), software (video management software, video analytic software etc.), video processing IT equipment (Servers/ NVR etc.), video storage equipment (DAS/ NAS/ SAN/ data centre etc.), IT network infrastructure for CCTV system(s) (cables, switches, racks, IO devices etc.), CCTV control room display and IT infrastructure (videowall, display devices, work-station etc.), power supply arrangement for CCTV system(s) (power cabling and power-outlet etc.).
- b) Value of executed work\*\*, shall be value of executed work **exclusively towards the work of SITC of IPCCTV system**. Cost of any other

system(s) (such as X-ray baggage system, crash rated barriers, fire alarm systems etc.) capable of operating independently and cost of any civil works, interior works, electrical, electromechanical, air-conditioning etc., if included in the work, shall not be considered in determining the value of work. For this purpose, the bidder shall provide an undertaking on breakup of cost for above qualifying work(s) as per the format given in Section XV – A duly certified by their chartered accountant with Unique Document Identification Number (UDIN).

- c) The bidder shall submit a copy of **work order**, respective **completion certificate**, **client's certificate** (in the format give in Section VII) and **TDS certificate** (as applicable).

- 3.4. The bidder must have completed at least one work of Supply, Installation, Testing and Commissioning (SITC) of IPCCTV system having minimum **200 IPCCTV cameras in a single system** with on premises servers, video management software (VMS), storage etc. anywhere in India in the **last five years** (work completion should be on or after **January 01, 2019**, and on or before **December 31, 2023**).

Note:

- a) The bidder shall submit a copy of **work order**, respective **completion certificate** and **TDS certificate** (as applicable).
  - b) CCTV system(s) operating on cloud (where servers, storage etc. was not in scope of work) shall not be considered.
  - c) The bidder shall submit an undertaking confirming the quantity of maximum number of cameras connected in a single IPCCTV system in the format given at Section XV – B duly certified by the client.
- 3.5. The details of qualifying work(s) as per clause 3.3 shall be furnished in the proforma given in Section III. Accordingly, copy of work order giving details of the item wise description of various equipment and corresponding Installation Certificate and proof of payment (TDS certificate) should also be attached. The above qualifying works should be currently functional/operational. The bidder shall also facilitate the inspection of their qualifying work(s) by Bank's officials (if required) to ascertain the performance of the system. Bank may inspect any of the work to verify the credentials of the bidder at its discretion for the qualifying works submitted by the applicant. The Bidder shall provide client references (including names and contact details) in respect of the works submitted by them.
  - 3.6. The applicant may submit the client certificate in the format given in Section VII to the extent possible, however, the report should contain all the relevant information like description of work, value of work executed, scheduled and actual completion dates, whether work carried out satisfactorily, penalty impose if any etc.

- 3.7. For works carried out for Government/ public sector companies, client certificate and work completion certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank (in lieu of TDS certificate). For works carried out for private companies, copy of TDS certificate must be submitted along with certificate for proving the credential.
- 3.8. The bidder should have **minimum annual financial turnover of Rs. 80 Cr. in best three years out of last five years** (i.e., year ending March 31, 2019, March 31, 2020, March 31, 2021, March 31, 2022, March 31, 2023) and should have **non-negative net worth during last three accounting year** (i.e., year ending March 31, 2021, March 31, 2022, March 31, 2023).
- Note: The applicant shall submit a certificate from chartered accountant with Unique Document Identification Number (UDIN) clearly showing the turnover and net worth of the applicant in the respective financial years.
- 3.9. The bidder should also furnish **Banker's certificate / Solvency Certificate amounting to Rs. 60 Cr.** (minimum) as per section VIII for indicating their financial capability to carry out the works for amounts as indicated as above.

### **Part – B (Other documental Submissions)**

- 3.10. The bidder must warrant that there is **no legal action** being taken against it for any cause in any legal jurisdiction. If such an action exists and the bidder considers that it does not affect its ability to deliver the requirements as per the Application for Empanelment, it shall provide details of the action(s). The bidder shall also provide details of projects where **civil lawsuit / litigation/ arbitration cases** were/are initiated. The bidder shall give the above details as per proforma given in Section XII.
- 3.11. The firm should provide the **details of the Original Equipment Manufacturers (OEMs)** of Camera, Network Switch, Server, Video Management Software and Storage (whose products were/ are being used by them in the qualifying works (as per clause 3.3 and 3.4)), offices and their spare depots (for hardware)/ service location (for software) in India from where the replacements/ support is being provided. The details shall be given by the bidder in the format given in Section XIII.
- 3.12. The bidder shall submit their **Bankers details** as per format given in Section V.
- 3.13. The bidder shall submit the details of its **own Office(s) / full-fledged Service Set up/ Service Centre / Support Office** in India (one for each geographical zones\* in India) in the format given at table 3 of Section IV.

Note:

- a) The bidder shall submit documentary evidence such as registration of their office / service centre under shop and establishment act, GST

registration etc. issued by a government body in the name of applicant and the copy of ownership document / rent agreement of their service centre in the name of the applicant as the documentary proof of having their office.

- b) States and Union Territory considered under various geographical zones shall be as under:
  - i) East Zone: Assam, Bihar, Orrisa, West Bengal,
  - ii) North Zone: Chandigarh, Haryana, Jammu and Kashmir, New Delhi, Panjab, Rajasthan, Uttar Pradesh,
  - iii) South Zone: Karnataka, Kerala, Tamil Nadu, Telangana and
  - iv) West Zone: Gujrat, Madhya Pradesh, Maharashtra.

3.14. The Bidder shall furnish the details of technical personnel (having permanent employment and on payroll of applicant entity) engages in CCTV related technical works having minimum three years of work experience in the format given at table 4 of Section IV duly signed and certified by their HR along with a PF/NPS deduction statement for at least last three months or any other governmental document. Technical personnel should have either of the two below mentioned qualifications:

- i) having technical educational qualification (minimum graduation or diploma in engineering stream).
- ii) having certifications in networking, servers and storage, operating systems from reputed OEMs.

3.15. The Bidder shall furnish the details of the following other CCTV works anywhere in India for the purpose of evaluation matrix as per Section IV.

- a) IPCCTV systems with minimum **100 cameras, currently under maintenance\*** with the applicant since minimum **last two years** (i.e., since on or before **January 01, 2022**): The applicant shall submit the copy of **Work Order, latest service reports, TDS certificate** along with relevant documents supporting the details furnished in Section IV.
- b) IPCCTV works, having minimum value of **Rs. 5 Cr.** and executed for **Government Organisation\*\*** in the **last five years** (work completion should be on or after **January 01, 2019**, and on or before **December 31, 2023**): The applicant shall submit the details of **Work Order**, corresponding **completion certificate**, and proof of payment (**TDS certificate**) along with relevant documents supporting the details furnished in Section IV.

Note:

- i) Maintenance\* means the work is under defect liability, warranty, guarantee, annual maintenance contract period.

