



Schedule of Tender (SOT): Disposal of currency briquettes (Compressed Soiled Notes) produced by 'Shredding and Briquetting Systems' and unserviceable items from the Bank's premises

a.	E-Tender No	RBI/Nagpur/Issue/14/22-23/ET/555
b.	Mode of Tender	e-Procurement System (Online Part I - Techno-Commercial Bid and Part II – Price bid through www.mstcecommerce.com/eprochome/rbi)
c.	Estimated Cost	Rs.18,00,000/-
d.	Tender documents will be available to parties to download	12:00 hrs of January 16, 2023
e.	Pre-Bid meeting	11:00 hrs of February 6, 2023 Offline: Venue: Reserve Bank of India, Main Office Building, Nagpur
f.	Earnest Money Deposit	₹36,000/- (Rupees Thirty-Six Thousand Only) 1) NEFT (in our A/c No. 8714295, bearing the name – RBI Nagpur 2) IFSC RBIS0NGPA01 (5th and 10th digit is zero) 3) Last date for receipt EMD <u>15:00 hrs of February 23, 2023</u>
g.	Bid open Date - Date of Starting of e-Tender for submission of & online Techno-Commercial Bid and price Bid at www.mstcecommerce.com/eprochome/rbi	12:00 hrs of January 16, 2023
h.	Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	12:00 hrs of February 24, 2023
i.	Date & time of opening of Part-I (i.e. Techno-Commercial Bid) Date of opening of Part II i.e. price bid shall be informed separately	17:00 hrs of February 24, 2023
j.	Transaction Fee (To be paid and submitted separately by the vendors to MSTC vide MSTC E-Payment Gateway for participating in the E-Tender)	₹ 1000/- exclusive of GST @ 18% Payment of Transaction fee through MSTC payment gateway /NEFT in favor of MSTC LIMITED

Regional Director
Reserve Bank of India, Nagpur

Place: Nagpur
Date: January 16, 2023



भारतीय रिज़र्व बैंक

RESERVE BANK OF INDIA

निर्गम विभाग / ISSUE DEPARTMENT

नागपूर क्षेत्रीय कार्यालय / NAGPUR REGIONAL OFFICE

**E-tender for Disposal of currency briquettes
(Compressed Soiled Notes) produced by ‘Shredding
and Briquetting Systems’ and unserviceable items
from the Bank’s premises**

(Part I)

(Techno-commercial Bid)

Name of Tenderer: _____

Address: _____

Tender Document No : RBI/Nagpur/Issue/14/22-23/ET/555

Date of Offline Pre-bid Meeting:	February 06, 2023
Due Date of Submission:	February 24, 2023
Date of Opening of Part I of Tender:	February 24, 2023
Venue:	Issue Department, Main Office Building, Nagpur

DISCLAIMER

Reserve Bank of India, Issue Department, Nagpur, has prepared this document to give background information on the Contract to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be in order, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by Reserve Bank of India in submitting the e-tender. The information is provided on the basis that it is non – binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

Reserve Bank of India reserves the right not to proceed with the Contract or to change the configuration of the Contract, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

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	MSTC vide MSTC E-Payment Gateway for participating in the E-Tender)	through MSTC payment gateway /NEFT in favor of MSTC LIMITED
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Schedule of Tender (SOT)

The bidder is expected to examine all instructions, Forms, Terms and Conditions in the Tender document. Failure to furnish all information required by the Tender document or submission of a tender not substantially responsive to the Tender document in every respect will be at the bidder's risk and may result in rejection of his bid.

The bidder shall not make or cause to be made any alteration, erasure or obliteration to the text of the Tender document.

E-Tendering Procedure

1.	<p>System Requirements: -</p> <ul style="list-style-type: none"> i. Windows 7 or above Operating System ii. IE-9 or above Internet browser. iii. Signing type digital signature iv. JRE 8 update 161 & or and above software to be downloaded and installed in the system (File Name- Windows X86 Offline) v. To enable ALL active X controls and disable 'use pop up blocker' under Tools →Internet Options→ custom level vi. Bidders are advised to refer to the "Vendor Guide" and a "Video Guide" before proceeding with the tendering process.
2.	<p>Registration: -</p> <ul style="list-style-type: none"> i. The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. ii. Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement →PSU / Govt. Depts. →Click On RBI →Register as Vendor Filling up details and creating own user id and password→ Submit. iii. Vendors will receive a system generated mail confirming their registration in their e-mail which has been provided during filling the registration form.
3.	<p>Transaction Fees</p> <ul style="list-style-type: none"> i) The vendors shall pay the transaction fee using "Transaction Fee Payment" Link under "My Menu" in the vendor login. ii) The vendors must select the particular tender from the event dropdown box. iii) The vendor shall have the facility of making the payment either through NEFT or Online Payment. iv) On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. v) On selecting Online Payment, the vendor shall have the provision & for making payment using its Credit/ Debit Card/ Net Banking. vi) Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized, and the vendor shall be receiving a system generated

	<p>mail & the transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee.</p> <p>NOTE – Bidder(s) are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.</p>
4.	<p>Bidding in e-tender:</p> <p>i) Bidder(s) need to submit necessary EMD to be eligible to bid online in the e-tender. No interest will be paid on EMD.</p> <p>ii) Only those bidder(s) who have submitted the above fees can submit their Techno Commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement →PSU /Govt. Depts. →RBI Vendor Login →My menu→ Auction Floor Manager→ live event →Selection of the live event→ Techno Commercial Bid.</p> <p>iii) The bidder should allow to run an application namely 'enApple' by accepting the risk and clicking on run. This exercise must be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run, then the bidder will not be able to save/submit his bid.</p> <p>iv) After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the "Submit" button to register their bid.</p> <p>NOTE: - The Techno-Commercial Bid & Price bid cannot be revised once the "Final Submission" button has been clicked by the bidder.</p>
5.	<p>Opening of Bids</p> <p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the Notice Inviting Tender (NIT). Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno Commercial Bid is found to be Techno-Commercially acceptable by RBI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid e-mail confirmed by them.</p> <p>Note: As there would generally be no negotiations hence tenderers are advised to submit their most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>

