



**RESERVE BANK OF INDIA
HUMAN RESOURCE MANAGEMENT DEPARTMENT
NAGPUR**

Notice inviting e-Tender

Tender for Annual Service Contract for Management and Housekeeping Services (including catering) at Visiting Officers' Flat (VOF) at Madhuban Apartment, Telankhedi Road Staff Quarters and Visiting Officers' Flat (VOF) and Transit Holiday Home (THH) at Atray Lay Out Staff Quarters, Nagpur.

1. Online Tenders by **E-Tendering** process are invited for the above mentioned work at Reserve Bank of India (hereinafter referred to as "the Bank") Nagpur. The work is estimated to cost **₹60.00 lakhs annually**.
2. All the Pre-Qualification papers should be uploaded on MSTC site. Same will be downloaded after bid opening date for examination by the Bank.
3. The EMD (₹1,20,000.00) paid by NEFT /Demand Draft shall be submitted by 2:00 PM on 27.02.2023. Proof of payment has to be submitted along with the technical Bid.
4. Online tenders will be available for view /download to all bidders from 03:00 PM of 23.01.2023. The Successful Bidders who do not comply with the pre-qualification criteria and do not submit EMD wherever applicable, will not be considered for opening of their tender Part-II.
5. A pre-bid meeting (off-line mode) of the intending tenderers will be held on 13.02.2023 at 12.00 PM at HRMD, 1st floor, Reserve Bank of India, Nagpur.
6. Tender forms can be downloaded from the website www.mstcecommerce.com w.e.f. 23.01.2023 from 03:00 PM. The duly filled in tender documents shall be uploaded on MSTC site till 02.00 PM on 27.02.2023.
7. Part I of the Tender will be opened on-line at **03:00 PM on 27.02.2023** in the presence of the authorized representative of the tenderers who choose to be present. Part-II (Price bid) of the qualified tenderer shall be opened on a subsequent date which will be intimated to the qualified tenderers in advance.

8. The bidders/tenderers have to submit/upload relevant documents.

9. After examination of the Part I and related documents, if any of the tenderer is not found to possess the required eligibility, their tenders will not be accepted by the Bank for further processing and their financial bid will not be opened. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-II of the tender. The Bank is not bound to assign any reason for doing so.

10. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason thereof.

Place: Nagpur
Date: January 23, 2023

Regional Director
Reserve Bank of India, Nagpur