- ii) Government Organisation\*\* means Government / Semi-Government / Central Government / State Government Undertaking / Public Sector Undertaking / Municipality / Autonomous / Statutory Body

3.16. A **bidder is liable for debarment / disqualification** from bidding on the following grounds:

1) If it is determined that the bidder has committed the following acts or omissions in contravention of the code of integrity:

i)

- a) making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- b) any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
- c) any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
- d) improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- e) any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
- f) any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- g) obstruction of any investigation or auditing of a procurement process.
- h) making false declaration or providing false information for participation in a tender process or to secure a contract.

ii) failed to disclose conflict of interest.

iii) failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity

2) For any actions or omissions by the bidder other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material,

abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.

- 3) If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- 4) In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in Section XI.

3.17. **Conformity to the rules on Bidder from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of bidders from countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in Section X.

3.18. The bidder shall be required to enter into an **agreement with the Bank called Integrity Pact (IP)**. The IP envisages an agreement between the Bank and the bidders as per the approved proforma given in section XIV, committing the persons/ officials of both sides not to resort to corrupt practices in any aspect/ stage of the contract. The IP shall be applicable from the stage of invitation of application document for empanelment of system integrators. The applications of those bidders which do not contain the IP in the approved proforma shall be liable for rejection. Integrity pact as per the format at section XIV shall be executed in non-judicial stamp paper. The cost of the stamp paper shall be borne by the applicant.

### **Part -C (Proof of Concept)**

3.19. Based on the evaluation criteria mentioned above and the satisfactory documentary proofs submitted by the applicant in support of eligibility criteria a list of shortlisted applicants qualifying the minimum eligibility criteria mentioned in part A and B above shall be prepared.

3.20. Further, as a part of evaluation process of applications, such shortlisted applicants will be required to demonstrate **Proof of Concept (PoC)** of the proposed IPCCTV system which shall include **technical presentation** giving system design details i.e., solution configuration for IPCCTV System network bandwidth availability and usage, server loading /load balancing, storage details and its storage requirements etc. at no cost to the Bank. Further, the applicants

will have to conduct a **live demo of a prototype/PoC of the IPCCTV System** and indicate how the same can be scaled up to meet the Bank's requirements. The live presentation can be held in the applicant's office/lab or in the Bank's premises or in any of their working installation with the approval of the Bank.

- 3.21. The details of PoC, date, time and venue of POC and other requirements shall be communication only to the list of shortlisted applicants mentioned in clause 3.19 above.
- 3.22. The applicant shall provide the details of Original Equipment Manufacturers (OEMs) of Video Management Software (VMS), Network Switch, Camera, Servers, Storage Solution etc. used by them for such PoC.
- 3.23. Finally, shortlisted bidders shall be evaluated based on their standing in evaluation matrix based on the documentary proofs submitted by the applicant and their performance in PoC and the applicant who secure minimum qualifying marks in the above matrix shall only be empanelled.

**Note:**

1. Bank reserves the right to independently verify Banker's and Client certificate submitted by the applicant and / or to obtain confidential report(s) from the Clients / Banker of the applicant independently. If any of the report(s) is found to be unsatisfactory, the applicant may not be considered for empanelment. The confidentiality of such reports shall be maintained, and details of such report(s) shall not be shared.
2. The Bidder shall furnish relevant documentation supporting the above eligibility/ qualification criteria. The responses to this Empanelment process must be complete and comprehensive with explicit documentary evidence in support of all the eligibility criteria mentioned herein above (copies of work order, installation / completion certificates/ auditor's certificates etc.).
3. In case of non-compliance to any of the eligibility criteria mentioned above on or before the last date of submission of application for Empanelment, the Bidder shall be liable to be disqualified without any notice and the applications of the bidder may not be processed further. Bidders should avoid enclosing irrelevant additional document with respect to their eligibility.
4. If at any stage, it comes to the notice of the Bank that any Undertaking / Declaration / Certificate submitted by the bidder is found to be false, or the bidder had misrepresented the facts/ falsely claimed any qualification while submitting his Empanelment application or at any time subsequently, then their name will be deleted from the empanelment list and their tender / work order will be immediately terminated, and legal action in accordance with law including but not limited to forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit may be initiated and the Bank may also debar the bidder from participating in the tenders invited by the Bank in future.

#### 4. General Instructions and Term and Conditions:

- 4.1. Duly filled-in Application for Empanelment along with required documentary proofs for various items described in Section I to Section XV hereunder shall be submitted physically on the before the scheduled date and time of submission in a sealed envelope having a subject titled “*Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India*” addressed as under:

**Smt. Mala Sinha**  
**Chief General Manager-in-Charge**  
**Reserve Bank of India**  
**Premises Department, Central Office**  
**5<sup>th</sup> Floor, Central Office Building**  
**Shahid Bhagat Singh Marg**  
**Fort, Mumbai – 400001**

- 4.2. Duly filled-in application, as detailed above, shall be dropped in the tender box kept at the reception / enquiry area in ground floor of Reserve Bank of India, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai between 10:00 hrs to 17:30 hrs on normal working days and up to 14:00 hrs on last day of submission.
- 4.3. The above application(s) after due date and time, delayed due to any reason, will not be accepted, will result in rejection / non-consideration of application and the Bank shall not be responsible for any delays due to any reasons.
- 4.4. Applications submitted in any manner other that described in para 4.1 and 4.2 above shall not be considered.
- 4.5. Applications not submitted in the prescribed format or incomplete in any sense shall not be considered and are liable to be rejected.
- 4.6. Bidders should authorize a person who can be single point of contact for all future correspondence. Accordingly, Bidder should provide authorization document and all the details of the person (Name, Contact Number, Email ID). Correspondence from unauthorized persons may not be entertained by the Bank.
- 4.7. All the submissions / declarations / assertions made by Bidder should be on their letter head only and each and every page of the document should contain name / seal of company and signatures of the **authorised signatory** (Document to be provided for **power of attorney** as per enclosed format in Section IX)
- 4.8. All the communication to the Bank (including email / letter) should have a subject title as “*Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India*” and at the address as per clause 4.1 above.
- 4.9. Bidders should not give any commercial offer in the Application for Empanelment document.

- 4.10. The addendums, clarifications, information on this application process, shall be hosted on the Bank's website only.
- 4.11. All the applications received for empanelment of system integrators shall be opened on the scheduled date and time at Premises Department, Central Office, Reserve Bank of India, 5<sup>th</sup> Floor, Central Office Building, Shahid Bhagat Singh Marg, Fort, Mumbai.
- 4.12. Applicants, who intend to witness the opening of application documents, are advised to forward their request for preparation of gate pass(es) for entry inside the Bank's Central Office in Mumbai for the above purpose. Applicants are advised to forward the details (Name as per ID card issued by government, phone number, email ID) of such person(s) through email to [helpcctv@rbi.org.in](mailto:helpcctv@rbi.org.in) positively before **February 26, 2024, up to 14:00 hrs.** Such visitors must carry their original **identity card issued by Government**, and their **organisation's ID card**.
- 4.13. In case on any issue / query related to empanelment, the following Bank's officials may be contacted:
- a) Shri Nishant Gupta, Assistant General Manager (022-22602541)
  - b) Shri Subhash Pawar, Manager (022-22602101)
- 4.14. During the validity period of the panel, Bank at its discretion may completely/partially scrap the panel and may re-invite applications for Empanelment or may extend the validity of period of panel at its discretion. The decision so taken shall be final and binding on all the bidders.
- 4.15. RBI reserves the right to short list bidders based on its requirement and based on technical evaluation of the documents submitted by the bidders, presentations, site visits, etc. An evaluation matrix has been provided in Section VI which shall be filled by the bidder, duly supported by the documentary proof. Empanelment application of only those bidders shall be further evaluated who secure minimum qualifying marks in the above matrix as decided by the Bank. The decision of the RBI in this regard shall be final.
- 4.16. RBI further reserves the right to issue tenders to bidders it deems eligible and qualified based on the evaluation of the responses received and the short-listing methodology of RBI.
- 4.17. RBI reserves the right to accept or reject any application for Empanelment or cancel any application without assigning any reason thereof and RBI's decision in this regard will be treated as final and binding.
- 4.18. Notwithstanding anything contained herein above, in case of any dispute, claim and/or legal action arising out of this invitation, the same shall be subject to the jurisdiction of courts at Mumbai only.