6.	<p>Contact Details (MSTC) for further enquiries/assistance:</p> <ul style="list-style-type: none"> i. Ms. Rupali Pandey – Mobile no. - 9458704037 ii. Mr. Afzal – Mobile no. - 9022267848 iii. Mr. T Sarkar - Mobile no. -7471118456 iv. Helpdesk support team – 033 23400020-22, 033 35013220-22 <p>Contact Persons: RBI, Issue Department, Nagpur Regional Office</p> <ul style="list-style-type: none"> i) Mr Pratik Pomannawar – pratikpa@rbi.org.in Asst. Manager, Phone: 0712-2806405 ii) Mrs. Varsha Gedam – yrgedam@rbi.org.in Manager, Phone: 0712-2806405 iii) Mr. R Y Bansod – issuenagpur@rbi.org.in Asst. General Manager, 0712-2806456
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Important Instructions on e-tendering

- 1) Bidder/s whose contract with Reserve Bank of India were terminated prematurely due to non-adherence to agreement terms and condition are not eligible to bid for this tender.
- 2) Bidders are requested to read the terms & conditions of this tender before participating in the tendering process.
- 3) The price bid and the commercial bid has to be submitted on-line at <https://www.mstcecommerce.com/eprochome/rbi>
- 4) The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI is not responsible for making such arrangement.
- 5) Transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee.
- 6) Bidders are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome to familiarize them with the system before bidding.
- 7) All notices and correspondence to the bidder(s) shall be sent by e-mail only during the process till finalization of tender by RBI. Hence the bidders are required to ensure that their corporate e-mail I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
- 8) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see Website www.mstcecommerce.com/eprochome/rbi of MSTC Ltd.
- 9) E-tender cannot be accessed after the due date and time mentioned in NIT.
- 10) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.

- 11) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.
- 12) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.
- 13) All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
- 14) Vendors are instructed to use attach documents link in bidding floor to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 4 MB. For further assistance please follow instructions of vendor guide.
- 15) The bidders must upload all the documents required as per terms of the NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
- 16) RBI reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.
- 17) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.
- 18) After submitting online bid, the bidder cannot access the tender, once it has been submitted.
- 19) The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.mstcecommerce.com/eprochome/rbi of MSTC Ltd.
- 20) The bid will be evaluated based on the filled-in technical & commercial formats.
- 21) The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

Section I Form of Tender

Place _____

Date _____

To
The Regional Director
Reserve Bank of India,
Main Office Building,
Dr. Raghavendra Rao Road, Nagpur – 440001

Dear Sir,

I/We have carefully read and examined the Notice Inviting Tender, terms and conditions and all other content specified in the Tender and having acquired the requisite information relating thereto as affecting the tender, we hereby offer for purchase of Disposed Currency Briquettes (Compressed Soiled Notes) produced by 'Shredding and Briquetting Systems' and unserviceable items from the Bank's premises.

2. Should this Tender be accepted, I/We hereby agree to abide by and fulfill all terms and conditions set forth in the Part I of Tender.

3. I/We understand that you reserve the right to accept or reject any or all the tender either in full or in part without assigning any reason thereof.

4. I/We have deposited a sum of ₹ _____ as earnest money through NEFT with the Reserve Bank of India, which amount is not to bear any interest. Should we fail to execute the contract when called upon to do so, we do hereby agree that this sum shall be forfeited by the Reserve Bank of India.

5. I/We hereby declare that I/We shall treat the tender documents and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the Reserve Bank of India.

Dated this **day** of**2023**.

For and on behalf of M/s _____

(Signature with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of the Power of Attorney of the above signatory should be enclosed).

Witnesses

(1) Signature with name _____

Address and date _____

(2) Signature with name _____

Address and date _____

Section II General Terms and Conditions

(A) Documents Comprising Tender/ Bid

Part I: (Techno-Commercial Bid)

- i) Form of Tender/Bid
- ii) Documentary evidence of payment of Earnest Money Deposit (EMD)
- iii) Duly completed Checklist (As per Schedule A)
- iv) Power of Attorney (as per proforma annexed hereto) in favor of person signing Bid
- v) Duly Filled-in and signed tender document consisting of Section I to Section V
- vi) Dully filled-in Schedule A to schedule C.

Part II: (Price Bid): Duly filled-in and submitted in MSTC ecommerce website

(B) Clarifications and Pre-bid meeting

- i) If the bidders have any doubt as to the meaning of any portion of the general conditions, or the special conditions or the scope of the work or any other matter concerning the tender, she/he shall in good time, before the scheduled date of Pre-bid meeting, put forth the particulars thereof and submit them to the RBI, in writing, addressed to the Tender Inviting Authority, in order that such doubts may be clarified authoritatively during Pre-bid meeting and shall be conveyed to all the bidders in due course. Once a tender is submitted, the matter will be decided according to tender conditions in the absence of such authentic pre-clarification.
- ii) In order to explain the scope of work, other details and to clarify any issues/ queries raised by the bidders, a Pre-bid meeting shall be arranged on the date, time and venue specified in the Schedule of Tender (SOT). The bidders are advised to peruse the tender and visit the site and submit any matter requiring clarification to the RBI latest by 5:00 PM on the previous working day. In case the bidder wishes to include any condition while tendering for the work, he will have to submit the same before the pre-bid meeting to enable the RBI to examine/ consider the same. All the bidders are advised to attend the Pre-bid meeting in their own interest. Any tender received with any deviation/ Condition is liable for rejection.

