



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA
www.rbi.org.in

ADVERTISEMENT NO. 02 /2015-16

RECRUITMENT OF TECHNICAL ATTENDENT (LIFTMAN-CUM-WIREMAN) IN CLASS IV IN RESERVE BANK OF INDIA, BHOPAL

The Reserve Bank of India (RBI), Bhopal invites applications from eligible candidates who fulfill the eligibility criteria and are residing in the states of Madhya Pradesh and Chhattisgarh for one (01) post of Technical Attendant (Liftman-cum-Wireman) in Class IV. The **eligibility criteria** for the post are given here under:

Post	Zone of Recruitment	Approximate No. of vacancies				Educational Qualification	
		GEN	SC	ST	OBC	Minimum	Maximum
Technical Attendant (Liftman-cum-Wireman)	Madhya Pradesh and Chhattisgarh States	01				10th Pass	Under Graduation
		01	-	-	-		

2. Age (as on 01.12.2015):

Between 18 and 25 years. Candidates born not earlier than 01.12.1990 and not later than 01.12.1997 (both days inclusive) are only eligible to apply.

Relaxation in upper age limit:-

The upper age limit will be relaxed as under:

Sl. No.	Category	Relaxation in age
i.	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 5 Years; i.e. up to 30 Years
ii.	OBC	By 3 Years; i.e. up to 28 Years
iii.	PH candidates (one leg affected, partially deaf, deaf & low vision)	By 10 Years; i.e. up to 35 Years
iv.	Ex-Servicemen	To the extent of service rendered by them in Armed Forces plus an additional period of 3 years subject to maximum of 50 years.
v.	Widows / Divorced women / women judicially separated who are not remarried	Up to 35 Years (40 Years for SC/ST & 38 Years for OBC).
vi.	Displaced persons from Jammu and Kashmir between 01.01.1980 and 31.12.1989.	By 5 Years

Persons claiming relaxation in age should submit a certificate from the designated authorities in this regard. In case of dispute regarding age, the date of birth as recorded in the school leaving certificate shall be final.

3. Educational Qualifications (as on December 01, 2015): -

- Minimum Standard 10th pass. Maximum Under-graduate (the candidate should have passed the qualifying examination from the Boards/Universities recognized by the State Governments of Madhya Pradesh or Chhattisgarh).
- Candidate should possess 2nd Class Wireman's license and should have some experience in operation of lifts and some knowledge of electrical work connected with lifts. Candidates may possess Lift Attendant's authorization / license / certificate from the competent authority as per requirement stipulated by the State Government concerned.
- The candidates are advised to produce **original certificates/testimonials** etc. for verification at the time of interview and under no circumstances laminated certificate/s will be accepted by the Bank.

4. Job Requirements / Description of Duties:- Operation of Lifts and to attend to other electrical works at Bhopal office / Bank's residential quarters.

5. Scale of Pay and Allowances: Initial starting pay of Rs.6350/- per month, in the scale of Rs. 6350-220-7230-260-8010-300-8910-400-9710-500-11710-680-13750 (20 years) + allowances as admissible from time to time. The total emoluments at the starting scale at the time of issue of advertisement works out to be Rs.18,253/- per month approximately.

6. General Instructions: -

- a) **Experience:** Candidate should have experience of handling work relating to operation of lift and knowledge of electrical work connected with lifts etc.
- b) **Graduate / Degree holders are not eligible and need not apply.**
- c) Date of Birth as recorded in School Leaving Certificate / Transfer Certificate / Certificate of Domicile / Birth Certificate issued by Municipal Corporation will only be accepted as a proof of age.
- d) Ex-Serviceman who have passed the qualifying examination from outside the recruitment zone either before or after leaving military service are eligible.

7. New Pension Scheme: Employees appointed in the Bank on or after January 01, 2012 will be governed by the Defined Contribution **New Pension Scheme**.

8. Selection Process: Subject to the conditions laid down, selection will be made through interview of eligible candidates. Candidates found suitable will be placed on **waitlist** to be prepared subject to vacancy and reservation requirements. Mere fulfilling of eligibility criteria does not entitle a candidate to be called for interview. **The Bank reserves the right to raise the minimum eligibility standards etc. in order to limit the number of candidates to be called for interview commensurate with the number of vacancies. The decision of the Bank in this regard will be final.**

9. Ineligibility:

- One leg affected, partially deaf, deaf and low vision candidates are eligible to apply for the said post. Persons with disabilities other than those mentioned above, who will not be able to perform expected duties will not be eligible.
- Before applying for the post, the candidates should ensure that they satisfy the eligibility norms in all respects as mentioned in the advertisement as on the date specified.
- Applications, incomplete in any respect, not accompanied by relevant documents / certificates and / or received after the closing date shall be rejected. Bank's decision in this regard shall be final. The Bank reserves the right to reject any application / candidature at any stage of the recruitment process, without assigning any reasons.