## **5. Sequence for Submission of the documentations:**

5.1. Application for Empanelment should contain the information/ details in the following format along with the necessary supporting documents as proof, wherever required:

- A. Covering Letter (Section I)
- B. Basic Information (Section II)
- C. Bidders Eligibility criteria: Details and Documents related to bidder's eligibility criteria as per Section III
- D. Other CCTV works and Service Setup Details: Details and Documents as per Section IV
- E. Banker Details as per Section V
- F. Evaluation Matrix (Section VI)
- G. Format for Client's certificate for execution/SITC works and Banker's/ Solvency Certificate (Section VII & VIII)
- H. Power of attorney as per Section IX
- I. Undertaking to comply with Land Boarder Sharing Rules as per Section X
- J. Undertaking on Declaration of Debarment as per Section XI
- K. Undertaking on Legal Actions / Litigation / Arbitration by the Bidder as per Section XII
- L. Details of various CCTV Components used by the Bidder in Qualifying Works as per Section XIII
- M. Integrity Pact as per Section XIV
- N. Formats for undertaking on qualification work(s) as per Section XV – A & XV - B
- O. Any other Information relevant to the proposed work.

Note: This is not a tender document and commercials are not to be submitted with this Application for Empanelment.

**Format for Letter of Application**  
[On the Letter head of the Applicant]

To,

Date:

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

Being duly authorized to represent and act on behalf of .....  
(Hereinafter referred to as “the Applicant”) and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby apply for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India.

I also understand that if at any time, any of the information provided by me in the empanelment application is found to be incorrect; the Bank may take any action, including cancellation of my empanelment/ bid/ contract and take any other action as deemed fit.

The details as per the requirements of the Empanelment enquiry along with the required documents are enclosed for your consideration

Yours faithfully,

---

(Signature of Authorized Signatory)

<NAME, TITLE AND ADDRESS>

FOR AND ON BEHALF OF  
<NAME OF THE APPLICANT ORGANISATION>

## Section II

To,

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001

Date:

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

### **Basic Information**

<b>S. No.</b>	<b>Description</b>	<b>Bidder's Response</b>
1	Name of the applicant organization	
2	Type of the organisation (whether Partnership/ Private Limited/ Public Limited, LLP etc.)	
3	Date of Incorporation/ registration	
4	Corporate/ Registered Office Address	
5	Name and Addresses of Directors / Promoters/ Partners of the Organisation/ Firm	
6	Name, Address, and contact details of authorised signatory	
7	Name of the Contact Person	
8	Phone No.	
9	Fax No.	
10	Email address	
11	Authority letter (Power of attorney) for the official who is designated to correspond with RBI for this Empanelment as per Section IX	
12	Project Implementation Experience	_____ Years
13	Experience in the field of CCTV	_____ Years
14	Whether the Company holds intellectual property rights over the solution components and process	
15	Escalation matrix of the Bidders	
16	Banker's certificate issued by the applicant's banker specifically for the purpose of this Empanelment	Rs. .... Crore

Signature of the applicant

### Section III

#### **Bidder's Minimum Eligibility Criteria:**

1) Date of incorporation/ registration (as per clause 3.1):

(Copy of certification of incorporation /registration to be attached)

2) Summary of the works of **Supply, Installation, Testing and Commissioning (SITC) of IPCCTV System** (any amount) executed by the applicant to establish the **experience of five years** in this field as per clause 3.2 (Date of work order should be issued on or before **December 31, 2018**)

S. No.	Name of work and location	Name, Address and Contact details of the Client	Client Details (Government/ semi-Government/ Central Government / State Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous/ Statutory/ Private Ltd./ LLP/ Proprietary etc.)	Work order ref. No. & date	Contract Amount	Stipulated date of completion	Actual date of completion	Whether the work was left incomplete, or contract was terminated from either side.	Any other relevant information including reason, if any, for delay in completion of work.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

3) Summary of the works of **Supply, Installation, Testing and Commissioning (SITC) of IPCCTV System** executed by the applicant **during last five years** (work completed on or after **January 01, 2019**, and on or before **December 31, 2023**) to be considered for meeting the **eligibility criteria of minimum value of work** as per clause 3.3 (breakup of cost shall be provided in the format given in Section XV - A for each work separately):

S. No.	Name of work and location	Name, Address and Contact details of the Client	Client Details (Government/ semi-Government/ Central Government / State Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous/ Statutory/ Private Ltd./ LLP/ Proprietary etc.)	Work order ref. No. & date	Contract amount (value of executed work towards IPCCTV should be more than Rs. 32 Cr.)	Stipulated date of completion	Actual date of completion	Whether the work was left incomplete, or contract was terminated from either side.	Any other relevant information including reason, if any, for delay in completion of work.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

- 4) Summary of the works of **Supply, Installation, Testing and Commissioning (SITC) of IPCCTV System** having **minimum 200 IPCCTV cameras in a single CCTV system**, on premises servers, Video Management Software (VMS), storage etc. executed by the applicant **during last five years** (work completed on or after **January 01, 2019**, and on or before **December 31, 2023**) to be considered for meeting the eligibility criteria as per clause 3.4 (details of the system shall be provided in the format given in Section XV - B for each work separately):

S. No.	Name of work and location	Name, Address and Contact details of the Client	Client Details (Government/ semi-Government/ Central	Work order ref. No. & date	Number of Cameras	Stipulated date of completion	Actual date of completion	Whether the work was left incomplete	Any other relevant information including

			Government / State Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous/ Statutory/ Private Ltd./ LLP/ Proprietary etc.)					e, or contract was terminated from either side.	reason, if any, for delay in completion of work.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

- 5) **Annual financial turn-over and net worth** of the applicant during **last five and three financial years respectively** (Average turnover in best three years out of last five years should be **minimum Rs. 80 Cr. per year** and net worth should be **non-negative**) as per clause 3.8:

S. No.	Financial Year	Turnover	Net Worth
1	2018-2019		NR
2	2019-2020		NR
3	2020-2021		
4	2021-2022		
5	2022-2023		

- 6) **Banker's certificate** for at least Rs. 80 Cr. per year by the bidder to be attached as per clause 3.9 in the format given in Section VIII.

