

< On the letter head of the institution >

The Regional Director for Maharashtra and Goa,
Reserve Bank of India,
Deposit Accounts Department,
Fort, Mumbai

Dated: dd/mm/yyyy

Dear Sir,

**Request for RTGS Funds Transfer
(For Bank Sponsored Type 'C' member)**

1. We request that a sum of Rs. only be transferred, by Debit to my current account maintained with you ,to the settlement account of <beneficiary> as per the details furnished below.

- i. Beneficiary Bank/Primary Dealer Name:
- ii. Beneficiary RTGS Member ID (IFSC):
- iii. Amount (In Words and figures):

2. We agree that:

- The amount transferred will not be inclusive of any minimum balance required by you to be maintained in the aforesaid current account;
- The actual amount transferred shall be determined by available balance in the aforesaid current account (actual balance less minimum balance and any blocked funds in the current account) or the amount specified herein, whichever is less.
- The transfer of funds will be effected by the Bank within two hours of this request at the Deposit Accounts Department, Mumbai.

<Signature of authorized signatory(ies) for the
current account with company seal >

Applicant Name: _____

Applicant Current Account No. _____