10. How to apply:

- i. Candidates must apply in the prescribed format of application. Application in any other format will be rejected.
- ii. A4 sheet (29.7 cm x 21 cm) should be used for the application. Application may be preferably typewritten or neatly handwritten in Hindi / English (Block / Capital).
- iii. Application should be supported by the following documents:
 - Attested copies of all the relevant documents/certificates regarding age and educational qualifications. **(No originals should be sent with the application).**
 - Latest passport size self-attested photograph (3 cm x 2.5 cm) should be affixed on the right hand top corner of the application.
- iv. The envelope containing the application must be superscribed **“Application for the post of Technical Attendant (Liftman-cum-Wireman)”**.
- v. One envelope should contain application of one candidate only.
- vi. Application may be sent by **POST** or deposited in the box kept at the Reception of Reserve Bank of India’s Bhopal office on Week Days except Saturdays, Sundays and Public holidays, between 10.30 a.m. and 03.30 p.m. Applications should be addressed to the **REGIONAL DIRECTOR, RESERVE BANK OF INDIA, HUMAN RESOURCE MANAGEMENT DEPARTMENT, HOSHANGABAD ROAD, BHOPAL, MADHYA PRADESH – 462 011.**
- vii. No application will be received in person or any acknowledgement given thereof.

11. Closing Date: Applications, complete in all respects, must reach Bank’s Office at the aforesaid address latest by **January 13, 2016.**

12. Warning:

- i. No correspondence will be entered into with candidates not found eligible/not considered for interview.
- ii. **Canvassing in any form will be a disqualification.** Any attempt on the part of a candidate to obtain support for his candidature by any means such as submitting fabricated documents, making statements which are incorrect/false, suppressing material information, resorting to irregular or improper means in connection with his candidature using unfair means etc. shall also be a disqualification. If any unscrupulous person/s pretends to provide assistance by resorting to unfair means, a complaint may be lodged with any of the following:
 - a) **Customer Education and Protection Cell, Reserve Bank of India, Bhopal – 462011**
 - b) **Central Vigilance Commission, Satarkata Bhavan, Block “A” G.P.O. Complex, I.N.A., New-Delhi.110 023**

Application for the recruitment of Technical Attendant (Liftman-cum-Wireman) in Class IV cadre in Reserve Bank of India, Bhopal (Advertisement No. 02 / 2015-16 dated December 23, 2015)		Affix self-attested recent 3 cm x 2.5 cm size photograph	
Original Documents should not be attached with the application			
1. Full name of	First Name	Middle Name	Surname
a. Applicant: (in CAPITAL)			
b. Father: (in CAPITAL)			
2. Address for communication (with pin code):			
		Pin code	
3. Permanent Address (with pin code):			
		Pin code	
4. Date of Birth _____ (As recorded in School leaving certificate)		Age as on December 01, 2015: _____ Yrs _____ Mths	
5. Educational Qualifications (As on December 01, 2015)			
Name of Educational Institute, Place/State: _____			
Exam. Passed	Subjects	Year of passing	University/ Board
6. Technical Qualifications (As on December 01, 2015)		Name of Institute, Place/State: _____	
7. Category		SC	ST
		OBC	GEN
8. Proficiency in Sports/Extra Curricular Activities if any: (Give details)		_____	
9. Languages Known:		_____	
10. Contact No.		Residence: - _____ Mobile: - _____ E-mail: - _____	
Declaration: I, hereby, declare that all information and particulars furnished in the application are true, complete and correct. I understand that if any of the information is found incomplete / incorrect, false, misleading or the eligibility criteria as prescribed by the Bank is not fulfilled, my candidature is liable to be cancelled at any stage before appointment and if appointed, my appointment is liable to be terminated without notice or compensation in lieu thereof. I also understand that my candidature will be considered subject to the eligibility criteria / conditions stipulated in the advertisement.			
Place: _____ Date: _____ Encls: _____		Signature of Applicant _____	

Note: - Certified copies of the supporting documents as given in the application form may be enclosed.