**Signature of the applicant**

**Section IV**

**Format for Other CCTV works and Service Setup Details**

1. Summary of CCTV system having minimum **100 IPCCTV cameras** under maintenance by the applicant since last two year as per clause 3.15 (a) (works under maintenance since on or before **January 01, 2022**):

S. No.	Zone of Project	Location of the CCTV Project	Name, Address and Contact details of the Client	Client Details (Government/ semi-Government/ Central Government / State Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous/ Statutory/ Private Ltd./ LLP/ Proprietary etc.)	AMC Work order ref. No. & date	AMC amount	Date of commencement of Maintenance Period as per clause 3.15(a)	Number of cameras in the CCTV System	Any other relevant information.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
1	East								
2	East								
3	East								
4	East								
5	East								
6	North								
7	North								
8	North								
9	North								
10	North								

11	South								
12	South								
13	South								
14	South								
15	South								
16	West								
17	West								
18	West								
19	West								
20	West								

2. Details of the works of **SITC of IPCCTV System** executed by the applicant **during last five years** (work completed on or after **January 01, 2019**, and on or before **December 31, 2023**) for Government Organisations as per clause 3.15(b):

S. No.	Name of work and location	Name, Address and Contact details of the Client	Client Details (Government/ semi-Government/ Central Government / State Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous/ Statutory)	Work order ref. No. & date	Contract amount (value of executed work towards IPCCTV should be more than Rs. 5 Cr.)	Stipulated date of completion	Actual date of completion	Whether the work was left incomplete, or contract was terminated from either side.	Any other relevant information including reason, if any, for delay in completion of work.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.


3. Details of **Existing Office/ full-fledged Service Set up(s)/ Service Centre(s) / Support Office(s)** of the Applicant anywhere in India (as per clause 3.13):

S. No.	Full Address	Zone	Name of the State / Union Territory	Established Since	Type of Service Centre (service centre / spare depo)	Document for Proof of Address (rent agreement, ownership)
1.	2.	3.	4.	5.	6.	7.
		East				
		North				
		South				
		West				

4. Details of Technical Personnel deployed by the Applicant exclusively for CCTV works along with details about their Technical Qualifications, Experience, geographical zone of posting, special certification etc. (as per clause 3.14):

Sr. No.	Name	Age	Designation	EPF No. / EPS No. / UAN No. / NPS No.	Professional/ Technical Qualification (B. Tech/ B. E. / Diploma)	Name of the certification held in networking, servers and storage, operating systems from reputed OEMs	Contact Number	Total Work Experience (years)	Date from which employed in your organisation
1	2	3	4	5	6	7	8	9	10
1									
2									
3									

4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									

**Note:**

Applicant are advised to increase the number of rows in the above tables as per their available data.

**Format for Details of Banker(s)**

<b>S. No.</b>	<b>Particulars</b>	<b>Details</b>
1	Address of the Bank / Branch	
2	Contact Person	
3	E-mail	
4	Telephone Number	
5	Fax Number	

Signature of the applicant

**Evaluation Matrix**

Kindly indicate your status and attach the relevant documentary evidence:

S. No.	Bidder's Competence	Max. Mark	Marks allotted	Bidder's status
1	Project experience of execution of works of IPCCTV System during last five years (work completed on or after <b>January 01, 2019</b> , and on or before <b>December 31, 2023</b> ) Note: Only the value of completed work exclusive towards the IPCCTV system as defined in clause 3.3 shall be considered	12		
(a)	Executed at least one project costing minimum Rs. 160Cr. or two projects costing minimum Rs. 100Cr. or three projects costing minimum Rs. 80Cr.		12	
(b)	Executed at least one project costing minimum Rs. 144Cr. or two projects costing minimum Rs. 90Cr. or three projects costing minimum Rs. 72Cr.		11	
(c)	Executed at least one project costing minimum Rs. 128Cr. or two projects costing minimum Rs. 80Cr. or three projects costing minimum Rs. 64Cr.		10	
(d)	Executed at least one project costing minimum Rs. 112Cr. or two projects costing minimum Rs. 70Cr. or three projects costing minimum Rs. 56Cr.		9	
(e)	Executed at least one project costing minimum Rs. 96Cr. or two projects costing minimum Rs. 60Cr. or three projects costing minimum Rs. 48Cr.		8	
(f)	Executed at least one project costing minimum Rs. 80Cr. or two projects costing minimum Rs. 50Cr. or three projects costing minimum Rs. 40Cr.		7	
(g)	Executed at least one project costing minimum Rs. 64Cr. or two projects costing minimum Rs. 40Cr. or three projects costing minimum Rs. 32Cr.		6	
(h)	Executed project(s) costing less than above values	Application for Empanelment will not be evaluated/ accepted.		
2	Annual turnover during best three years in last 5 years (i.e., year ending March 31, 2019, March 31, 2020,	8		

S. No.	Bidder's Competence	Max. Mark	Marks allotted	Bidder's status
	March 31, 2021, March 31, 2022, and March 31, 2023) in India (in Rs.)			
(a)	more than Rs. 240 Cr.		8	
(b)	more than Rs. 200Cr. and up Rs. 240Cr.		7	
(c)	more than Rs. 160Cr. and up Rs. 200Cr.		6	
(d)	more than Rs. 120Cr. and up Rs. 160Cr.		5	
(e)	more than Rs. 80Cr. and up Rs. 120Cr.		4	
(f)	less than Rs. 80Cr.	Application for Empanelment will not be evaluated/ accepted.		
3	Net-worth during last three years (i.e., year ending March 31, 2021, March 31, 2022, and March 31, 2023)	4		
(a)	more than Rs. 80Cr.		4	
(b)	more than Rs. 40Cr. and up Rs. 80Cr. in each year		3	
(c)	Positive Net Worth and up Rs. 40 Cr. in each year		2	
(d)	Negative Net-worth in any year	Application for Empanelment will not be evaluated/ accepted.		
4	Project experience of execution of IPCCTV works with Government or semi-Government or Government of India/ state Government Undertaking / Public Sector Undertaking/ Municipality/ Autonomous / Statutory Body costing minimum Rs. 5 Cr. each during last five years (work completed on or after <b>January 01, 2019</b> , and on or before <b>December 31, 2023</b> ) in India as defined in clause 3.15(b)	4		
(a)	3 or more completed projects		4	
(b)	2 completed projects		3	
(c)	1 completed project		2	
5	Project experience of execution of works of IPCCTV System during last five years as defined in clause 3.4 (work completed on or after <b>January 01, 2019</b> , and on or before <b>December 31, 2023</b> )	12		
(a)	Executed at least one project of minimum 500 IPCCTV cameras in a single CCTV system		12	
(b)	Executed at least one project of minimum 450 IPCCTV cameras in a single CCTV system		11	

