



**Reserve Bank of India**  
**Estate Department, Rail Head Complex**  
**Jammu-180012**  
<https://www.rbi.org.in>

**E-Tender : Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu**

Reserve Bank of India, Jammu invites e-tender for 'Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu'. The e-tendering shall be done through the e-tendering portal of MSTC Ltd. (<http://mstcecommerce.com/eprochome/rbi>). All eligible and interested companies / agencies / firms must register themselves with MSTC Ltd. through the above-mentioned website to participate in the e-tendering process. The Schedule of e-tender is as follows:

Estimated cost of the work	₹5,20,169 (Rupees Five Lakh Twenty Thousand One Hundred and Sixty Nine Only)
Availability of Online application form from	February 26, 2021
Last date and time for submission of duly filled /completed Application Online	March 17, 2021 up to 03:00 p.m.
Date of opening of the Online applications	March 17, 2021 03:30 p.m. onwards

Date: February 26, 2021

Regional Director  
Reserve Bank of India  
Jammu



**RESERVE BANK OF INDIA  
ESTATE DEPARTMENT  
JAMMU**

E-Tender

For

**Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City**

**Part I (Techno-Commercial Bid)**

**Last Date of Submission : - March 17, 2021 up to 3:00 PM**

**Date of Opening of Tender : - March 17, 2021 up to 3:30 PM**

**Reserve Bank of India**

**Estate Department**

**Jammu**

NOTICE INVITING TENDER

(Only through e-procurement)

SCHEDULE OF TENDER (SOT)

Name of Work:	Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City
Period	April 01, 2021 to March 31, 2022
Mode of Tender	e-Procurement System (Online Part-I – Techno - Commercial Bid and Part-II - Price Bid through <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> )
E-Tender No	RBI/Jammu/Estate/402/20-21/ET/614
Date of NIT available to parties to download	<b>February 26, 2021 at 17:30 hrs.</b>
i) Estimated Cost of Work	<b>₹ 5,20,169/-</b>
ii) Earnest Money Deposit (MSE firms are exempted from payment of EMD subject to the submission of MSE registration certificate along with Part-1 of the Tender).	<b>₹ 10,403.00 in RBI Jammu A/c No.8714295, IFSC Code : RBIS0JMPA01 (0=Zero) {Intimate/ forward the transaction details on <a href="mailto:estate@rbi.org.in">estate@rbi.org.in</a> and <a href="mailto:sameersaini@rbi.org.in">sameersaini@rbi.org.in</a>}</b>
iii) Performance Guarantee/ Security Deposit	5% of contract value valid for the period of the contract to be submitted by the successful tenderer in <i>above account</i>
iv) Transaction Fee	<b><i>It will be shown at MSTC portal and payment will be made online only.</i></b>
Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at <a href="http://www.mstcecommerce.com/eprocho me/rbi">www.mstcecommerce.com/eprocho me/rbi</a>	As soon as Tender Fee is submitted to MSTC through their Website.
Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	March 17, 2021 up to 3:00 PM

Date & time of opening of Part-I (i.e. Techno-Commercial Bid)	Part I (Techno-Commercial Bid) of the tender shall be opened at March 17, 2021 up to 3:30 PM. If no special conditions are put forth by the bidders, Part II (Price Bid) of the tender shall also be opened thereafter on the same day or else Part II (Price Bid) shall be opened on a subsequent date which shall be intimated to the bidders.
Part-II Price Bid: Date of opening of Part II i.e. price bid shall be informed separately	

Note : The Bank reserves the right to accept the tender in whole or in parts thereby awarding work to one firm/company or more than one firm/company. The Bank also reserves the right not to accept any tender without assigning any reason thereof.

### **Important instructions regarding e-tender**

This is an e-procurement event of Reserve Bank of India, Jammu. The e-procurement service provider is MSTC Limited.

You are requested to read and understand the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p><b>Process of E-tender:</b></p> <p><b>A) Registration:</b> The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/RBI, Jammu is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p><b>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE ONLY AT <a href="https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp">https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp</a></b></p> <p>1) Vendors are required to register themselves online with <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-Procurement → PSU /govt depts → RBI Jammu → Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>2) Vendors will receive a system generated mail confirming their registration in their email which has been provided while filling the registration form.</p> <p>In case of any clarification, please contact MSTC/RBI, JAMMU, (before the scheduled time of the e- tender).</p> <p><b>Contact person (MSTC):</b></p> <p>MSTC: MSTC Helpdesk number: 011-23212357, 011- 23215163, 011-23217850 from 1000 hours to 1730 hours. Website Address: "<a href="https://mstcindia.co.in/content/contact.aspx">https://mstcindia.co.in/content/contact.aspx</a>"</p> <p><b>Contact person (RBI Jammu):</b></p> <p>i) Sh. Rohan Sethi, Manager, Estate Dept, e-mail: <a href="mailto:rohansethi@rbi.org.in">rohansethi@rbi.org.in</a> Mob: 7006598660 Phone No.: 0191-2472481.</p> <p>ii) Sh. Sameer Saini, AM, Estate Dept e-mail: <a href="mailto:sameersaini@rbi.org.in">sameersaini@rbi.org.in</a> Mob: 9571892634 Phone No.: 0191-2472481.</p>
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	<p><b>B) System Requirement:</b></p> <ul style="list-style-type: none"> <li>i) Windows XP-SP3 &amp; above/Windows 7 Operating System</li> <li>ii) IE-7 and above Internet browser.</li> <li>iii) Signing type digital signature</li> <li>iv) JRE 8 (x86 Offline) and above software to be downloaded and installed in the system.</li> </ul> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level</p> <p>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level</p> <p>For more details, vendor may refer to the <b>Vendor Guide</b> and <b>FAQ</b> available at <a href="https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp">https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp</a></p>
2.	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by RBI, JAMMU. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b></p> <p>The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3.	<p>All entries in the tender should be entered in online Technical &amp; Commercial Formats without any ambiguity.</p>
4.	<p><b><u>Special Note towards Transaction fee:</u></b> Payment of transaction fee is online on MSTC site after making the payment for transaction fee, the vendor should enter the transaction fee details by using the "Transaction Fee entry" Link under "My Menu" in the vendor login. Here the vendor may select the particular tender in which they want to participate by clicking on the tick box at the right and then Clicking on the "Submit" Button at the bottom of the page. Then the page appears where the vendors are required to fill up the transaction details, namely the UTR No, Date of Transaction, And the Remitting Bank in the given fields and</p>

