



Reserve Bank of India
Department of Statistics and Information Management

Basic Statistical Return '(BSR)2-Revised'– Instructions

The information on bank deposits collected under annual BSR surveys viz. BSR-2 (Survey on Banks' deposits) and BSR-4 (Survey on ownership of Deposits) has been rationalised from March 2019 onwards. The instructions for compilation of the 'BSR2-Deposits with SCBs' survey are as follows-

I. General Instructions

1. The survey is conducted annually with **March 31st** as reference date.
2. The data is submitted by all Scheduled Commercial Banks (SCBs) for their branches/ offices operating in India within 30 days from reference date.
3. The data for all the branches/ offices should be extracted from the bank's CBS/ central database system in text file format (Section III) and uploaded using Electronic data submission portal (EDSP) of RBI (<https://dbie.rbi.org.in/EDSP>) by the authorised officials of banks.
4. Banks must forward information on the contact persons for the return at the head/ controlling offices, to DSIM, RBI immediately.
5. **All correspondences related to this return, except data submission**, like data validation report, information on contact persons etc. should be sent to **e-mail id bsr2new@rbi.org.in**.

II. Submission of BSR-2 data

6. Data submission of BSR-2 should be done through EDSP and registered users from banks may upload the data.
7. The Department of Statistics and Information Management (DSIM), RBI creates one super user for each bank. Banks' super users can create one more super user and super user can create user/s for its respective bank. However, there is a restriction that at a time only two super users may remain active for a bank and under each super user two users may remain active. The created user will receive an email at his/ her registered e-mail with a username and one-time password. The password provided in this mail will be temporary and therefore super user needs to change the password on the first login. Based on the appropriate rights user can upload data file, view upload log (along with details) and download error files.

III. ASCII (TEXT) File structure / Layout for BSR-2 data

8. The required BSR-2 data may be extracted from the bank's CBS/central database system and prepared the ASCII (TEXT) file as per structure given below:
- File will be a tab separated text file.
 - Header will be COLON SEPARATED ending with semicolon. Header will contain information of <Formtype>:<ReportingPeriod(YYYY)>:<BANK WORKING CODE >:<File Preparation date(ddmmyyyy)>:<No of records in the file >;
Example:BSR2:2019:010:25042019:25564;
Form Type will be BSR2 for all files/all banks.
 - No. of records in the file should be the count of rows of data (excluding the header).
 - There will be 12 columns in the file (data section, excluding the header).
 - For items where data is not applicable (given as X in BSR-2 format) 0 (zero) has to be entered, for example for part II to part V where data on term deposits is sought, data on savings and current accounts will not be applicable, therefore, 0 has to be reported against such accounts as no special characters are allowed in the data file. Similarly, under the employment details (item code '001') last four columns are not applicable; therefore, 0 may be reported in such columns.
 - Combination of Part1code and item code is considered as unique key therefore, occurrence of such combination more than once will be treated as duplication of records.
 - Negative values, special characters, Decimal values, new line(enter tab) and spaces should NOT be entered in the data.
 - Data of employment and deposits are to be given together in a single data file.
 - Amount of deposits to be reported in Rupees thousand and Number of employees and accounts are to be reported in actuals.**
 - Only data with a valid item code will be accepted. Occurrence of invalid data item codes will result in rejection of complete data file. Please refer BSR-2 format for valid item codes.

Data on Deposits			
Field No.	Field Description	Field Size	Type of Information
1	Uniform branch code (Part I code)	7	AN
2	Item Code	3	N
3	Account – Current deposits		N
4	Amount – Current deposits		N
5	Account - Savings deposits		N
6	Amount - Savings deposits		N
7	Account - Term deposits - Certificates of deposits		N
8	Amount - Term deposits - Certificates of deposits		N
9	Account - Term deposits - others		N
10	Amount - Term deposits - others		N
11	Account - Total deposits		N
12	Amount - Total deposits		N

Data on Employment			
Field No.	Field Description	Field Size	Type of Information
1	Uniform branch code (Part I code)	7	AN
2	Item Code – 001	3	N
3	Officer – Total		N
4	Officer –Female		N
5	Clerical – Total		N
6	Clerical –Female		N
7	Subordinate – Total		N
8	Subordinate –Female		N
9	Not applicable		N (value will always be 0)
10	Not applicable		N (value will always be 0)
11	Not applicable		N (value will always be 0)
12	Not applicable		N (value will always be 0)

Note: AN stands for alphanumeric and N stands for Numeric.