S. No.	Bidder's Competence	Max. Mark	Marks allotted	Bidder's status
(c)	Executed at least one project of minimum 400 IPCCTV cameras in a single CCTV system		10	
(d)	Executed at least one project of minimum 350 IPCCTV cameras in a single CCTV system		9	
(e)	Executed at least one project of minimum 300 IPCCTV cameras in a single CCTV system		8	
(f)	Executed at least one project of minimum 250 IPCCTV cameras in a single CCTV system		7	
(g)	Executed at least one project of minimum 200 IPCCTV cameras in a single CCTV system		6	
(h)	Executed projects with less than 200 IPCCTV cameras in a single CCTV system	Application for Empanelment will not be evaluated/ accepted.		
6	IPCCTV systems with minimum 100 CCTV cameras currently under maintenance since last two year (work should be under maintenance since on or before <b>January 01, 2022</b> ) in the following zones (0.5 marks for every such CCTV system as defined in clause 3.15(a) subjected to maximum 2.5 marks in each zone)	10		
(a)	East Zone (Assam, Bihar, Orrisa, West Bengal)		2.5	
(b)	North Zone (Chandigarh, Haryana, Jammu and Kashmir, New Delhi, Panjab, Rajasthan, Uttar Pradesh)		2.5	
(c)	South Zone (Karnataka, Kerala, Tamil Nadu, Telangana)		2.5	
(d)	West Zone (Gujrat, Madhya Pradesh, Maharashtra)		2.5	
7	Service Set up(s)/ Service Centre(s) / Support Office(s) of the Applicant as defined in clause 3.13	8		
(a)	Existence of at least one setup in East Zone (Assam, Bihar, Orrisa, West Bengal)		2	
(b)	Existence of at least one setup in North Zone (Chandigarh, Haryana, Jammu and Kashmir, New Delhi, Panjab, Rajasthan, Uttar Pradesh)		2	
(c)	Existence of at least one setup in South Zone (Karnataka, Kerala, Tamil Nadu, Telangana)		2	
(d)	Existence of at least one setup in West Zone (Gujrat, Madhya Pradesh, Maharashtra)		2	

<b>S. No.</b>	<b>Bidder's Competence</b>	<b>Max. Mark</b>	<b>Marks allotted</b>	<b>Bidder's status</b>
9	Total technical personnel (having permanent employment and on payroll of applicant entity) engages in CCTV related technical works and having technical qualification (engineering graduate or Diploma) and having minimum three years of work experience as defined in clause 3.14(i)	5		
(a)	Minimum 25		4	
(b)	20 to 24		3	
(c)	15 to 19		2	
(d)	10 to 14		1	
10	Total technical personnel (having permanent employment and on payroll of applicant entity) engages in CCTV related technical works and having networking, servers and storage, operating systems from reputed OEMs and minimum three years of work experience as defined in clause 3.14(ii) (0.5 marks per person subjected to maximum 1 in each of the below mentioned category)	3		
(a)	Certification in Networking		1	
(b)	Certification in Servers and Storage		1	
(c)	Certification in Operating System		1	
11	Does the bidder have following certificates valid as on <b>December 31, 2023</b>	4		
(a)	ISO 9001:2008/ ISO 9001:2015 for Quality Management System		1	
(b)	ISO 27001:2013 for Information Security Management System		1	
(c)	ISO 20000: 2018/ ISO 20000:2011 for IT service Management		1	
(d)	CMMI Level 3 for Network and Software Security		1	
	<b>Max Total Marks</b>	<b>70</b>		
A	<b>Bidder's score</b>			
B	Proof of concept (PoC) for the proposed IPCCTV System: a) Technical Presentation: 15 marks b) Live prototype demo: 15 marks	<b>30</b>		To be accessed by the Bank
	Total Marks scored by the Bidder (A+B)			

S. No.	Bidder's Competence	Max. Mark	Marks allotted	Bidder's status
<p>Note:</p> <ol style="list-style-type: none"> <li>1) Bidder may indicate their response in respect of Part A along with submission of documentary evidence, wherever required, along with the duly completed empanelment document.</li> <li>2) All the above competencies/claims of the bidders may be verified independently by the Bank for their correctness.</li> </ol> <p><b><u>QUALIFYING CRITERIA FOR EMPANELMENT:</u></b></p> <ol style="list-style-type: none"> <li>1) Minimum qualifying marks in PoC is 15. Firms who do not obtain the minimum marks in PoC will not be considered for Empanelment irrespective of the marks obtained in Section A above</li> <li>2) Bidders should obtain minimum Total marks (A+B) of 50 to qualify for Empanelment.</li> </ol> <p><b>Note:</b> The Bank's decision in this regard shall be final and binding and no discussion/ interface will be held with the bidders whose bids are disqualified/ rejected</p>				

Signature of the applicant

**Section VII****FORMAT FOR CLIENT'S CERTIFICATE REGARDING PERFORMANCE OF THE  
BIDDER FOR EXECUTION / SITC WORKS**

To,

Date:

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001

Name &amp; address of the Client

Details of Works executed by M/s \_\_\_\_\_

<b>S. No.</b>	<b>Name of Work</b>	
1	Brief particulars of the work, the details of the IPCCTV system	
2	Agreement No. and date	
3	Agreement amount	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount) if any	
8	Gross amount of the work completed and paid	
9	Name and address of the authority under whom works executed	
10	Whether the contractor employed qualified Engineer/Overseer during execution of work?	
11	i) Quality of work (indicate grading)	Outstanding/ Very Good/ Good/ Satisfactory/ Poor
	ii) Amt. of work paid on reduced rates, if any.	

12	i) Did the contractor go for arbitration?	
	ii) If yes, total amount of claim	
	iii) Total amount awarded	
13	Comments on the capabilities of the contractor.	
	a) Technical proficiency	Outstanding/ Very Good/ Good/ Satisfactory /Poor
	b) Financial soundness	Outstanding/ Very Good/ Good/ Satisfactory/ Poor
	c) Mobilization of adequate T&P	Outstanding/ Very Good/ Good/ Satisfactory/ Poor
	d) Mobilization of manpower	Outstanding/ Very Good/ Good/ Satisfactory/ Poor
	e) General behaviour	Outstanding/ Very Good/ Good/ Satisfactory/ Poor
	f) After sales Service	Outstanding/ Very Good/ Good/ Satisfactory/ Poor

Note: All columns should be filled in properly

Reporting Officer\* with Office seal

\* countersigned”

\*Officer of the rank of executive engineer or equivalent.

**FORMAT OF BANKER'S/ SOLVENCY CERTIFICATE**

(On letterhead of the Bank)

To,

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400001

Date:

This is to certify that to the best of our knowledge and information M/s..... having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs.....(Rupees .....).

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

(Signature)

For the Bank

Note:

1. Bankers' certificates should be on letter head of the Bank, addressed to Chief General Manager-in-Charge, Reserve Bank of India, Premises Department, Central Office, Shahid Bhagat Singh Road, Fort, Mumbai - 400001.
2. In case of partnership firm, certificate to include names of all partners as recorded with the Bank.