(C) Amendment to Tender document

- i) At any time prior to the deadline for the submission of tender/ Bids, RBI may, for any reason, whether at its own initiative or in response to a clarification or query raised by a prospective Bidder, modify any part of the tender document by an amendment.
- ii) The amendments would be made available on the website of RBI and MSTC website.
- iii) The Bidders are strongly advised to regularly visit the website www.rbi.org.in to ensure that they are aware of the amendments, if any. The addendum (s)/ corrigendum, if any, issued will form part of the contract document.
- iv) In order to afford prospective Bidders reasonable time for preparing their Bids after considering such amendments, the RBI may, at its sole discretion, extend the deadline for submission of Bids.

(D) Preparation of bid and Cost of bidding

The bidder must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract and may inspect the site of the work and acquaint herself/himself with all local conditions, nature of the work and all matters pertaining thereto.

(E) Earnest Money Deposit (EMD)

- i) The bidders are required to submit documentary evidence of Earnest Money Deposit (EMD)/ Bid Security for an amount as specified in SOT along with the tender (Part –I).
- ii) EMD can be submitted through NEFT.
- iii) A tender, which is not accompanied by EMD, will not be considered. The Earnest Money will be refunded to the bidder without any interest if her/his tender is not accepted.
- iv) Under no circumstances, EMD will be accepted in the form of fixed deposit receipt of Bank or Insurance Guarantee or cheque or DD.
- v) No relaxation shall be granted to any firm (including Micro and Small enterprises) for submission of Security Deposit and Earnest Money Deposit(EMD). Any bid received without EMD shall be deemed as non-bonafide and shall be rejected.

(F) Security Deposit

The Security Deposit of Rs. 90,000/- (Rupees Ninety Thousand only) has to be paid by successful tenderer within 10 days of the award of the tender as security deposit for the execution and fulfillment of the Contract. No interest shall be paid on the said deposit. For unsatisfactory performance and/or contractual failure, the security deposit shall be forfeited. Security Deposit will be refunded after successful completion of all works, settlement of all dues less debits, if any, according to the terms and conditions of the contract.

(G) Signing of Bid, Power of Attorney

- i) Each of the tender documents should be signed by the person or persons submitting the tender in token of his/their acquainted himself/themselves with the General Conditions of Contract, Specifications and other terms and conditions etc. as laid down.
- ii) Bidders shall submit, along with Part-I of the tender, a power of attorney, on a stamp paper of appropriate value and duly notarized, in favor of the person signing the Bid documents authorizing him to sign the Bid documents, make corrections/ modifications thereto and interacting with Reserve Bank of India and act as the contact person. The proforma of the power of attorney shall be as annexed hereto.

(H) Modification / substitution / Withdrawal of Bids

- i) No modification or substitution of the submitted Bid shall be allowed after the due date and time of submission of the tender.
- ii) A Bidder may withdraw its submitted Bid, provided that written notice of the withdrawal is received by RBI before the last date for submission of Bids. In case a Bidder wants to resubmit his Bid, he shall submit within the due date a fresh Bid following all the applicable conditions.
- iii) Only a single copy of the withdrawal notice shall be prepared, and each page of the notice shall be signed and stamped by the authorized signatory. The notice shall be duly marked "WITHDRAWAL"

(I) Bid Due Date

Reserve Bank of India may, in exceptional circumstances, and at its sole discretion, can extend the Bid due date.

(J) Opening of Bids

- i) The uploaded tender Part I, EMD, technical details, etc., called Part I of the tender, will be opened on the time and date, as specified in SOT, at office, by the tender inviting authority or her/his authorized representative in the presence of authorized representatives of the bidders who choose to be present.
- ii) The price bid, containing the duly filled-in tender-Part II, of those bidders, who are found qualified after scrutiny of Part I of the tender documents, only will be opened in presence of the authorized representatives of the qualified bidders on a subsequent date which will be intimated to all the qualified bidders.

(K) Acceptance of Tender and Award of Work

- i) On receipt of intimation from the RBI of the acceptance of her/his/their tender, the successful bidder shall be bound to implement the contract and within fourteen days thereof, the successful bidder shall sign an agreement in accordance with the draft articles of agreement. In the event the Bidder fails to perform work after acceptance of tender, the bidder shall be liable to be debarred/disqualified for five years from participating in any tender or executing any work in the Bank.
- ii) The cost of required stamp paper for execution of the agreement shall be borne by the successful tenderer.

(L) Bank's right to accept or reject any or all the bids

Notwithstanding anything mentioned above, RBI reserves the right to accept or reject any Bid at any time prior to award of Contract without thereby incurring any liability to the affected Bidder or Bidders. RBI shall not assign any reason for rejection of any or all Bids.

(M) Disqualification / Termination/ Penalty

- i) It will be treated as a serious misdemeanor in case a tenderer attempts to do any canvassing by or on behalf of the tenderer or to bring political or other outside influence with regard to the Bank's decision on scrutiny, comparison, evaluation and award of the contracts. In such case the tender of the tenderer shall be liable for rejection in addition to being blacklisted for a period of minimum one year extendable to three years. If such instances go undetected during the selection process but are detected subsequently, such disqualification will take place with immediate effect.
- ii) The contract may be terminated by either of the two parties for any reason, giving to the other party three months' notice in writing of such termination.
- iii) In case of frequent or continued delay or in case of any breach by the Contractor of any of the provisions of this agreement, the Bank may terminate the contract with immediate effect by giving intimation in writing. This will be irrespective of the fact whether any penalty as herein provided for such delay or breach has been imposed or not.
- iv) Continuation of the contract shall be primarily depending upon the performance of the contractor. In case the performance is found to be unsatisfactory at any point of time, the contract shall be terminated by giving three months' notice in writing.

- v) If the Contractor failed to provide services for more than 3 occasions continuously, then the Bank has right to terminate the Contract with/ without giving any notice whatever may be the reason.
- vi) In the event the agreement is terminated by the Bank before the completion of the period of contract, the Contractor shall be liable to be debarred/disqualified for five years from participating in any tender or executing any work in the Bank. However, before debarring the Contractor, the Bank shall give a seven-day show cause notice and consider the reply, if any, given by the Contractor. The decision of the Bank in this regard shall be final.