	<p>then clicking on the “Confirm” Button.</p> <p><b>NOTE:</b> The bidders should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p>Vendors are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter from such cash transactions.</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted. <b>Transaction fee is non-refundable.</b></p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5.	<p>Bidder(s) are advised to make remittance of MSTC fee and Security Deposit through separate NEFT/Mobile banking in advance to the Reserve Bank of India Jammu.</p> <p>Vendors are instructed to use <b>Upload Documents</b> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <b>Attach Document</b> link against the particular tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Jammu and it will be deemed that the vendor has not submitted the documents. For further assistance please follow instructions of vendor guide.</p>
6.	<p>All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by RBI, JAMMU as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>

7.	<p>(i) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. <b>The responsibility of downloading the related corrigenda, if any, will be of the bidders only.</b></p> <p>(ii) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website <a href="https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp">https://www.mstcecommerce.com/eprochome/rbi/buyer_login.jsp</a> of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.
9.	<p><b><u>Bidding in e-tender</u></b></p> <p>a) Bidder(s) need to submit necessary Security Deposit, Tender fees (If ANY) and Transaction separately for the e-tender. Tender fees and Transaction fees are non-refundable. No interest will be paid on Security Deposit. Security Deposit of the unsuccessful bidder(s) will be refunded by RBI, JAMMU.</p> <p>b) The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid.</p> <p>c) The bidder(s) who have submitted the above fees can only submit their Techno Commercial Bids and Price Bid through internet in MSTC website <a href="http://www.mstcecommerce.com">www.mstcecommerce.com</a> → e-procurement → PSU /Government Departments →RBI Jammu Login →My menu→ Auction Floor Manager→ live event →Selection of the live event→ Techno Commercial Bid.</p> <p>d) The bidder should allow to run an application namely en Apple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run then the bidder will not be able to save/submit his bid. (for details refer vendor guide &amp; FAQ).</p> <p>e) First the vendor needs to fill up the Commercial specification if any and save it. Then the vendor should fill up the Techno-commercial bid. After filling the Techno-Commercial Bid, bidder should click 'save' for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on "save" to record their price bid. Then once both the Techno-Commercial bid &amp; price bid has been saved, the bidder can click on the "Final Submission" button to register their bid</p>



	<p><b>NOTE:</b> - After clicking the final submission two more options will show up, “Withdraw bid” and “Delete bid”. If the vendor wants to withdraw its bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the vendor wants to delete the bid after final submission and re submit the bid then he/she should click delete bid and resubmit the same and again click final submission.</p> <p>f) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful tenderer shall be called hereafter <b>SUPPLIER/CONTRACTOR</b>.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11.	No deviation to the technical and commercial terms & conditions are allowed.
12.	RBI, JAMMU has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and

	procedures laid down in the website <a href="http://www.mstcecommerce.com/eprochome/rbind">www.mstcecommerce.com/eprochome/rbind</a> of MSTC Ltd.
14.	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16.	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, Security Deposit of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

LETTER OF SUBMITTAL OF TENDER IN OFFICIAL LETTERHEAD OF THE APPLICANT

Shri Kamal P. Patnaik,  
Regional Director  
Reserve Bank of India  
Rail Head Complex  
Jammu- 180 012

Dear Sir,

Having examined the details relating to the tender described hereunder in the Memorandum and having visited and examined the site of the works and also having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said tender within the time specified and at the rates mentioned and instructions in writing referred to in Conditions of the Tender and Conditions of Contract and with such materials as are provided for and in all other respects in accordance with such conditions so far as they may be applicable.

<b>A</b>	Name of work	:	Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City
<b>B</b>	Estimated Cost	:	Rs.5,20,169/-
<b>C</b>	Period	:	12 months, April 01, 2021 to March 31, 2022
<b>D</b>	Earnest Money Deposit (EMD) (MSE firms are exempted from payment of EMD subject to the submission of MSE registration certificate along with Part-1 of the Tender).	:	Rs. 10,403/- (to be submitted along the tender through online mode only) The bank details for NEFT are A/c Name: Reserve Bank of India, Jammu; A/c Number: 8714295 IFS Code: RBIS0JMPA01 (0=Zero)
<b>E</b>	Performance Bank Guarantee / Security Deposit	:	5% of contract value as in work order (to be submitted by the successful tenderer before the execution of the work).

2. Should this tender be accepted in whole or in part, I/we hereby agree to fulfill the terms and provisions of the said conditions of the contract annexed hereto for "*Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City*", from April 01, 2021 to March 31, 2022 and work as per the rates accepted by the Bank.

3. I/We have deposited a sum of ₹ 10,403/- as Earnest Money with the Reserve Bank of India, which is not to bear any interest. Should I/We fail to execute the contract when called upon to do so, I/We do hereby agree that this sum shall be forfeited by me /us to the Reserve Bank of India.

4. The tenderer should satisfy the following conditions and are requested to enclose the following documents with the tender Part-I and produce ORIGINALS for verification by the Estate Department, RBI Jammu. The tenderer shall provide Basic Information about him / her / them in the following format:

Sr. No.	Information Required	Information provided
1	Name the firm/agency/company	
	Address and telephone number of registered Office	
	Also indicate the name of the authorized official and his/her telephone number.	
2	Type of firm - Whether Proprietorship, Partnership/ Pvt. Limited/ Limited Company) and date of Establishment. Please enclose relevant documents	
3	Name of the Proprietor/Partn /Directors of the organization	
4	Details of Supervisor and experienced workers available to the firm for deployment (proof to be submitted).	
5	Experience in the field of providing Pest control services. Please enclose certificate from minimum of two clients, preferably Govt. / public sector clients availing the service.	