**Format for power of attorney for signing of application/proposal  
(On Non-Judicial Stamp Paper of appropriate value)**

Know all men by these presents, We.....  
(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. ....  
..... (Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of .....  
..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Application of Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India including signing and submission of all documents and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized  
Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder

Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

**Formats on Instructions to comply with Land Boarder Sharing Rules**

**Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India**

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To,

Date:

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400001

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

I / We ..... (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2. I / We certify that ..... (Name of the bidder)

- a) is not from a country sharing land border with India, or
- b) is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or
- c) is from a country sharing land border with India where Government of India has extended lines of credit, or
- d) is from a country sharing land border with India where Government of India is engaged in development projects.

*(Strikeout whichever of the above is not applicable).*

3. I / We further certify that ..... (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I / We also undertake that even in case of contracts where we are permitted by the Bank / RBI to sub- contract I / we ..... (Name of bidder) will not sub-contract any work to a contractor from country(ies) sharing land border with India, unless such contractor fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

**Section XI**

**Undertaking regarding declaration of debarment by public institution(s)**

(To be submitted by the tenderer on their letterhead)

To,

Date:

Chief General Manager-in-Charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

1. I/We ..... (Name of the bidder) declares that
  - a) I/ We or any of our allied firm\* or any of our partners/directors is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on .....(last date of submission of bid).
  - b) I/ We or any of our allied firm\* or any of our partners/directors have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on .....(last date of submission of bid).
  - c) we will inform the Bank in writing, in case, I/we or any of our allied firm\* or any of our partners/directors is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We .....(Name of the bidder) declare that I/we or our allied firm\* .....(Name of the allied firm(s)) or our partners/directors ..... (Name of the partner / director) is/ are debarred / suspended / blacklisted by .....(Name and address of public institution in India or any other country) and the same effective up to .....(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)

Date

Place

(Note: strike out one of the above two declarations which is not applicable)

\*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.

**Section XII**

**Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder**

[On the Letter head of the Applicant]

Date:

To,

Chief General Manager-in-charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001.

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

1. I/We ..... (Name of the bidder) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We ..... (Name of the bidder) declare that the followings legal action(s) have been/ is being taken against us:

..... (detail of the legal action, project under consideration, legal authority involved etc.) .....  
.....

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

*(Note: strike out one of the above two declarations which is not applicable)*

2. Further, we ..... also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects

2. Further, we ..... also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

..... (detail of the project and type of action etc.) .....  
.....

*(Note: strike out one of the above two declarations which is not applicable)*

Signature and name of the authorized signatory of the Bidder

with Rubber Stamp

Date:

Place:

### Section XIII

#### Format for the Details of various CCTV Components installed by the Bidder in Qualifying Works

Name, address and other details of all Original Equipment Manufacturers (OEMs) whose following products were/ are being used by us in the qualifying works (as per clause 3.3 and 3.4)

Name of the Work: .....

Name of the Client: .....

S. No.	Name of the Equipment / Component	Name of the OEM	Address of the OEM (spare depots for hardware support and service location for software support)
1	IPCCTV cameras (Fixed Dome, Box, PTZ, 360°, etc.)		
2	Video Management System (VMS)		
3	Servers		
4	Network Switches		
5	Storage Devices		

**PRE-CONTRACT INTEGRITY PACT**

**1. General**

This pre-bid pre-contract Agreement (hereinafter called the “Integrity Pact”) is made on \_\_\_\_\_ day of the month of \_\_\_\_\_ 2023 between, on one hand, the Premises Department, Reserve Bank of India, Central Office acting through Smt. Mala Sinha, Chief General Manager-in-Charge, Reserve Bank of India, Premises Department, Central Office, Mumbai (hereinafter called the "PRINCIPAL", which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s \_\_\_\_\_ represented by Mr / Ms \_\_\_\_\_, .....(Add designation of the APPLICANT) (hereinafter called the "APPLICANT" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the PRINCIPAL proposes to receive comprehensive solution for the Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India and the APPLICANT is willing to offer/has offered the services and

WHEREAS the APPLICANT is a ..... (please indicate category e.g. private company/ public company/ Government undertaking/ partnership, etc.) constituted in accordance with the relevant law in the matter and the PRINCIPAL is a statutory body performing its functions under the Reserve Bank of India Act, 1934 and other relevant legislations.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:

Enabling the PRINCIPAL to receive the desired services at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling APPLICANT to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the PRINCIPAL will commit to prevent corruption, in any form, by its officials by following transparent procedures. The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

**2. Commitments of the PRINCIPAL**

- 2.1.1 The PRINCIPAL undertakes that no official of the PRINCIPAL, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the APPLICANT, either for themselves or for any person, organisation or third party

related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

2.1.2 The PRINCIPAL will, during the pre-contract stage, treat all APPLICANTS alike, and will provide to all APPLICANTS the same information and will not provide any such information to any particular APPLICANT which could afford an advantage to that particular APPLICANT in comparison to other APPLICANTS.

2.1.3 All the officials of the PRINCIPAL will report to the appropriate authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2.2 In case any such preceding misconduct on the part of such official(s) is reported by the APPLICANT to the PRINCIPAL with full and verifiable facts and the same is prima facie found to be correct by the PRINCIPAL necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the PRINCIPAL and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the PRINCIPAL the proceedings under the contract would not be stalled.

### **3. Commitments of APPLICANT**

3.1 The APPLICANT commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:

3.1.1 The APPLICANT will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

3.1.2 The APPLICANT further undertakes and declares/represents that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the PRINCIPAL or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the PRINCIPAL for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the PRINCIPAL

3.1.3 APPLICANT shall disclose in writing the name and address of representatives and Indian APPLICANTS shall disclose their foreign principals or associates.

- 3.1.4 APPLICANT shall disclose in writing the payments to be made by them to any intermediary, in connection with this bid/contract.
- 3.1.5 The APPLICANT, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose in writing payments, if any, he has made / is committed to or intends to make to officials of the PRINCIPAL or their family members or any other intermediaries in connection with the contract or otherwise and the details of services agreed upon for such payments.
- 3.1.6 The APPLICANT will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.1.7 The APPLICANT will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 1.1.8 The APPLICANT shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the PRINCIPAL as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier, without written consent of the PRINCIPAL. The APPLICANT also undertakes to exercise due and adequate care lest any such information is divulged.
- 1.1.9 The APPLICANT commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 1.1.10 The APPLICANT shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 1.1.11 If the APPLICANT or any employee of the APPLICANT or any person acting on behalf of the APPLICANT, either directly or indirectly, is a relative of any of the officers of the PRINCIPAL, or alternatively, if any relative of an officer of the PRINCIPAL has financial interest/stake in the APPLICANT's firm, the same shall be disclosed in writing by the APPLICANT at the time of filing of tender.
- The term 'relative' for this purpose would be as defined in Section 2(77) of the Companies Act, 2013 of India.
- 1.1.12 The APPLICANT shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the PRINCIPAL

#### **4. Previous Transgression**

- 4.1 The APPLICANT declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company/entity in any country in respect of any corrupt practices envisaged hereunder or with any

Public Sector Enterprise in India or any Government Department in India that could justify APPLICANT's exclusion from the tender process.

- 4.2 The APPLICANT agrees that if it makes incorrect statement on this subject, APPLICANT can be disqualified from the procurement process or the contract, if already awarded, can be terminated for such reason.