(N) Penalty for non-performance or / and delayed performance of work during the contract period

The Contractor shall be required to collect the accumulated bags of briquettes “as is where is basis” from the Bank premises, failing which the Bank will have the right to remove them from Bank’s premises at the cost of the contractor. The expenses incurred in such removing of these bags from the Bank’s premises/briquetting area will be recovered from the contractor. The contractor will be required to pay the same immediately. If the contractor fails to pay the same, the Bank shall reserve the right to adjust such expenses from the security deposit with the Bank or by way of invocation of the bank guarantee furnished by the contractor. In addition, the Bank will have the right to impose penalty of Rs.1,000/- per day, for not performing the work by the contractor as per the demand of the Bank. The contractor will be required to pay the amount immediately. However, before initiating penal action, the contractor will be given opportunity of due hearing by the competent authority (Regional Director) of the Bank. The decision of the Regional Director shall be final and binding.

- (O)** The tenderer has to declare whether his/her relative/s are employed in the Bank and if so in what position. If no relative is employed in the Bank the tenderer should give a declaration to that effect.

I/We hereby declare that I/we have read and understood the above instructions.

Place:

Date:

Signature of bidder (with seal)

Section III Scope of Work

1. Purchase of shredded currency briquettes from the Main Office Building of RBI, Nagpur twice in a week or earlier as fixed by the Bank.
2. Purchase of unserviceable items from the Main Office Building and Additional Office Building of RBI, Nagpur twice in a week or earlier as fixed by the Bank.
3. The bag containing briquettes will be weighed in front of the tenderer's representative during delivery of the same. No claim regarding discrepancy in weight shall be entertained after the briquettes leave the Bank's premises.
4. The Contractor shall submit an affidavit to the effect that the disposal of briquettes will be according to the provisions of the prevailing Acts / Rules / Regulations of Central Government and/or any State Government and ensure that the environment is not polluted from its disposal.

I/We hereby declare that I/we have read and understood the above instructions.

Place:

Date:

Signature of bidder (with Seal)

Section IV Commercial Conditions

1. Eligibility:

- 1.1. The contractors should be a sole proprietorship concern, Partnership firm registered with Registrar of Firms or a Company registered with the Registrar of Companies and should have been in existence / operation for not less than 3 years.
- 1.2. The agency should be income-tax assesses and have filed Income Tax Return for the last three assessment years.
- 1.3. The agency should be capable of lifting the briquettes at the Bank's Office with no additional cost and even at short notice whenever necessary.
- 1.4. It is preferred that the contractor have Goods and Services Tax Identification Number (GSTIN).
- 1.5. The application shall be liable for rejection if the information furnished are found incomplete and or false.
- 1.6. The Tenders shall be valid for acceptance by the Bank for a period of 90 days from the date of opening of tender Part-I and shall be extended by such period as may be mutually agreed to.

2. Prices:

- 2.1. The quotation is for purchase of shredded currency briquettes and purchase of unserviceable items from the Bank. Tenderers should indicate the price per kg. of shredded currency briquettes that they offer to the Bank as consideration. The price should be **exclusive** of all applicable taxes. As regards unserviceable items as given in the table, the contractor should indicate the price in terms of unit of the items indicated in the table that they offer to the Bank as consideration.

Sl. No.	Items	Unit
1	Unserviceable Wooden Boxes	Per Box
2	Unserviceable Wooden Planks	Per Kg
3	Steel Strapping Bits	Per Kg
4	Unserviceable Wooden Scrap	Per Kg
5	Other Unserviceable Scrap Items	Per Kg

- 2.2. Tenderers shall quote price **exclusive of all taxes**.
- 2.3. Tenderers shall quote the bid only in Indian Rupees.

3. Evaluation Criteria

- 3.1. Tenders will be evaluated on the basis of quoted rates as per the scope of works set out in this tender.
- 3.2. The Part - I i.e. technical bids will be opened first and evaluated to determine responsiveness to the specifications and whether modifications are necessary. Any clarification / rectification in case of deviations, in the technical bids at this stage, will be called for in writing. The failure to submit the same within the specified time limit may result in rejection of the bid. The evaluation of the bids/proposals will consider the following factors:
 - a) Completeness of proposal
 - b) Experience with similar projects
 - c) Contractor's presence at Nagpur and nature of support (direct/indirect) available.
 - d) Strength and quality of staff
- 3.3. After the technical evaluation has been completed, the price bids of only technically qualified vendors will then be opened for purpose of evaluation.
- 3.4. The award of contract will be made to the bidder whose bid has been determined to be the "Highest" in Total receipt on disposal.
- 3.5. Contractor will adhere to the provisions of Contract Labour Act and similar laws, regulations as per the law of the land and will be fully responsible during the contract for due fulfilment of the requirements of the above stated laws/ Act. Contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the Bank or its representative as and when required.
- 3.6. The contractor shall abide by/fulfil all requirements laid down under the Contract Labour (Regulation and Abolition) Act, 1970 and the rules framed there under.
- 3.7. The contractor shall be liable to pay the amount of GST and hence, possess GST registration certificate.

5. Terms of payment

- 5.1. The amount shall be paid to the Bank at fortnightly intervals for briquettes produced by SBS machine (as per machine reports) during the previous fortnight. As regards unserviceable items, the amount payable by the tenderer will be reckoned based on weight or quantum collected from RBI premises and the sale consideration has to be paid before lifting of such items from RBI premises.

- 5.2. The amount payable in respect of currency briquettes shall be communicated to the contractor at fortnightly intervals and the contractor has to pay the sale consideration within three days from the date of the communication.
- 5.3. TCS and GST at the applicable rate will be collected separately.
- 5.4. Payment will be made, in INR (Indian Rupee) at the time of lifting the soiled note briquettes and unserviceable items.

I/We hereby declare that I/we have read and understood the above conditions.