6	Yearly turnover of the organization for the last 3 years (with proof)	
7	Name and address of the Bankers. Please enclose a certificate from bankers regarding financial standing	
8	The Bank Account Number: IFSC Code: MICR Code:	
9	Copy of PAN Card issued. A copy of Last Income Tax Clearance Certificate may be attached.	
10	Indicate if involved in any litigation or any civil suits pending relating to the service provided. Attach a separate sheet if required.	
11	Whether the firm/company is adhering to Minimum Wages Act,	
12	Whether the firm/company is adhering to other provisions relating to Provident Fund deduction or Any other legal provisions relating to providing of the service (Documentary evidence in support of the compliance of various provisions/acts to be submitted).	

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- A. A copy of each of the work orders, corresponding completion certificates and TDS certificates, performance certificates, etc. from previous clients (including the Reserve Bank of India; If the previous Clients were Government / Public Sector Companies, the performance certificate should be signed by an official not below the rank of an Executive Engineer or an officer in an equivalent or higher rank; However, if the previous Clients were Private Companies, the performance certificate should be signed by an official not below the rank of a General Manager and a copy of TDS certificate has to be submitted for proving the credentials/contract amount) for whom the tenderer has been executing similar works during the last five years.
  - B. A Statement showing previous Clients' details such as, Name of the Client, Value of work executed, Date of Start and Finish of work, Reasons of delay, if any etc. (as per the attached format)
  - C. A copy of each of the Income Tax returns certificates of last three consecutive years duly certified by a practicing Chartered Accountant.
  - D. A copy of the documents showing that the Tenderer has the Goods and Services Tax (GST) registration and have valid GST number.
  - E. Tendering firms/companies should have current/saving account in scheduled commercial banks and should give an undertaking that they are ready to receive the payments through National Electronic Fund Transfer (NEFT)
  - F. A copy of the registration with the Regional Labour Commissioner (Central Government) for engaging contract labour as required under the Contract Labour (Regulation and Abolition) Act, 1971. If applicable, the firm will have to submit the labour license within a week of awarding the work.
  - G. An undertaking to the effect that if the AMC is awarded, the tenderer will comply to all the labour laws enacted by Ministry of Labour and Employment, Government of India which are implemented through the offices of the Regional Labour Commissioner (Central) such as, The Contract Labour (Regulation and Abolition) Act 1970; The Building and Other Construction Workers (Regulation of Employment and Condition of Services) Act 1995; Interstate Migrant Workmen (Regulation of employment of and condition of Service) Act 1979; The payment of Wages Act 1956; The Minimum Wages Act 1948; The Equal Remuneration Act; The Payment of Gratuity Act; The Payment of Bonus Act 1965; The Industrial Disputes Act, 1947; Child Labour(Prohibition and Regulation) Act, 1986; The Maternity Benefit Act 1961 shall be strictly implemented by the contractor insofar as the same are applicable to this contract.
  - H. A copy of the certificate issued by a practicing Chartered Accountant in respect of the Annual turnover of the tenderer for last three years, i.e. for 2017-18, 2018-19 & 2019-20.

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- I. A copy of the solvency certificate issued by the applicant's banker.

5. Eligibility Criteria:

- a) Bank's empaneled contractor's in pest control services

or

any firm/tenderer having a valid license issued from government /government approved agency for providing pest control services and having work experience of successfully completed similar works during last 5 years should be either of the following:

- i. Three similar completed works each costing not less than the amount equal to 40% of the estimated annual cost.

OR

- ii. Two similar completed works each costing not less than the amount equal to 50% of the estimated annual cost.

OR

- iii. One similar work costing not less than the amount equal to 80% of the estimated annual cost.

- b) Should have an annual turnover of amount equal to 100% of estimated cost or more during the last three financial years ended 31st March 2020.

- c) Should be solvent for an amount equal to 100% of estimated cost or more

6. Interested eligible Firms / Agencies are required to submit soft copies of their bids electronically on MSTC Portal, using valid Digital Signature Certificates. The instructions given above under "Important Instructions Regarding E-Tender" are meant to assist the bidders in registering on the MSTC Portal, prepare their bids in accordance with the requirements and submitting their bids online on MSTC Portal on or before 3:00 p.m. on March 17, 2021 in the manner enumerated in the tender form.

7. Part-I of the tenders will be opened at 3:30 p.m. on March 17, 2021 in Estate Department, second floor, RBI Jammu in the presence of the tenderers or the representative duly authorized by them, who desired to be present. Part-II of the tender of only those tenderers which meet the requirement of the Bank will be opened on the same date or subsequent date under advice to the tenderers.

8. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found not satisfactory, the Bank reserves the right to reject his offer even after opening of Part -I of the tender. The Bank is not bound to assign any reason for rejecting the tender.

9. The Bank reserves the right to accept the tender in whole or in parts thereby awarding work to one firm/company or more than one firm/company. The Bank also reserves the right not to accept any tender without assigning any reason therefor.

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10. Our bankers (with full address) are:

(i)

(ii)

11. The names of partners of our firm are:

(i)

(ii)

12. Name of person having Power of Attorney to sign the contract is:

(Certified true copy of the Power of Attorney should be attached)

I/we also note that this letter will form part of the contract document and that the contents of this letter shall be supplemental to the conditions in the tender and not in derogation thereof except to the extent specifically provided herein.