## **5. Earnest Money (Security Deposit)**

- 5.1 While submitting the Bid in the main tender, the APPLICANT shall deposit an amount as may be specified by the PRINCIPAL in the main tender (as Earnest Money/Security Deposit) with the PRINCIPAL through instruments, the detail of which along with the amount will be notified by the PRINCIPAL in the main tender.
- 5.2 In case of the successful APPLICANT, a clause would also be incorporated in the Article pertaining to Performance Bond (Performance Bank Guarantee and / or Security Deposit) in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the PRINCIPAL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

## **6. Sanctions for Violations**

- 6.1 Any breach of the aforesaid provisions by the APPLICANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the APPLICANT) shall entitle the PRINCIPAL to take all or any one of the following actions, wherever required:
  - 6.1.1 To immediately call off the precontract negotiations / proceedings with applicant without assigning any reason or giving any compensation to the APPLICANT. However, the proceedings with the other APPLICANT(s) would continue.
  - 6.1.2 The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the PRINCIPAL and the PRINCIPAL shall not be required to assign any reason therefore.
  - 6.1.3 To immediately cancel the contract, if already signed, without giving any compensation to the APPLICANT.
  - 6.1.4 To recover all sums already paid by the PRINCIPAL, and in case of an Indian APPLICANT with interest thereon at 2% higher than the prevailing six months Marginal Cost of funds-based Lending Rate (MCLR) of State Bank of India, while in case of APPLICANT from a country other than India with interest thereon at 2% higher than the six months LIBOR. If any outstanding payment is due to the APPLICANT from the PRINCIPAL in connection with any other contract for any other stores, such outstanding payment could also be utilised to recover the aforesaid sum and interest.

- 6.1.5 To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the APPLICANT, in order to recover the payments, already made by the PRINCIPAL, along with interest.
- 6.1.6 To cancel all or any other Contracts with the APPLICANT. The APPLICANT shall be liable to pay compensation for any loss or damage to the PRINCIPAL resulting from such cancellation/rescission and the PRINCIPAL shall be entitled to deduct the amount so payable from the money(s) due to the APPLICANT.
- 6.1.7 To debar the APPLICANT from participating in future bidding processes of the PRINCIPAL for a minimum period of five years, which may be further extended at the discretion of the PRINCIPAL.
- 6.1.8 To recover all sums paid in violation of this Pact by APPLICANT(s) to any middleman or agent or broker or any other intermediary with a view to securing the contract. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the PRINCIPAL with the APPLICANT, the same shall not be opened.
- 6.1.9 Forfeiture of Performance Bond in case of a decision by the PRINCIPAL to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- 6.2 The PRINCIPAL will be entitled to take all or any of the actions mentioned at para **6.1.1** to **6.1.9** of this Pact also on the commission by the APPLICANT or any one employed by it or acting on its behalf (whether with or without the knowledge of the APPLICANT), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 6.3 The decision of the PRINCIPAL to the effect that a breach of the provisions of this Pact has been committed by the APPLICANT shall be final and conclusive on the APPLICANT. However, the APPLICANT can approach the Independent Monitor(s) appointed for the purposes of this Pact.

## **7. Fall Clause:**

The APPLICANT undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU or any other unit owned by Government of India / the PRINCIPAL and if it is found at any stage that similar product/systems or sub systems was supplied by the APPLICANT to any Ministry/Department of the Government of India or a PSU or any other unit owned by Government of India / the PRINCIPAL at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the APPLICANT to the PRINCIPAL, if the contract has already been concluded.

## **8. Independent Monitors**

- 8.1 The PRINCIPAL has appointed Shri Vishwanath Giriraj, IAS (Retd.) (email id – [vgiriraj@rediffmail.com](mailto:vgiriraj@rediffmail.com)) and Shri Divya Prakash Sinha, IPS (Retd.) (email id – [dpsinha.ips@gmail.com](mailto:dpsinha.ips@gmail.com)) as the Independent monitors (hereinafter referred to as Monitor) for this Pact.
- 8.2 The task of the Monitor shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 8.3 The Monitor shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
- 8.4 Both the parties accept that the Monitor have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 8.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the PRINCIPAL.
- 8.6 The APPLICANT(s) accepts that the Monitor has the right to access without restriction to all project documentation of the PRINCIPAL including that provided by the APPLICANT. The APPLICANT will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to sub-consultants. The Monitor shall be under contractual obligation to treat the information and documents of the APPLICANT/Subcontractor(s) with confidentiality.
- 8.7 The PRINCIPAL will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 8.8 The Monitor will submit a written report to the designated Authority of PRINCIPAL within 8 to 10 weeks from the date of reference or intimation to him by the PRINCIPAL / APPLICANT and, should the occasion arise, submit proposals for correcting problematic situations.

## **9. Facilitation of Investigation**

- 9.1 In case of any allegation of violation of any provisions of this Pact or payment of commission, the PRINCIPAL or its authorized agencies shall be entitled to examine all the documents including the Books of Accounts of the APPLICANT and the APPLICANT shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.
- 9.2 In the event of any dispute between the PRINCIPAL and APPLICANT where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. In case, dispute remains unresolved even after mediation by the panel of IEMs, the PRINCIPAL may take further action as per terms and conditions of the contract.

9.3 Person signing the Integrity Pact shall not approach the Courts while representing the matter to IEMs and he/ she will await their decision in the matter

**10. Law and Place of Jurisdiction:**

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the PRINCIPAL, i.e., Mumbai, India.

**11. Other Legal Actions:**

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

**12. Validity**

12.1 The validity of this Integrity Pact shall be from the date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the PRINCIPAL and the APPLICANT, including warranty period, whichever is later. In case a APPLICANT is unsuccessful in empanelment process, this Integrity Pact shall expire after six months from the date of its execution.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_

PRINCIPAL

Name of the Officer

Designation

Reserve Bank of India

Premises Department

APPLICANT

Name of the Authorised Signatory

Designation

Name of the Applicant

Witness

1. \_\_\_\_\_

2. \_\_\_\_\_

Witness

1. \_\_\_\_\_

2. \_\_\_\_\_

**Undertaking for Qualification Work(s) by the Bidder (Breakup of Cost)**

[On the Letter head of the Applicant]

Date:

To,

Chief General Manager-in-charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001.

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

I/We ..... (*name of the bidder*) ..... hereby confirm that the work ..... (*name of the work*) ..... declared by us at Sr. No. .... in para 4 of Section III (in compliance to clause 3.3), having work order reference no ..... from M/s..... (*name of the client*)..... has been executed by us up to the satisfaction of the client.