Place:

Date:

Signature of bidder (with seal)

Section V

Special Conditions of Contract

1. Special conditions of Contract shall be read in conjunction with the General Conditions of Contract, specifications of work, drawings and any other documents forming part of this contract, wherever the context so requires.
2. Tenderer shall submit a Security Deposit of Rs. 90,000/- (Rupees Ninety Thousand) by NEFT in our A/c No. 8714295, bearing the name – RBI Nagpur (IFSC RBISONGPA01 (5th and 10th digit is zero) within a week of such intimation. Security deposit may also be submitted in the form of Bank Guarantee. Upon depositing Security Deposit, the Bank shall return the EMD to the successful tenderer without interest. The tenderer shall be required to sign an agreement containing various terms and conditions.
3. The security deposit will be refunded on completion of the contract period without any interest thereon; however, the Bank reserves the right to appropriate part or full amount of the deposit to recover any outstanding dues / reparations from the contractor.
4. The security deposit made with the Reserve Bank shall not carry any interest and will be refunded on the successful completion of the period of contract. However, the Bank reserves the right to appropriate part or full amount of the deposit to recover any outstanding dues/reparations from the contractor.
5. The tenderer has to submit his quote in Part II of the tender in respect of both shredded currency briquettes and unserviceable items failing which the tender is liable to be rejected.
6. The amount shall be paid to the Bank at fortnightly intervals for briquettes produced by SBS machine (as per machine reports) during the previous fortnight. As regards unserviceable items, the amount payable by the tenderer will be reckoned based on weight or quantum collected from RBI premises and the sale consideration has to be paid before lifting of such items from RBI premises.
7. The amount payable in respect of currency briquettes shall be communicated to the contractor at fortnightly intervals and the contractor has to pay the sale consideration within three days from the date of the communication.
8. The Tenderer/firm should employ his own people to collect the entire output of briquettes from Shredding & Briquetting System and transport the same outside Bank's premises at frequent intervals. The transportation will be undertaken after packing the briquettes in suitable bags. Cost of transport shall be borne by the contractor.
9. The contractor shall not assign the contract to any other party. He shall not sublet any portion of the contract except with the written consent of the Bank.
10. It will be the contractor's responsibility to meet all contractual/legal/welfare etc.

requirements for the staff in its employment, casual or otherwise, and Bank's name should not be used for such measures.

11. It is expressly stated that any worker/employee/partner/associate etc. of the contractor coming and working within the Bank for the purposes of this contract or otherwise, shall not claim to be staff of Reserve Bank of India nor misuse the security pass/identification issued to him/her for any unauthorized purpose within or outside RBI premises during/after the contract period. The contractor shall educate his personnel/workers about this aspect and shall indemnify the Bank, in case any loss is caused to the Bank, because of violation of this clause.
12. The contractor will be responsible for verification and identification of its workers/staff/vehicles that may be utilized for the purpose of this contract and obtain necessary security passes etc. from the Bank's officials, before entering /moving inside Bank's premises. This will include necessary verification/certification from police/transport authorities etc. as required by the Bank during continuance of this contract. It will be his responsibility to maintain all such verification/certification in valid and current status. A copy of the police verification of its workers utilized for the purpose of this contract should be furnished to the Bank.
13. No compensation will be payable by RBI for the collection of briquettes to the firm's employees.
14. The employees/representatives of the firm collecting briquettes should be present during the operation of Currency Verification and Processing Systems (CVPS), SBSs. They should be present to collect briquettes from SBSs till the shredding/briquetting work is completed irrespective of the time/duration.
15. The disposal of shredded currency note briquettes, wooden boxes and other unserviceable items should be integrated and coordinated in such a way so as to ensure the smooth functioning of the system and that there is no unnecessary accumulation of these articles at RBI premises.
16. The bags containing briquettes should be lifted and removed from the Bank's premises in such a way that there are not more than 50 bags in the briquetting room at any point of time. For accumulation beyond 50 bags, the Bank, if it so desires, can charge Rs.4.00 per bag per day till they are lifted and taken outside Bank's premises.
17. The Contractor shall be required to collect the accumulated bags of briquettes "as is where is basis" from the Bank premises, failing which the Bank will have the right to remove them from Bank's premises at the cost of the contractor. The expenses incurred in such removing of these bags from the Bank's premises/briquetting area will be recovered from the contractor. The contractor will be required to pay the same immediately. If the contractor fails to pay the same, the Bank shall reserve the right to

adjust such expenses from the security deposit with the Bank or by way of invocation of the bank guarantee furnished by the contractor. In addition, the Bank will have the right to impose penalty of Rs.1,000/- per day, for not performing the work by the contractor as per the demand of the Bank. The contractor will be required to pay the amount immediately. However, before initiating penal action, the contractor will be given opportunity of due hearing by the competent authority (Regional Director) of the Bank. The decision of the Regional Director shall be final and binding.

18. The bags containing briquettes should be lifted and removed from the Bank's premises in such a way that there should not be accumulation of 12500 kilograms of shredded currency note briquettes (compressed soiled notes)/ shreds in the briquetting collection area/ shred at any point of time. For accumulation beyond 12500 kilograms, the Bank, if it is so desires, can charge Rs.1,000/- per day till they are lifted and taken outside Bank's premises. The Bank shall appropriate the amount so calculated from the amounts payable to the successful tenderer and he shall not object to the same.
19. The firm will not store, temporarily or otherwise, the bags containing briquettes collected from the briquetting room in the premises of the Bank.
20. The bag containing briquettes will be weighed in front of the tenderer's representative during delivery of the same. No claim regarding discrepancy in weight shall be entertained after the briquettes leave the Bank's premises.
21. The Contractor shall submit an affidavit to the effect that the disposal of briquettes will be according to the provisions of the prevailing Acts / Rules / Regulations of Central Government and/or any State Government and ensure that the environment is not polluted from its disposal.
22. The contractor shall make good and reimburse to RBI any damage or loss sustained by reason of any inefficiency, incompetence, negligence or defect or delay in carrying the items or by reason of any act of dishonesty or fraudulent conduct on his part or the staff engaged by him. The assessment of such loss by the Bank shall be final and after due notice to the contractor, it shall become payable /adjustable from security deposit kept with the Bank or by invoking the bank guarantee submitted, once it is approved by General Manager, Issue Department, RBI, Nagpur.
23. In the event of dispute as to whether any liability has arisen hereunder, the decision of the Regional Director, Reserve Bank of India, Nagpur, shall be final and binding.
24. The firm's representative will keep the briquetting room in a neat and tidy condition and the briquettes will be stored and transported without un-tidying the premises.
25. The Bank will make no payment of any kind, towards any expenditure incurred by the contractor at any point of time, during the contract period.
26. The employees/representatives of the firm who are entrusted with the job of collecting

briquettes will immediately inform the electrician/technician attending to the shredding machine and/or officials of Issue Department about any breakdown/fault or any other problem developed by the briquetting machine.

