



**RESERVE BANK OF INDIA
Estate Department
Bhopal**

Notice Inviting e-Tender (NIT)

e-Tender no. RBI/Bhopal/Estate/286/22-23/ET/422

e-Tender for Design, Supply, Installation, Testing and Commissioning of Air Handling Unit (AHU) system at 4th floor of Bank's Main Office Building, RBI, Bhopal

1. This is an open tender enquiry. However, only those bidders/vendors who are qualified for the work as per pre-qualification criteria stipulated in the tender are eligible to participate in this tender. Bidders are advised to upload the documents in support of their eligibility for the tender during the submission. The work is estimated to cost **Rs 9.76 lakh including all taxes** and is to be completed within 60 days.

2. E-Tendering forms can be downloaded from the website <https://www.mstcecommerce.com> and uploaded along with all the information / documents, mentioned in the commercial terms and conditions of the tender.

Pre-Qualification Criteria:

3. The firms which do not comply with the following pre-qualification criteria and do not submit EMD will not be considered for opening of their tender Part-II.

i) The intending tenderers must have minimum 5 years of experience in carrying out AHU installation works (capacity of 20,000 CFM / 40TR and above) for large office building/commercial premises/Industrial houses/ Government Organisations/ PSU.

ii) The intending tenderers must have executed successfully similar works as mentioned above, during last five years i.e., ending October 31, 2022, individually costing as under

a) Three similar works each costing not less than the amount equal to 40% of the estimated cost

Or

b) Two similar works each costing not less than the amount equal to 50% of the estimated cost

Or

c) One similar work costing not less than the amount equal to 80% of the estimated cost.

AND

iii) Have a minimum yearly turnover of 100% of the estimated cost (Rs 9.76 Lakh) during the last three (03) financial years ending March 31, 2022 supported by audited financial statements.

iv) Should furnish solvency certificate issued by the Applicant's banker specifically for the purpose of the work, for an amount equal to or greater than the estimated cost of the work (**Annexure 'C'**).

v) Tenderers should submit copies of the detailed work order indicating scope and value of works and completion certificate for the qualifying works. Client's certificate should be in Bank's format (**Annexure – 'B'**).

vi) Tenderers should also provide a list of completed works with all the details as per the proforma at **Annexure 'E'**.

vii) Should have service setup in the state of Madhya Pradesh for rendering after sales service.

4. The contractor shall invariably furnish the below mentioned information in writing and upload copies of relevant documents along with Part I of the tender to satisfy the Bank about their eligibility for participating in the tendering process. Further, the contractor should submit the originals of the documents to the Bank when demanded to qualify for further tendering process.

(a)	Composition of the firm	Full particulars (whether contractor is an individual or a partnership firm or a company etc.) of the composition of the firm of contractors in details should be submitted along with the name(s) of the partners, copy of the Articles of association/power of Attorney/any other relevant document.
(b)	Work experience and completion of similar works of specified value during the specified period	Copies of the detailed work orders for the qualifying works indicating date of award, value of awarded work, time given for completing the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. The details along with documentary evidence of previous experience if any, of carrying out similar works for the Reserve Bank of India at any center, should also be given.
(c)	Turnover	Audited financial statements for the last three financial years i.e., 2019-20, 2020-21 and 2021-22 along with a certificate of Chartered Accountant indicating the turnover of these financial years.
(d)	Creditworthiness of the contractor and their turn over during the	The latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
(e)	Name(s) and Address (es) of the Bankers and their present contract executives.	Written information about the names and address of their bankers along with full details like names, postal addresses, e- mail IDs, telephone (land and mobile) nos. fax nos. etc. of the contact executives (i.e. the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be furnished.
(f)	Details of bank accounts	Full particulars of their bank accounts like account no., type, when opened, etc., should be given.
(g)	Name(s) and address (es) of the Clients and their present contract executives.	Written information about a few of their clients along with full details, like names, postal address, e-mail IDs, telephone (landline and mobile) nos. etc. of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be furnished.
(h)	Details of completed works	The client-wise names of work(s), year(s) of execution of work(s), awarded and actual costs (s) of executed work(s), completion time stipulated in the contracts(s) and actual time taken to complete the work(s), names and full contact-details of the officers/ authorities/ departments under whom the work(s) was/were executed should be furnished.
(i)	Details of Service setup	Tenderers shall submit proof of address viz., rental agreements, registration certificate, MoU/ contract agreements, telephone /electricity bills any other government authorized proof in respect of the same.

5. In the event of intending tenderer's failure to satisfy the Bank, the Bank reserves the right to refuse issuance of tender forms/documents to them.

6. A pre-bid meeting of the intending tenderers, will be held on December 15, 2022 at 11.00 AM in Estate Department, 5th Floor, Reserve Bank of India, Hoshangabad Road, Arera Hills, Bhopal. A site visit will be arranged for the bidders to acquaint them with the area of installation. All intended tenderers are advised

to attend Pre-Bid meeting. In case a vendor does not attend Pre- Bid meeting, its minutes will be binding on them, and no further clarifications will be entertained. The duly filled in tender documents shall be uploaded on MSTC site till 2:00 PM on December 26, 2022

7. Tender forms can be downloaded for viewing from the website www.mstcecommerce.com w.e.f. 11.00AM on November 18, 2022 to 6.00PM on December 08, 2022.

8. Part I of the tenders will be opened at 3.00 PM on December 26, 2022 in the presence of the authorized representative of the tenderers who choose to be present. Part-II (Price bid) of only those tenderers who qualify in Part I shall be opened on a subsequent date after scrutiny of the Technical bids received by the Bank, which will be intimated to the tenderers in advance.

9. The client's certificate for qualifying work as mentioned under SI No (h) shall be accepted only when the same is signed by an official of the rank of Executive Engineer/competent authority or equivalent in respect of a Government/Semi Government organization or a PSU and only when they are supported by adequate proof of payment received by the contractor for the work done by him. The client's certificate issued by the competent authority of private organizations shall also accompany Tax Deducted at Source (TDS) certificates. Applications/tenders received without the above certificates may be rejected. The Bank shall have the right to independently verify these certificates. Format for clients' report is stipulated **as Annexure 'B'** in Part I of the tender.

10. The Bank will evaluate the said reports before evaluation of price bid of the tenders. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-I of the tender. The Bank is not bound to assign any reason for doing so.

11. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason there for.

Sd/-
Regional Director
Estate Department
Bhopal