



भारतीय रिज़र्व बैंक  
RESERVE BANK OF INDIA  
www.rbi.org.in

**Advertisement No. 2/2013**

**Recruitment in Class IV Cadre**

Applications are hereby invited from Indian citizens who fulfill the eligibility criteria and who are residents of State of Maharashtra (Excluding Vidharbha Region), Goa and Union Territories of Dadra and Nagar Haveli for enlistment in the waitlist for the post of "Fireman" in Class IV cadre

**No. of Posts**

Sr. No.	Category	*No.of vacancies	General	Reserve Vacancies		
				SC	ST	OBC
1	Fireman	2	2	-	-	-

\* **Note** : The Bank reserves its right to increase/decrease the number of vacancies or not to fill up the vacancies in the category as per its requirements.

**I. Eligibility Criteria**

The applicant must fulfill the following conditions.

**A) Educational Qualification**

- Minimum** : 1) Atleast 7th Std. pass from Government School or Government approved school.  
**Maximum** : Undergraduation from Govt. approved school/College/University within the recruitment zone i.e. from Maharashtra State (excluding Vidharbha Region), Goa and Union Territory of Dadra and Nagar Haveli  
2) Candidate must have completed atleast 3 months Basic Fire Fighting Training from Government approved institute. |

**B) Experience** : Minimum 2 years working experience. Preference will be given who has Minimum 2 years working experience in Government/Semi-Government organization.

- C) Age Limit** : As on 01.07.2013 : Between 18 and 25 year.  
Upper age limit is relaxable in the case of candidate, who are:  
i) Ex-Serviceman will be given age relaxation of 3 years over and above his Military service; subject to a upper age limit of 50 years  
ii) Upto 35 years of age for Widow/Legally divorced but not married again female candidate.  
iii) Upto 6 years for candidate whose services are retrenched who has worked atleast for 1 year in Banking Institute/Government Office and who has registered himself/herself in the Employment Exchange.  
iv) Upto 5 years for candidates who is displaced from Jammu and Kashmir between 1.1.1980 and 31-12-1989.

**II. Pay and allowances** : Initial starting Pay of Rs.6350/- + ASP Rs.170/- per month + Other Allowances given from time to time in the scale of Rs.6350-220-7320-260-8010-300-8910-400-9710-500-11710-680-13750 (20 Years). At present, initial monthly Gross emoluments for Fireman is\ approximately Rs.14800/-.

**III. Job Description** : Inspection of Fire Fighting Equipments on regular intervals. In case of fire, should take necessary steps to control the fire. And to attend any other duties given by the Fire Officer from time to time.

**IV. Place of work** : The vacancies are in the Bank's Offices in Mumbai(Western Zone).

**V. General Important Instructions** :

- Graduate/Degree holders are not eligible to apply.(Candidate with higher educational qualification is not eligible to apply.
- Date of birth as recorded in the School Leaving Certificate/Transfer Certificate/Certificate of Domicile/Birth Certificate issued by Municipal Corporation will be accepted as a proof of age.
- The Ex-servicemen, who have passed the qualifying examination from outside the recruitment zone , either before or after leaving military services are eligible.
- Orthopaedically handicapped/disabled persons will not be eligible.
- Merely fulfilling eligibility criteria does not entitle candidate to be called for interview. The Bank reserves the right to raise the minimum eligibility standards, etc. in order to restrict the number of candidates to be called for interview commensurate with the number of vacancies. The decision of the Bank in this regard shall be final.
- Employees appointed in the Bank on or after January 01, 2012 will be governed by the defined contribution "New Pension Scheme".

#### **VI. Definition of Ex-serviceman :**

"Ex-serviceman means a person, who has served in any rank (whether as a combatant or as a non-combatant) in the regular Army, Navy and Air Force of the Indian Union but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para military forces and who has retired from such service after earning his/her pension or who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension, or who has been released, otherwise than on his own request from such service as a result of reduction in establishment, or who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial Army of the following categories, namely : Pension holders for continuous embodied service;

- (i) Persons with disability attributable to military service, and
- (ii) Gallantry award winners.

#### **VII. Recruitment Procedure**

The selection for recruitment will be done with the above eligibility criteria and conditions. They will be called for skill trial and Interview. Candidate selected will be empanelled in the waiting list.