27. The materials required for taking out the briquettes like jute bags, rope etc; will be supplied by the contractor to their representatives undertaking the job. Reserve Bank of India will **not** supply any material for this purpose.
28. The successful tenderer shall have to lift/collect the note briquettes and unserviceable items twice in a week or earlier as fixed by the Bank, on working days (Monday to Friday) between 9:30 A.M. to 5:30 P.M. or any other day as may be decided by the Bank, failing which the Bank shall have the right to forfeit the security deposit.
29. Regarding the assessment of loss, the decision of the Bank will be binding on the firm.
30. The Bank can terminate the contract after giving a notice of two months to the contractor. If the firm likes to terminate the contract, it should give the Bank a notice of two months. It is binding on the firm to continue to collect the briquettes during the two months' notice period irrespective of the source of the notice for termination. However, if the Contractor elects to terminate the contract before the completion of notice period of two months, he shall be liable to risk and cost for the loss the Bank may suffer towards the rate difference for engaging another person for lifting the briquettes for the remaining period. The Bank shall have right to hold and appropriate the Security Deposit or invoke bank guarantee towards such rate difference and also to recover any shortfall after adjusting the Security Deposit or by invoking bank grantee from the contractor.
31. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Nagpur and only Courts in Nagpur shall have jurisdiction to determine the same.
32. The tenderer should sign on all pages of the terms and conditions and enclose along with the Part I of the tender agreeing to the terms and conditions indicated therein.
33. On receipt of intimation from the Bank of the acceptance of his /their tender, the successful tenderer shall be bound to implement the contract. The written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering, whether such formal agreement is/is not subsequently executed.

I/We hereby declare that I/we have read and understood the above conditions.

Place:

Date:

Signature of bidder (with seal)

Schedule A
Check List of Documents to be uploaded

Sr. No.	Description	Bidder's Confirmation
1.	Duly signed Tender Part-I (Section I to V) and Part-II	
2.	Duly filled Schedule A, B, C	
3.	Documentary evidence of EMD paid	
6.	Self-attested photocopy of PAN (mandatory) and GST registration (mandatory)	
8.	Bank statement/self-attested photocopy of front page of passbook	
9.	Power of Attorney	
10.	Audited Financial Statements of last 3 years	
11.	Client Certificates	

Schedule B
Details of Banker(s)

Sr. No.	Particulars	Details
1.	Address	
2.	Contact Person	
3.	Email Id	
4.	Telephone Number	
5.	Fax Number	

Signature of Tenderer and Seal

Date:

Schedule C
List of Clients
(For whom similar work was undertaken in the last 5 years)

Sr No	Details	Client (1)	Client (2)	Client (3)
1.	Name			
2.	Address			
3.	Email Id			
4.	Contact No			
5.	Brief details of the work			
6.	Date of award of contract			
7.	Certificate from Client			

Signature of Tenderer and Seal

Date:

POWER OF ATTORNEY FOR AUTHORIZED SIGNATORY

(On Non-Judicial Stamp Paper of appropriate value)

To,
The Regional Director
Reserve Bank of India
Issue Department
Nagpur Regional Office
Nagpur-440001

Dear Sir,
NAME OF WORK: Purchase of currency briquettes produced by 'Shredding and Briquetting Systems' and unserviceable items from the Bank's premises RBI Nagpur

We.....(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. (Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the captioned Project, including signing and submission of all documents and providing information / responses to the Reserve Bank of India (RBI), representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Signature of Mr./ Ms. is attested below:

Signature/(s) of the Bidder

Name/(s)

Stamp/Seal of the Bidder

Note: Power of Attorney should be properly stamped and notarized
Power of Attorney furnished by Contractor shall be irrevocable

Draft Articles of Agreement

ARTICLES OF AGREEMENT made on the **31st day of March, 2023** between the **Reserve Bank of India, having its Office at Nagpur** (hereinafter called “**the Bank**”) of the one part and **M/s**(hereinafter called “**the Contractor**”) of the other part.

WHEREAS the Bank is desirous for sale of currency briquettes produced by ‘Shredding and Briquetting Systems’ and unserviceable items from the Bank’s premises and the Contractor has agreed to execute upon and subject to the conditions of Contract accepted by both the parties.

WHEREAS the Contract shall be in force for a period of one year from the date of award of contract. The contract can be extended by the Bank at its option, for further period of two years, one year each at a time, without any variation in terms and conditions of the contract agreement.

NOW IT IS HEREBY AGREED AS FOLLOWS

- 1.1. The contractor shall at all times during the period of twelve months, shall lift currency briquettes produced by ‘Shredding and Briquetting Systems’ and unserviceable items regularly as is where is “twice in a week or as and when informed by the Bank at the agreed rate from the Bank’s premises by making their own arrangements for transportation as well as loading / unloading against immediate payments of the value at the rate stated above. All payments shall be made by the contractor in cash / any other mode prescribed by the Bank.
- 1.2. The bag containing briquettes will be weighed in front of the tenderer’s representative during delivery of the same. No claim regarding discrepancy in weight shall be entertained after the briquettes leave the Bank’s premises.
- 1.3. In urgent cases if so ordered by the General Manager / Deputy General Manager, Issue Department, Reserve Bank of India, Nagpur, briquettes shall be lifted by the contractor even at short notice.
- 1.4. The Contractor shall make good and reimburse to the Bank any damage or loss sustained by reason of any inefficiency, incompetence, negligence or defect or delay in carrying briquettes or by reason of any act of dishonesty or fraudulent conduct on his part or on the part of staff engaged by him. The assessment of such loss by the Bank shall be final and after due notice to the contractor, shall become payable /

adjustable from security deposit kept with the Bank or by invoking bank guarantee, once it is approved by General Manager (Issue Department), Reserve Bank of India, Nagpur.