Date :

Place:

Signature of the contractor/s:

Seal having Address : \_\_\_\_\_

Landline/Mobile No. : \_\_\_\_\_

Witnesses:

1. Name : \_\_\_\_\_ (Signature)

Address : \_\_\_\_\_

2. Name : \_\_\_\_\_ (Signature)

Address : \_\_\_\_\_



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## **ARTICLE OF AGREEMENT**

This Agreement made on this \_\_\_\_\_ day of \_\_\_\_\_ 2021 between Reserve Bank of India, having its office at Rail Head Complex, Jammu-180012 (hereinafter referred to as the "Bank") which expression shall unless it is repugnant to the context or meaning thereof deemed to include its affiliates, successors and assigns of the ONE part and M/s \_\_\_\_\_, having its office at \_\_\_\_\_,

(hereinafter referred to as the "Contractor") which expression shall unless it is repugnant to the context or meaning thereof deemed to include his heirs, representatives, administrators and assigns of the OTHER part.

Whereas the contractor is carrying on the business of providing "*Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City*" and has adequate experience in such jobs for rendering such services.

And whereas the Bank is desirous of availing services of the contractor for the purpose as indicated in the letter No. \_\_\_\_\_ dated \_\_\_\_\_.

And whereas the parties are desirous of recording the terms and conditions under or upon which the said services are to be rendered by the contractor.

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS

This agreement will come into effect from April 01, 2021 and will remain in force up to March 31, 2022 or unless it is terminated as per the terms herein after contained.

The quoted charges of ` \_\_\_\_\_ (Rupees \_\_\_\_\_ only) covering the cost of manpower deployed, material used and machinery deployed for efficient rendering of services shall be payable on monthly basis subject to submission of invoice. The payment thereon will be made after the same is duly certified by the Bank's officials to the effect that the services have been provided satisfactorily and after deducting all statutory dues/taxes, etc.

The above charges are firm and not subject to labour conditions, exchange variations or any other condition whatsoever.

The above charges also include Insurance charges and any other tax and duty or other levy, whether existing or levied in future by the Central Government or any State Government or any Local Authority.

The contractor shall be responsible for providing services on regular basis as per the terms and conditions of the tender.

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## SERVICES TO BE RENDERED BY CONTRACTOR

The contractor shall:

- 1) Ensure that he deploys skilled competent persons who has the technical knowledge of the pest control work and who are physically fit and are not suffering from any chronic or contagious diseases for carrying out the maintenance works.
- 2) Be responsible for and arrange to bear costs of such equipment, materials and other paraphernalia as Bank considers necessary for effectively rendering the services required by the Bank.
- 3) Be responsible and liable for payment of salaries, statutory minimum wages and other legal dues to the persons who are employed by him for the purposes for rendering the services required by the Bank under the agreement. Written records for having made these payments will be submitted to the Bank, at monthly intervals, for its verification. The contractor shall maintain a register of wages and shall issue a wage slip to every workman employed by him/them and obtain their signature or thumb impression on the wage slips in the presence of the Bank's Security Officers. A copy of such wage slip shall be submitted to the Bank after every payment to the workmen. The contractor shall indemnify and keep indemnified the Bank against all losses and claims, damages or compensation for breach of any provisions of the All the labour laws enacted by Ministry of Labour and Employment, Government of India which are implemented through the offices of the Regional Labour Commissioner (Central) such as, The Contract Labour (Regulation and Abolition) Act 1970; The Building and Other Construction Workers (Regulation of Employment and Condition of Services) Act 1995; Interstate Migrant Workmen (Regulation of employment of and condition of Service) Act 1979; The payment of Wages Act 1956; The Minimum Wages Act 1948; The Equal Remuneration Act; The Payment of Gratuity Act; The Payment of Bonus Act 1965; The Industrial Disputes Act, 1947; Child Labour(Prohibition and Regulation) Act, 1986; The Maternity Benefit Act 1961 shall be strictly implemented by the contractor insofar as the same are applicable to this contract. The contractor only shall be responsible for liabilities, if any, in this regard.
- 4) Ensure that all persons employed by him, for the purposes for rendering the services required by the Bank under this agreement, are insured with Government of India recognized insurance companies, for which no extra payment will be made by the Bank. The contractor shall be responsible for any injury or damages to any person, animals or any other things.
- 5) Ensure that his employees, while on the premises of the Bank, leased flats, staff quarters or while carrying out their obligations under this agreement, observe the standards of cleanliness, decorum, safety, good behavior and general discipline laid down by the Bank or its authorized agents and the Bank shall be the sole judge as to whether or not the contractor and /or his employees have observed the same.
- 6) Personally, and exclusively supervise or employ sufficient supervisory personnel, exclusively to supervise the work of his employees so as to

- 
- ensure that the services rendered under this agreement are carried out to the satisfaction of the Bank.
- 7) Be liable for any damage caused to the residence property or its premises or any part thereof or to any fixtures or fittings thereof or any property of the Bank and therein by any act, omission, default or negligence of the contractor or his employees or agents.
  - 8) Provide Identity card to his/her employees/workers and ensure that they wear the Identity card during the working hours.
  - 9) Obtain Police Verification of all his/her employees or agents.
  - 10) Scope of work shall be as per the schedule of quantities and items mentioned in the part-II of this tender.

### **TERMINATION OF AGREEMENT BY THE BANK**

Without prejudice to what is contained hereinabove, the Bank shall at its sole and absolute discretion, be entitled to terminate this agreement forthwith without assigning any reason and without payment of any compensation, if.

i. In the opinion of the Bank (which shall not be called in question by the contractor and shall be binding on the contractor) the contractor fails or refuses to implement this agreement to the Bank's satisfaction. If contractor keeps on avoiding or non-performs the service in flats/flat as per the tender conditions.

and/or

ii. If contractor's person/workers found in any malpractice such as forgery of resident signature, drinking of alcohol while in duty.

and/or

iii. If the pest control services rendered by the contractor was found unsatisfactory/substandard.

and/or

iv. The contractor commits a breach of any terms and conditions of this agreement

and/or

v. The contractor is adjudged an insolvent or a compromise is entered by him with his creditors or if distress or execution or other process is levied upon or receiver is appointed of any part of the assets or property of contractor

and/or

vi. for any reason whatsoever, the contractor becomes disentitled in law to perform his obligations under this agreement

and/or

vii. There is any variation in the ownership/partnership or management of the contractor or his business without the prior approval in writing of the Bank to such variation.