2. We confirm that in the above work, the value of IPCCTV related items/ works which have been commissioned by us is Rs..... (*value of work in conformity to clause 3.3*). The breakup of cost of the work is as under:

S. No.	Name of the Equipment / Component	Total Order Amount	Executed Amount
1	IPCCTV cameras (Fixed Dome, Box, PTZ, 360° etc.) including accessories and mounting arrangement etc.		
2	Software (Video Management System (VMS), Video Analytic Software (VAS) etc. exclusive to IPCCTV system(s) etc.)		
3	Video Processing Equipment (Servers, NVRs, etc. exclusive to IPCCTV system(s))		
4	Video Storage Equipment (DAS, SAN, NAS, Data Centre exclusive to IPCCTV system(s))		
5	IT Network Infrastructure (Cables, Network Switches, Racks, IO devices etc. exclusive to IPCCTV system(s))		
6	Control Room Display Infrastructure (Videowall, Display devices, Workstation, exclusive to IPCCTV system(s))		

S. No.	Name of the Equipment / Component	Total Order Amount	Executed Amount
7	Power Supply Arrangement (associated power cabling, power outlets exclusive to IPCCTV system(s))		
<b>8</b>	<b>Total Value of Work (exclusive for IPCCTV Works) (Sum of 1 to 7)</b>		

Note: Amounts shall be inclusive of all the taxes.

Signature and name of the Chartered Accountant of the Bidder with Rubber Stamp

Date:

Place:

UDIN:

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

**Section XV - B**

**Undertaking for Qualification Work by the Bidder (IPCCTV Camera Quantity in a Single CCTV System)**

[On the Letter head of the Applicant]

Date:

To,

Chief General Manager-in-charge,  
Reserve Bank of India,  
Premises Department,  
5th Floor, Central Office,  
Shahid Bhagat Singh Marg,  
Fort, Mumbai – 400 001.

**Ref: Application for Empanelment of System Integrators for Supply, Installation, Testing and Commissioning of IPCCTV system at various offices of Reserve Bank of India**

Madam,

I/We ..... (*name of the bidder*) ..... hereby confirm that the work ..... (*name of the work*) ..... declared by us at Sr. No. .... in para 4 of Section III (in compliance to clause 3.4), having work order reference no ..... from M/s..... (*name of the client*)..... has been executed by us up to the satisfaction of the client.

2. We confirm that in the above work ,..... (*maximum number of cameras commissioned in a single system*) ..... IPCCTV cameras in a single CCTV system have been commissioned by us. The above IPCCTV system is also having on premises servers, video management software, and storage device(s) and the same have been made functional by us.

Signature and Name of the authorized  
signatory of the Bidder with Rubber Stamp

Signature and Name of the Client  
with Rubber Stamp

Date:

Date:

Place:

Place:

### Check List for submission of application

Application for Empanelment should contain the information/ details in the following format along with necessary supporting documents as proof, wherever required:

S. No.	Document	Required details furnished (Yes/No)
1	<b>Covering Letter (Section I)</b>	
2	<b>Basic Information (Section II)</b>	
3	<b>Bidders' Eligibility Criteria:</b> Details and Documents related to bidders' eligibility criteria as per (Section III)	
4	<b>Other CCTV works and Service Setup Details:</b> Details and Documents as per (Section IV)	
5	<b>Banker Details:</b> Details as per (Section V)	
6	<b>Evaluation Matrix (Section VI)</b>	
7	<b>Format for client's certificate for execution / SITC works and Banker's / Solvency certificate (Section VII &amp; VIII)</b>	
8	<b>Power of Attorney as per section IX</b>	
9	<b>Undertaking to comply with Land Boarder Sharing Rules as per Section X</b>	
10	<b>Undertaking on Declaration of Debarment as per Section XI</b>	
11	<b>Undertaking on Legal Actions / Litigation / Arbitration by the Bidder as per Section XII</b>	
12	<b>Details of various CCTV Components used by the Bidder in Qualifying Works as per Section XIII</b>	
13	<b>Integrity Pact as per Section XIV</b>	
14	<b>Undertakings on Qualifying Work(s) as per Section XV</b>	
15	Any other information relevant to the proposed work	

Seal & Signature of the Applicant

### List of Documents to be attached with the Application

S. No.	Para No.	Description	Details of document required to be attached in support of fulfilling the requirement	Page No.	
				From	To
<b>PART-A</b>					
1	3.1	Currently being a legal entity	Certificate of Registration/ Incorporation under the respective Acts in India and the respective Memorandum of Association/Partnership, GST Registration or any other Government Registration in the name of Bidder as documentary evidence		
2	3.2	Five years of Experience in SITC of IPCCTV System	As per details filled in Section III: Work Order and Completion Certificate		
3	3.3	Completed pre-qualifying similar works (minimum amount criteria)	As per details filled in Section III: Work Order(s), Completion Certificate(s), client certificate(s) as per Section VII, details of work(s) as per Section XV – A for each work		
4	3.4	Completed pre-qualifying similar works (no. of cameras)	As per details filled in Section III: Work Order, Completion Certificate, and details of the work as per Section XV - B		
5	3.6	Client Reports for the pre-qualification works (Clause 3.3)	As per the format given in Section VII		
6	3.7	proof of payment for the pre-qualification works (Clause 3.2, 3.3, and 3.4)	TDS certificate issued by the Employer or client certificate in case of works executed for Government organizations signed by executive engineer of higher.		
7	3.8	Annual Turnover for last five years financial years	Certificate issue by Chartered Accountant		
8	3.8	Net Worth for last three financial years	A certificate issue by Chartered Accountant		
9	3.9	Banker's Certification / Solvency Certificate	Certificate issues by the bank as per format given in Section VIII		

S. No .	Para No.	Description	Details of document required to be attached in support of fulfilling the requirement	Page No.
		<b>PART-B</b>		
10	3.10	Confirmation regarding legal action / litigation / arbitration / civil lawsuits etc.	furnish on your letter head as per Section XII	
11	3.11	Office address of OEMs whose products were / are being used in qualifying works and the address of their spare depot from where the replacement will be provided.	furnish on your letter head as per Section XIII	
12	3.12	Banker's Details	As per format given in Section V	
13	3.13	Details of Service Set up/ Service Centre / Support Office	Documentary evidence such are registration under shop and establishment act, GST registration, ownership document / rent agreement as per Section IV	
14	3.14	Details of Technical Persons	As per details filled in Section IV: a letter issued by HR department, copy of PF/NPS deduction statement of last three months	
15	3.15	IPCCTV Works under maintenance	Copy of Work orders indicating the details of CCTV systems, latest service report, TDS certificate as per Section IV	
16	3.15	IPCCTV works executed for Government	Work Order(s), respective Completion Certificate(s) and details as per Section IV	
17	3.16	Declaration on Debarment	As per format given in Section XI	
18	3.17	Declaration on Land Boarder Sharing	As per format given in Section X	
19	3.18	Integrity Pact	As per format give in Section XIV	
20	4.6	Details of Contract Person	On applicant's letter head.	
21	4.7	Power of Attorney	As per format given in Section IX	
22		Letter of Application	As per format given in Section I	

<b>S. No .</b>	<b>Para No.</b>	<b>Description</b>	<b>Details of document required to be attached in support of fulfilling the requirement</b>	<b>Page No.</b>	
23		Brief Information about the Applicant	As per format given in Section II		
24		ISO certifications and CMMI certificates	Copy of Certificate		

Note: Other relevant document(s) may be submitted and make the corresponding entry in the above table.

Seal & Signature of the Applicant