- 1.5. In the event of dispute as to whether any liability has arisen hereunder, the decision of the Regional Director, RBI, Nagpur shall be final and binding on both parties.
- 1.6. Contractor will have to make his own arrangement regarding his workforce, transport and incidental matters including permission from any Government / Local / other authorities and the Bank will not be responsible for these aspects except giving necessary permission / authorizations within its own premises / precincts and properties.
- 1.7. Contractor will be responsible for verification and identification of its workers /staff /vehicles that may be utilized for the purposes of this contract and obtain necessary security passes from the Bank's officials, before entering /moving inside Bank's premises. This will include necessary verification / certification from police / transport authorities as required by the Bank in writing, from time to time, during continuance of this contract. It will be his responsibility to maintain all such verification / certification in valid and current status.
- 1.8. It may clearly be noted that this contract is a service contract between the Bank and the Contractor and it is contractor's responsibility to meet all contractual / legal / welfare / any other requirements of the staff in its employment, casual or otherwise, and Bank's name should not be used for such measures.
- 1.9. It is expressly stated that any worker / employee / partner / associate of the contractor coming and working within the Bank for the purposes of this contract or otherwise, shall not claim to be staff of the Bank nor misuse the security pass / identification issued to him / her for any unauthorized purpose within / outside of RBI premises during / after the contract period. The contractor shall educate its personnel / workers about this aspect and shall indemnify the Bank, in case any loss is caused to the Bank, due to violation of this clause.
- 1.10. Contract will be subject to review of performance by Issue Department and in case of frequent or continued delay or in case of any breach by the Contractor of any of the provisions of this contract, the contract may be terminated by the Bank at its sole discretion. On such termination of contract, the said deposit of Rs.90,000.00 (Rupees Ninety Thousand only) with the Bank is liable to be forfeited/invoke the bank guarantee either fully or partially dependent upon the loss or damage incurred by the Bank as determined by the Deputy General Manager of the Issue Department, Reserve Bank of India, Nagpur. An appeal can be made by the contractor, if aggrieved, to the Regional Director, Reserve Bank of India, Nagpur.

- 1.11. Without prejudice to above, the contract will be terminable with two months' notice on either side (by the Bank or the Contractor) given in writing to the other party against acknowledgement, if delivered by hand, or by Registered Post.
- 1.12. Contract shall be in force for a period of twelve months from the date of award of contract. The contract can be extended by the Bank at its option, for further period of two years, one year each at a time, without any variation in terms and conditions of the contract agreement.
- 1.13. On receipt of an intimation from the Bank of the acceptance of his / their tender, the successful tenderer shall submit a Security Deposit of Rs. 90,000/- (Rupees Ninety Thousand) by NEFT in A/c No. in our A/c No. 8714295, bearing the name – RBI Nagpur (IFSC RBIS0NGPA01 (5th and 10th digit is zero) within a week of such intimation. Security deposit may also be submitted in the form of Bank Guarantee. Upon depositing Security Deposit, the Bank shall return the EMD to the successful tenderer without interest. The tenderer shall be required to sign an agreement containing various terms and conditions.
- 1.14. All compensations or other sums of money payable by the Contractor to the Bank under the terms of this contract shall be deducted from the EMD, Security Deposit or other dues payable or becoming payable to the Contractor. Shortfall in the Security Deposit caused by such deductions shall be made good by the contractor within three working days from such deduction/s failing which the Bank shall recover interest at the simple rate of interest of 18.00 percent (%) per annum (p.a.) for the amount of shortfall and the period for which such shortfall continues.
- 1.15. This agreement shall be executed on stamp paper worth Rs.500.00 in duplicate, the original shall be retained by the Bank and the duplicate by the Contractor.
- 1.16. The Contractor shall not assign the contract to any other firm. He shall not sublet any portion of the contract except with the written consent of the Bank. In case of breach of these conditions, the Bank may serve a notice in writing to the Contractor for rescinding the contract where upon the security deposit shall stand forfeited to the Bank
- 1.17. Contractor should take sufficient care / precautions to ensure that no briquettes fall by the wayside or come into the possession of wrong / unintended person. Contractor should submit that the briquettes are being carried to the destination and subsequently used by them for the purpose mentioned in the agreement. The name, address of the sub-contractor if any and destination / places to which the briquettes are being carried should be informed to us.
- 1.18. The contractor shall be liable to pay the amount of GST and other applicable Government taxes.