In the event of termination of this agreement for any reason whatsoever, the contractor/or persons employed by him or his agents shall not be entitled for any sum or sums whatsoever from the Bank by way of compensation, damages or otherwise.

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**TERMINATION OF AGREEMENT BY CONTRACTOR**

If this payment of the amount payable by the Employer under Certificate of the Bank's Officer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Employer, or if the Employer interferes with or obstructs the issue of any such Certificate, or if the Employer shall repudiate the Contract, or if the works be stopped for three months under the order of the Employer or by any injunction or other order of any court of Law, then and in any of the said cases the Contractor shall be in liberty to determine the contract by notice in writing to the Employer, and he shall be entitled to recover from the Employer, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose or the Contract.

In arriving at the amount of such payment the net rates contained in the Contractor's original Tender shall be followed

**ARBITRATION**

If any dispute, difference or question shall, at any time arise between the parties as to the construction of this Agreement or concerning anything herein contained or arising out of this Agreement or as to the rights, liabilities and duties of the said parties and binding, the same shall be referred to arbitration under the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification thereof and the decisions of the Arbitrator/panel of Arbitrators shall be final and binding on both the parties. Further such disputes, difference or questions, if any, shall be deemed to have arisen at Jammu and only courts in Jammu shall have jurisdiction to determine the same.

**STAMP DUTY**

The contractor shall bear the stamp duty on the original of this agreement, which shall be executed in duplicate, and the Bank shall retain the original and the Contractor shall retain the duplicate.

In witness, thereof the parties hereto have subscribed their respective hands hereto and, on a duplicate, hereof on the day and year hereinabove first mentioned.

Signed and delivered

Shri \_\_\_\_\_

(Contractor)

Witnesses

1.

2.

(sign and seal of the company)

Signed and delivered for and on  
Behalf of Reserve Bank of India by

Shri \_\_\_\_\_

presence of

1.

2.

(sign and seal of the Bank)  
its duly authorized officer in the

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## **GENERAL CONDITIONS OF THE CONTRACT**

1. The bidders are required to submit soft copies of their bids electronically on MSTC Portal, using valid Digital Signature Certificates. The instructions given ABOVE UNDER “Important Instructions Regarding E-Tender” are meant to assist the bidders in registering on the MSTC Portal, prepare their bids in accordance with the requirements and submitting their bids online on MSTC Portal.
2. Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening of the tenders, which may be extended by mutual agreement and the tenderer shall not cancel, alter or withdraw the Quotation during this period.
3. Reserve Bank of India does not bind itself to accept the lowest or any Quotation and reserves to itself the right to accept or reject any or all the Quotations either in whole or in part, without assigning any reasons for doing so.
4. The contractor shall clearly understand the scope of work and items to be carried out before quoting. The tenderers shall visit the site before quoting for the work. The tenderer / firm should have the license issued from the competent authority of J&K Government or Govt. of India to use such kind of pesticide for pest controlling.
5. The contractor must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose for making a tender and for entering into a contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of work and all matters pertaining thereto.
6. The rates quoted in the tender shall include all costs associated with the work including approved pesticides chemicals, material, tools & labour cost, I-card, transportation, mobile communication charges, any out of pocket / mobilization expenses, all taxes (including GST), charges, levies, cess, insurance, stamp duty, transportation, entry taxes, Labour, other Govt. Taxes etc.
7. On receipt of intimation from the Bank of the acceptance of his / their tender, the successful tenderer shall be bound to implement the contract and **within 14 (fourteen) days** thereof. The successful tenderer shall sign an agreement in accordance with the draft agreement and the Schedule of Conditions but the written acceptance by the Reserve Bank of India of a tender will constitute a binding contract between the Reserve Bank of India and the person so tendering whether such formal agreement is or is not subsequently executed.

8. Each of the tender documents should be signed by the person or persons submitting the tender and is taken at his/their having acquainted himself/themselves with the General Conditions of Contract, Specifications, Special Conditions, etc. as laid down. Any tender with any of the documents not so signed will be rejected.

9. The tenders must be filled in English or Hindi and all entries must be made by hand and written in ink. If any document is missing or unsigned the Tenders will be considered invalid.

11. All erasures and alterations made while filling the tenders must be attested by initials of the Tenderer. Overwriting of figure is not permitted; failure to comply with any of these conditions will render the Quotation void. No advice of any change in rate or conditions after the opening of the Quotation will be entertained.

12. Each tender should contain not only the rates but also the value of each item of work entered in a separate column and all items should be totaled up to show the aggregate value of the employer.

13. In the event of termination of the contract for any reason whatsoever, the contractor/or persons employed by him or his agents shall not be entitled for any sum or sums whatsoever from the Bank by way of compensation, damages or otherwise.

14. The contractor shall quote rates in the schedule of quantities considering all the conditions mentioned above and elsewhere in the quotation.

15. The quantities, amount of work and number of flats mentioned in the tender are approximate and may vary on either side.

16. The successful Bidder shall not sublet any portion of the contract. In case of breach of these conditions, the Bank may serve a notice in writing on the firm rescinding the contract.

#### **17. Non-disclosure**

The Contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The Contractor

shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The Contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of nondisclosure of confidential information under this agreement are fully satisfied. The Contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

#### **18. Insurance Clause**

The Firm/Company shall take the workmen compensation policy for the workers engaged in the work on the basis of the monthly salary of the worker. The policy shall also cover the personal accidental death, permanent total disability, permanent partial disability, temporary disablement or any other accident during the execution of the work and medical extension of the worker. A copy of the policy should be submitted to the Bank within **15 days** from awarding the Work order. The contractor shall be responsible for any injury or damages to any persons, animals or any other things.

