

Annexure-I to Chapter- 5

RESERVATION ROSTER

As on December 31, 2023

- 1. Name of the post: Secretarial Assistant (L-Shaped)**
- 2. Method of Recruitment: Promotion**
- 3. Number of posts in the cadre: 23 (Cadre Strength-02)**
- 4. Percentage of Reservation prescribed: SCs 23, STs 06,**

Cycle No./ Point No.	UR or reserved for SCs/ STs/ OBCs	Name	Date of Promotion	Whether SC/ST/ OBC/ General	Filled as UR or as reserved for SC/ ST/OBC	Signature of appointing authority or other authorised officer	Remarks
1	2	3	4	5	6	7	8
1/01	UR	Shri Arun Kr.De	12.08.1976	UR	UR		Retired
1/02	UR	Shri Kuntal Roy	13.04.1978	UR	UR		Retired
1/03	UR	Shri Asis Mukherjee	16.05.1978	UR	UR		Retired
1/04	UR	Shri Tarun Kr. Dave	26.05.1978	UR	UR		Retired
1/05	SC	Shri Priti Prakash Roy	19.11.1979	SC	SC-1		Retired
1/06	UR	Shri Panchugopal Mondal	19.11.1979	SC	SC-2		Retired
1/07	UR	Shri Biswanath Das	05.07.1980	SC	SC-3		Retired
1/08	UR	Shri Tapan Kr. Chattopadhyay	25.04.1983	UR	UR		Retired
1/09	SC	Shri Kalyan Bhattacharya	25.04.1983	UR	UR		Retired
1/10	UR	Shri Basudev Biswas	28.04.1994	SC	SC-4		Retired

Cycle No./ Point No.	UR or reserved for SCs/ STs/ OBCs	Name	Date of Promotion	Whether SC/ST/ OBC/ General	Filled as UR or as reserved for SC/ ST/OBC	Signature of appointing authority or other authorised officer	Remarks
1/11	UR	Shri Ranabir Chattopadhyay	09.10.1995	UR	UR		1
1/12	UR	Shri Debasish Mukhopadhyay	01.11.1995	UR	UR		2
1/13	UR	Shri Biswajit Nandi	05.03.2001	UR	UR		Promoted as Officer
1/14	SC	Shri Madan Mohan Ghosh	05.03.2001	UR	UR		Promoted as Officer
1/15	UR	Shri Anthony Murmu	23.08.2002	ST	ST-1		Promoted as Officer
1/16	UR	Shri Uttam Chowdhury	23.08.2002	UR	UR		Retired
1/17	ST	Shri Tapas Pal	23.08.2002	UR	UR		Promoted as Officer
2/1	UR	Shri Chandra Nath Barman	16.08.2003	UR	UR		Retired
2/2	UR	Shri Promode Ranjan Das	01.12.2003	SC	SC-5		Retired
2/3	UR	Shri Piyal Taru Bhattacharya	01.10.2004	UR	UR		Transferred
2/4	UR	Smt. Mala Bhattacharya	01.02.2005	UR	UR		Retired
2/5	SC	Shri Anjan Shome	01.08.2005	UR	UR		Promoted as Officer
2/6	UR	Shri Debasis Mondal	17.05.2006	SC	SC-6		Transferred

Tally as on 31.12.2023

	SC	ST	UR	Total
Required	4	1	18	23
Actual	6	1	16	23
Short/Excess	+2	0	-2	

Sd/-

AM (HRMD)

Sd/-

AGM (HRMD)

Sd/-

DGM (HRMD)

Sd/-

GM (HRMD)



Reserve Bank of India, Kolkata

Roster summary as on 31st December 2023 Class III

1. Name of the post: Secretarial Assistant
2. Method of Recruitment: Promotion
3. Total number of posts in the Grade as on 31 December 2023 : 23 (Cadre Strength – 02)
4. Percentage of Reservation prescribed: SC 23 ST 6

	Cadre Strength					Posts reserved as per Percentage of reservation.			Existing number of employees			Number of reserved vacancies carried forward Surplus(+) / Shortfall (-)		
Year	Cadre Strength	UR	SC	ST	OBC	SC	ST	OBC	SC	ST	OBC	SC	ST	OBC
Total as on 31/12/2022	23	16	6	1	0	4	1	0	6	1	0	+2	0	0
Add: Additions during the year 2023	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Less: wastages during the year 2023	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total as on 31/12/2023	23	16	6	1	0	4	1	0	6	1	0	+2	0	0

Sd/-

AM (HRMD)

Sd/-

AGM (HRMD)

Sd/-

DGM (HRMD)

Sd/-

GM (HRMD)