- 1.19. The contractor is required to submit an affidavit that the environment will not be polluted on use of the briquettes sold to him by the Bank and use of these briquettes will be according to the provisions of the Act/Rules/Regulations of Government of India/State Government/any other law in force.
- 1.20. The Contractor shall be required to obtain a license, if applicable, from the Office of the Assistant Labour Commissioner, Government of India, Nagpur as provided under section 12(1) of the Contract Labour (Regulation and Abolition) Act, 1970 read with section 21 of the Contract Labour (Regulation and Abolition) Central Rules, 1971 and also comply with the other requirements of the above Act or any other statute, rules, orders, Government Resolution etc. which may be in force or may be subsequently issued, promulgated or otherwise made enforceable by an appropriate authority. If license is not applicable, then the Contractor will be required to make available an affidavit mentioning the details of number of labourers employed by them.
- 1.21. If the contractor does not obtain a license as contemplated under Section 12(1) of the Contract Labour (Regulation and Abolition) Act, 1970 read with Section 21 of Contract Labour (Regulation and Abolition) Central Rules, 1971 or any other law as applicable, failing which he alone would be responsible for actions/ proceedings ensuring thereto. The Bank shall not be held responsible for acts, commissions or omissions of the contractor and shall in no way be made liable to the labourers of the Contractor.
- 1.22. The Contractor will be responsible and liable for the payment of minimum wages and all other dues which the labourers are entitled to receive under the various Labour laws and other statutory provisions. Payment to every workman should be done through banking channels only. The contractor shall maintain a register of attendance, register of wages which will be asked by Bank for verification from time to time.
- 1.23. Insurance: The successful tenderer shall take suitable insurance cover for personal injuries likely to be suffered by the labourers engaged in connection with the execution of the contract. It shall be ensured that the insurance cover is always kept alive during the currency of the agreement. The Bank shall have the right to call upon the contractor to furnish the insurance policies so purchased and verify, examine and scrutinize the same to satisfy about the adequacy of the insurance cover taken by the contractor. If the Bank feels that the amount of insurance cover taken by the contractor is not sufficient or does not cover all the risks to which the labourers are exposed to having regard to the risk involved in their work, the contractor shall purchase insurance cover for the additional amount as well as for the risks not covered in the existing insurance policy to make up for the insufficiency so determined by the Bank, failing which the Bank may purchase insurance for the additional amount and/or additional risks. The Bank will recover the expenses incurred in this regard from the contractor.

- 1.24. The contractor will be liable to pay damages in case of any damage/loss caused to the Bank in any manner during the process of clearing/lifting the briquettes. Regarding the assessment of loss, the decision of the Bank shall be final.
- 1.25. Non-Disclosure: The Contractor shall not disclose directly or indirectly any information, materials and details of the bank's infrastructure/system/equipment etc., which may come to the possession or knowledge of the contractor during the course of discharging its contractual obligation in connection with this agreement, to any third party and shall at all times hold the same strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligation under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the employer. The contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the contractor and the employer shall be entitled to claim damages and pursue legal remedies.
- 1.26. The Contractor shall take all appropriate actions with respect to its employees to ensure the obligations of non-disclosure of confidential information under this agreement is fully satisfied. The contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reasons.
- 1.27. Compliance under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- 1.27.1. The contractor / Agency shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employees within the premises of the bank, the complaint will be filled before the Internal Complaints Committee constituted by the Contractor / Agency and the Contractor / Agency shall ensure appropriate action under the said Act in respect of the complaints.
- 1.27.2. Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
- 1.27.3. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the employee of the contractor is proved.

- 1.27.4. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
- 1.27.5. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.
- 1.28. The bags containing briquettes should be lifted and removed from the Bank's premises in such a way that there are not more than 50 bags in the briquetting room at any point of time. For accumulation beyond 50 bags, the Bank, if it is so desires, can charge Rs.4.00 per bag per day till they are lifted and taken outside Bank's premises.
- 1.29. The Contractor shall be required to collect the accumulated bags of briquettes "as is where is basis" from the Bank premises, failing which the Bank will have the right to remove them from Bank's premises at the cost of the contractor. The expenses incurred in such removing of these bags from the Bank's premises/briquetting area will be recovered from the contractor. The contractor will be required to pay the same immediately. If the contractor fails to pay the same, the Bank shall reserve the right to adjust such expenses from the security deposit with the Bank or by way of invocation of the bank guarantee furnished by the contractor. In addition, the Bank will have the right to impose penalty of Rs.1,000/- per day, for not performing the work by the contractor as per the demand of the Bank. The contractor will be required to pay the amount immediately. However, before initiating penal action, the contractor will be given opportunity of due hearing by the competent authority (Regional Director) of the Bank. The decision of the Regional Director shall be final and binding.
- 1.30. The bags containing briquettes should be lifted and removed from the Bank's premises in such a way that there should not be accumulation of 12500 kilograms of shredded currency note briquettes (compressed soiled notes)/ shreds in the briquetting collection area/ shred at any point of time. For accumulation beyond 12500 kilograms, the Bank, if it is so desires, can charge Rs.1,000/- per day till they are lifted and taken outside Bank's premises. The Bank shall appropriate the amount so calculated from the amounts payable to the successful tenderer and he shall not object to the same.
- 1.31. The contractor agrees to all the terms and conditions.

Signature clause:

SIGNED AND DELIVERED by the Reserve Bank of India _____

(Name and designation)

In the presence of

Witness-

(1) _____

Address _____

(2) _____

Address _____

SIGNED AND DELIVERED by _____

(Name and designation)

In the presence of

Witness-

(1) _____

Address _____

(2) _____

Address _____



भारतीय रिज़र्व बैंक

RESERVE BANK OF INDIA

निर्गम विभाग / ISSUE DEPARTMENT

नागपूर क्षेत्रीय कार्यालय / NAGPUR REGIONAL OFFICE

**E-tender for Disposal of currency briquettes
produced by ‘Shredding and Briquetting Systems’
and unserviceable items from the Bank’s premises.**

(Part II)
(Price Bid)

Name of Tenderer: _____

Address: _____

Due Date of Submission:

Date of Opening of Part II of Tender:

Will be intimated to qualified bidders later

Venue:

Issue Department, Main Office Building,
Nagpur

PRICE SCHEDULE

Sr No.	Details	Tenderer's Offer
1.	Name of the Firm	
2.	Rates quoted per Kg for lifting of briquettes produced by 'Shredding and Briquetting Systems' (all inclusive of incidental charges excluding GST) as indicated in Part 1	
3	Rates quoted per box for Unserviceable Wooden Boxes (all inclusive of incidental charges excluding GST) as indicated in Part 1	
4	Rates quoted per Kg for Unserviceable Wooden Planks, Steel Strapping Bits, Unserviceable Wooden Scrap and other unserviceable scrap items (all inclusive of incidental charges excluding GST) as indicated in Part 1	
5.	Contact No	
6.	Date	