Note: These policies shall be valid till the completion of the Contract. If the firm does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the amount payable to the firm.

#### **19. Abiding by the provisions of Sexual Harassment Act, 2013 at work place:**

The contractor/Agency shall be solely responsible for full compliance with the provision of 'Sexual Harassment of women at work place (Prevention, Prohibition & Redressal) Act, 2013'. In case of any complaint of sexual harassment against its employee within the premises of the Bank and Staff quarters the complaint will be filed before the Internal Complaints Committee constituted by the Contractor/Agency and the Contractor/Agency shall ensure appropriate action under the said Act in respect of the complaint.

Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the employee of the contractor

is proved. The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

20. Work shall be awarded to the L-1 bidder on the basis of Net total including GST (as applicable) on the total sum of all the items.

I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place:

Signature of Tenderer

Date:

With the seal of their Company



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## **SPECIAL CONDITIONS OF THE CONTRACT**

1. The contractor shall not skip or avoid services in Bank's Office premises or staff quarters/Bank's leased flats mentioned in the tender. On receiving the complaint of not providing the services in any area as mentioned in the tender, the Bank shall impose the penalty or consider the termination of agreement.
2. The contractor should deploy the skilled person or carryout the work in supervision of a skilled person, who have the technical knowledge of the work i.e. mixing proportions of pesticides chemicals, method of treatment etc.
3. The contractor shall be required to show the mixing proportions of pesticides, whenever Bank desires to check the composition of the Pesticide chemicals.
4. The contractor shall be required to follow the security protocol while working in the Bank. He shall be required to get the permission of the Bank's Security Officer for working in Security and Non-security areas in the Bank.
5. The successful bidder shall be required to provide the pest control services in the Bank's Building, Annex Building and its premises, flats and VOF in annex building, RBI staff quarters as per the time pre-agreed with the Bank.
6. For Bank's leased flats and staff quarters, before starting the work successful bidder shall be required to get acquainted with all the addresses of the Bank's leased flats/staff quarters (as mentioned in Annex III) and get the consent of the time slots and day from residents for the Quarterly pest control services in their flats as per the Performa attached in Annex-I and submit the filed performa to the Bank. The contractor will render all the future services as per these time slots agreed both to the resident and the contractor. In case of any confusion or non-settlement of the time slots, decision of the GM/DGM of the Estate Department shall decide the appropriate time slots in consultation with the contractor and residents representative. Note:-They contractor may also be required to render the services before 9:00 am and after 6:00 pm on weekdays.

7. Personally and exclusively supervise or employ sufficient supervisory personnel, exclusively to supervise the work of his/her employees so as to ensure that the services rendered are carried out to the satisfaction of the Bank.
8. Supply identity cards to his/her employees/workers or agents who shall be doing the subject job. All the employees and agents should wear the identity card for all the times they are working.
9. The firm/company shall obtain **Police Verification Report** on character and antecedents of its personnel/worker and other details relating to age, educational qualification, name, Aadhar card and permanent address to be provided to the Bank under this contract along with their passport size photographs before engaging them for duty.
10. The contractor shall provide a complete and updated list of its employees who are deployed with him for providing pest control services to the Bank.

#### **11. Terms of Payment**

Payment of the bills will be made monthly basis as per actual deployment (subject to periodic verification by the Bank) and the firms/contractors are advised to submit proof of deployment by way of attendance registers and proof of payment to ensure payment of minimum wages (Central Minimum Wages) along with the bill. The firms/contractor should credit the wages directly to the bank account of their staff deployed up to 7th of every month and submit monthly bank statement showing payment of wages to the staff deployed. Necessary statutory payments, in this respect, should be ensured by the contractor. The payment will be made against the printed bill which should be properly signed by authorized signatory with proper stamp as used by the Contractor. The bill shall, for this purpose reach this office on or before 3rd of each month. The Bill will be settled on actual services provided and not on notional basis. The quality, accepted rates, specifications, timeliness or otherwise of completion of a job, penalty for delayed completion of the work done, etc. shall be certified by the Bank's representative. Upon due certification only the bill shall be processed for making payments.

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**12. Renewal of contract**

At the sole discretion of the Employer, the contract shall be considered for further renewal for 2022-23 and 2023-24 on same terms and conditions with requisite increase / decrease in rates based on the applicable minimum wages and / or wholesale consumer price indices provided the Employer finds the services of the Contractor satisfactory. The decision of the Employer in this regard shall be final and binding.

**13. Penalty clause**

- a) Deduction of Rs.1500/- from the monthly bill on receiving the written complaint from the resident/Caretaker/Bank official regarding the unsatisfactory service or not wearing the Identity card during the service. The authenticity of the complaint shall be decided by the GM/DGM-in-charge of the Estate Department, RBI Jammu.
- b) If the contractor or firm keeps on providing the unsatisfactory service, the Bank reserves the right to terminate the contract as per the termination clause mentioned in the article of agreement.