#### **VIII. How to Apply**

- i) Candidate must apply in the prescribed format of application published herewith. Application in any other format will be rejected. Candidate should download the format of the application form available on RBI website [www.rbi.org.in](http://www.rbi.org.in).
- ii) The format of the application form prescribed herewith should not itself be used as application. Foolscap sheet (33 c.m. x 21 c.m.) should be used for the application. Application may be preferably type written or neatly hand written in Marathi/Hindi/English.
- (i) Attested copies of relevant documents/Certificates should be attached. Latest signed passport photography (3 c.m. x 2.5 c.m.) should be affixed on the right hand top corner of the application.
- (ii) The application should be sent by ordinary post only or may be deposited in the box kept at the entrance to the RBI's Main Office Building on any working day between 10.30 a.m. and 5.00 p.m. (except Saturday, Sunday and bank holidays) in a cover superscribed "**Application for the post of Fireman**". Applications should be addressed to the Regional Director (Maharashtra & Goa), Reserve Bank of India, Mumbai Office, Human Resources Management Department, Recruitment Section, Main Office Building, Shahid Bhagat Singh Marg, Post Box No.901, Mumbai-400 001. No application will be received in person or any acknowledgement given thereof.

#### **IX. Ineligibility**

Before applying for the posts mentioned in the advertisement, the candidates should ensure that they satisfy the eligibility norms in all respect as mentioned in the advertisement on the date specified. Applications incomplete in any respect not accompanied by relevant documents/certificates and/or received late shall be rejected. Bank's decision in this regard shall be final. The Bank reserves the right to reject any application/candidature at any stage of the recruitment process without assigning any reason/s.

#### **X. Closing Date :**

Applications complete in all respects must reach the Bank's office on the aforesaid address latest by **12th August 2013.**

#### **XI. Warning**

- (i) No correspondence will be entered into with candidates not found eligible/not considered and/or interview.
- (ii) Canvassing in any form will be a disqualification.
- (iii) Any attempt on the part of the candidate to obtain support for his candidature by any means such as submitting fabricated documents/making statements which are incorrect/false, suppressing material information, resorting to irregular or improper means in connection with candidature using unfair means, etc. shall be a disqualification factor. If any unscrupulous person pretend to provide assistance by resorting to unfair means, a complaint may be lodged with any of the following :
  - a) Complaint Redressal Cell, Reserve Bank of India, Mumbai-400 001.
  - b) Central Vigilance Commission, Satarkata Bhavan, Block 'A', GPO Complex, INA, New Delhi-10 023.

**Format of Application for the post of Fireman in the Reserve Bank of India, Mumbai**

(Advertisement No. 2/2013)

Applicant's latest Photograph (3 cms x 2.5 cms)
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1. Full Name (Surname) (Name) (Father/Husband's Name)

a) Applicant : Shri/Smt./Kum.: \_\_\_\_\_

b) Father/Husband : \_\_\_\_\_

2. Sex : (Tick  $\checkmark$  in the appropriate Box) Male  Female

3. Residential Address : \_\_\_\_\_  
 (Please write District \_\_\_\_\_  
 with Pin Code) \_\_\_\_\_

Telephone : 

Residence		Mobile No.	
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4. Birth Date: i) \_\_\_ (Date) / \_\_\_ (Month) / \_\_\_ (Year)

ii) Age as on 01-07-2013

(As indicated in the School Leaving Certificate)

Year	Month	Day

5. Educational Qualification

As on 1st July 2013	Standard Passed	Marks Obtained	Out of	Percentage

6. Name of the institute from where Basic Fire Fighting Certificate Course is done.

Place	District	State

Certificate Course	Passed	Marks Obtained	Out of	Percentage

7. Experience: \_\_\_\_\_

8. Category :

(Tick  $\checkmark$  in the appropriate Box)  SC  ST  OBC  General

9. Are you Ex-servicemen?  Yes  No

(i) Date of appointment in Military Service : \_\_\_\_\_

(ii) Date of Retirement from Military Service : \_\_\_\_\_

(iii) Total Service in Military : \_\_\_\_\_

(iv) Are you ex-employee retrenched from Banking Institute/Government Office who has served atleast for 1 year  Yes  No

10. Registration Number of Employment Exchange \_\_\_\_\_

**DECLARATION**

I declare that all information and particulars furnished herein above are true and correct. I understand that if any of the information is found incomplete/incorrect, false or misleading, my candidature is liable to be cancelled at any stage before appointment and if appointed, my appointment is liable to be terminated without notice or compensation in lieu thereof. I also understand that my candidature will be considered subject to criteria/conditions stipulated in the advertisement.

Signature of the Applicant \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_