I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place:

Signature of Tenderer

Date:

With the seal of their Company

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## SAFETY CODES

1. The contractor shall follow the safety regulations as prescribed in the tender and Indian Standards. He shall provide necessary safety appliances, gloves, mask, shoes, safety goggle etc to his employees for carrying out the pesticides services instructed by the Bank. All model safety rules, issued by safety section, from time to time shall be strictly followed.
2. Any person found under the influence of alcohol or any intoxicating drugs on duty is unfit for duty and should not be allowed to work. His work permit will be cancelled, and he should be sent out of the premises of the work.
3. For all work that cannot be done from the ground level or from part of any permanent structures or from other available means of support. Soundly constructed scaffoldings of adequate strength shall be used as a safe means of access to place of work. Drum or other make shifts must not be used in place of ladders. Every ladder shall be securely fixed at top and bottom. A ladder more than 5-meter-long shall have a prop. Spacing between the side rails of the ladder shall not be less than 45cms. Uniform step spacing shall not exceed 30 cm.
4. Whenever it is necessary to work at elevated places not adequately protected by railing, safety belts with life lines securely tied to some firm structure or other support which is independent of the equipment on which the person is working must be worn. Nobody should be allowed to work at elevated places without wearing safety belts. As an additional precaution, safety nets made of choir rope or nylon or any other suitable material should be hung at suitable elevation to prevent people and equipment falling below. Dropping or throwing materials from elevated positions is prohibited.
5. There may be venomous reptiles and insects in the green areas where AMC work is to be carried out. Utmost care shall be taken by the contractor throughout the contract period to prevent accidents.
6. First-Aid kits or boxes and stretchers should be readily available at all times with the contractor. Medicines for pesticides should be readily available with the contractor while carrying out the services.
7. The workmen meeting with any accidents should be immediately rushed to the nearest hospital under information to the Bank.

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I/We hereby declare that I/we have read and understood the above instructions and the same will remain binding upon me/us in case the work is entrusted to me/us.

Place:

Signature of Tenderer

Date:

With the seal of their Company

FORM OF DIFFERENT DEEDS

**(i) Client's Certificate regarding performance of the Contractor**

We confirm that M/s. \_\_\_\_\_ has carried out the following work for us.

2. Other particulars are given below for your perusal and record:

<b>Sr. No.</b>	<b>Particulars</b>	<b>Comments of the Client</b>
1	Name of the work with brief particulars	
<b>Sr. No.</b>	<b>Particulars</b>	<b>Comments of the Client</b>
2	Agreement No. and date	
3	Agreement amount	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay	
8	Gross amount of the work completed and paid for	
9	Name and address of the authority under whom works executed	
10	Whether the Contractor employed qualified Supervisor / Overseer during execution of work?	
11	(i) Quality of work	(Please indicate grading): Outstanding/Very Good/Good/Fair/Satisfactory/Poor
	(ii) Amount of work paid on reduced rates, if any	
12	(i) Did the contractor go for arbitration?	

	(ii) If yes, total amount of claim	
	(iii) total amount awarded	
13	Comments on the capabilities of the contractor	(Please indicate grading): Outstanding/Very Good/Good/Fair/Satisfactory/Poor
	(a) Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of adequate T&P	
	(d) Mobilization of manpower	
	(e) General Behavior	

Yours faithfully,  
Countersigned by an Officer senior to the  
Responding Officer

(Signature of the Responding Officer\*)

Office Seal    Office Seal

Note:

- \* The matter written in Note is not to be printed on the final Performance Certificate.
- \* Responding Officer should be of the Rank of Superintending / Executive Engineer in respect of a Government/Semi- Government organization or a PSU
- \* Responding Officer should be of the Rank of General Manager in respect of Private organizations
- \* A copy of the corresponding Tax Deducted at Source (TDS) certificate should also be enclosed with this certificate.

**(ii) Performa of banker's certificate to be obtained from the bankers on their respective Letter Heads**

Reference No.:	Date:
<b>"SECRET"</b>	
Shri Kamal P. Patnaik, Regional Director Reserve Bank of India Rail Head Complex Jammu- 180 012	<b>Fax:</b> <b>e-mail ID:</b> <b>Phone (O):</b>

Dear Sir,

**Name of work:** Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City for the period from - April 01, 2021 to March 31, 2022

**Banker's Certificate**

We confirm that M/s. \_\_\_\_\_ (Address.....) are banking with us. They may be considered financially sound for entrusting with any contract work of above type that may cost up to Rs. \_\_\_\_\_ Lakh (Rupees \_\_\_\_\_ lakh only).

2. Other particulars are given below for your perusal and record.

<b>Sr. No.</b>	<b>Particulars</b>	<b>:</b>	<b>Comments of the Bank</b>
1	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	:	
2	Names of the proprietor/ partners / Directors of the firm	:	
3	Turnover of the firm for the last 3 years (year wise)	:	In INR.
	(a) 2017-18	:	
	(b) 2018-19	:	
	(c) 2019-20	:	
4	Credit facility / overdraft facility enjoyed by them	:	
5	Dealings	:	
6	The period from which the firm has been banking with your Bank	:	Last years
7	Any other remarks	:	



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3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Seal of the Banker Yours  
faithfully,

(Signature)  
Authorized Signatory for the Bank

**RESERVE BANK OF INDIA**  
**ESTATE DEPARTMENT**  
**JAMMU**

**NATURE OF WORK: Annual Maintenance Contract for providing Pest Control services in Bank's Office premises, Staff Quarters and Bank's Leased flats in Jammu City**

**SCHEDULE OF QUANTITIES**

Sl. No.	Description of the items	Frequency of service	No. of services per year	Rate per service (Rs.)	Yearly Amount (Rs.)
1.	<p><b>For the internal areas of all the office buildings of the Bank for all floors and at all heights.</b></p> <p>Providing and spraying "NUVAN" (DICHLORVOS 76% Ec) or any other IS approved equivalent Chemical pesticide and "Cythlon" (Malathlon 50% Ec) or any other IS approved equivalent chemical pesticide (as per the manufacturers of relevant IS specifications) alternatively by rotation (i.e. 1st service to be done by DICHLORVOS 76% Ec followed by the next service to be done by Malathlon 50% EC and so on)</p> <p>For a coverage of 500 sq.ft.</p> <p>(i) If DICHLORVOS 76% is used then 30 ML of the Chemical shall be mixed with the prescribed quantity of water and sprayed.</p> <p>(ii) If Malathlon 50% EC is used then 40 ML of the Chemical shall be mixed with the prescribed quantity of water and sprayed to have an effective pest control for. Heavy Cockroaches Bugs, small cockroach's spiders, silver fish, reptiles etc.</p> <p>(In place of above mentioned chemical pesticides if other I.S. approved equivalent chemical pesticides are proposed to be used then their dosage, coverage area and mixing particulars along with their application as per the manufacturers or relevant IS specification shall be mentioned by the contractors, white quoting).</p> <p>Treatment shall be done for the following areas:-</p>				

<p><b>1A.</b></p> <p><b>1B.</b></p> <p><b>1C.</b></p> <p><b>1D.</b></p> <p><b>1E.</b></p> <p><b>1F.</b></p>	<p><b>Office premises</b></p> <p>(i) Main Office Building, Annexe building, security and non security area, vaults including Pump rooms, scooter sheds, cycle stand, Car parking area, Car Garages, Debit &amp; Credit Society, and Association rooms A.C. Plant, sub-stations, generator rooms, lift pits, Dispensary, Gym, Officer/Staff/VOF's Quarters – 7Nos</p> <p>(ii) Common passage, stair case, lift lobby, Toilets, Kitchen area, Lounge, Canteen, Kitchen of VOF etc in MOB and Annexe building</p> <p><b>Staff Colony at Sector -9 Trikuta Nagar:- Class –III/ IV flats</b></p> <p>(i) Staff Quarters Class-III flats (Admeasuring approx. 57 sq.m. per flat) including single/Sharing room accommodation &amp; THH, welfare office, Gym and vacant flats &amp; Garages, Caretaker office &amp; Dispensary etc - <b>48 flats</b></p> <p>(ii) Staff Quarters Class- IV (Admeasuring approx. 42 Sq.M per flat)– <b>16 flats</b></p> <p><b>Leased flats for officers in Jammu City</b></p> <p>(i) Flat allotted to officer's approximate area 100 Sq. M. to 160 Sq.M.</p> <p>(ii) RD's bungalow with in plot constructed in 200 Sq.M</p>	<p>Monthly</p> <p>Weekly</p> <p>Quarterly</p> <p>Quarterly</p> <p>Quarterly</p> <p>Quarterly</p>	<p>12</p> <p>52</p> <p>4X48</p> <p>4X16</p> <p>4X95</p> <p>4X1</p>		
<p>2.</p>	<p><b>For external areas i.e. entire open area inside the compound wall of Office premises.</b></p> <p>For the periphery of the buildings garbage</p>				

	<p>bins/Yard and the compound wall.          Providing/applying/spraying/fumigating as required "Lindane dust 6.5 WP chemical pesticide or any other I.S. approved equivalent Chemical pesticide (as per the manufacturers of relevant IS specifications)          If "Lindane" dust 6.5 WP is used then for coverage of 20 R. mtr. a mixture of 100 gm of "Lindane" dust 6.5 WP in 10 ltrs. of water shall be sprayed.          If any other IS approved equivalent chemical pesticide is used then its dosage/coverage area and mixing particulars alongwith its application as per the manufacturers or relevant IS specification shall be mentioned)          Treatment shall be carried out for the following areas  <b>2A. Main Office Building, Pump Room, Society etc.</b>   <b>2B. Staff Colony &amp; Pump Room, Society etc.</b></p>	<p>Bi-Monthly</p> <p>Bi-Monthly</p>	<p>06</p> <p>06</p>		
<p>3.</p>	<p><b>For sewage pipes, waste pipes, drainages, Shaft, Manhole Chambers, covers, inspection chambers etc.</b>          Providing/applying/spraying/fumigating as required "Lindane dust 6.5 WP chemical pesticide or any other I.S. approved equivalent Chemical pesticide (as per the manufacturers of relevant IS specifications)          If "Lindane" dust 6.5 WP is used then for a coverage of 100 gm of "Lindane" dust 6.5 WP in 5 ltrs. of water shall be sprayed in all the sewerage line, waste pipe, manhole chambers, inspection chambers, gully trap chambers etc.          If any other IS approved equivalent chemical pesticide is used then its dosage/coverage area and the mixing particulars alongwith its application as per the manufacturers or relevant IS specification shall be mentioned) Treatment shall be carried out for the following areas   <b>3A. Main Office Building, Pump Room, Society etc.</b>  <b>3B. Staff Colony &amp; Pump Room,</b></p>	<p>Bi-monthly</p>	<p>06</p>		

	<b>Society etc.</b>	Bi-monthly	06		
4.	<p><b><u>RODENT CONTROL TREATMENT</u></b></p> <p>1. For the internal areas of all the residential buildings for all flats and at all floors :- Providing, applying, spraying, fumigating, baling as required, Zinc Phosphide/ "Racumin" or any other I.S. approved equivalent chemical pesticide as per the manufacturer's or relevant I.S. Specifications. <u>For a coverage of 500 sq.ft.:</u> (i) If Zinc Phosphide is used then 5 mg of zinc phosphide is to be mixed with 100 gm of balt (dry fish, atta, banana etc. or as approved) and applied. (ii) If "Racumin" is used then 10 gm of "Racumin" may be applied to have an effective Rodent Control for rats (small and big) and mice; reptiles, etc. (In place of above mentioned chemical pesticides, if other I.S. approved equivalent chemical pesticides are proposed to be used then their dosage, coverage area, mixing particulars alongwith their application as per the manufacturer's or relevant IS specifications shall be mentioned by the contractor, while quoting). Treatment shall be done in the following areas as per details given below:- (a) Main Office Building Security and non security area including Pump rooms, scooter sheds, cycle stand, Car parking area, Car Garages, Annexe building, and Association rooms A.C. Plant, sub-stations, generator rooms, lift pits, VOF, Officer/Staff Quarters – 3Nos</p>	Monthly	12		
	Total				
	Adding GST as applicable				
	Net Total				

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature of the Contractor  
Seal