

**RESERVE BANK OF INDIA, CHANDIGARH**  
**Roster Register as on 31.12.2023**

**CADRE – CLASS III**

**Name of the post: Secretarial Assistant/ Stenographer**

**Method of Recruitment: DR**

**Number of posts in the cadre: NIL<sup>£</sup> (Actual No. of persons in position - Nil)**

**Percentage of Reservation prescribed: SCs 24%, STs 1%, OBCs 25%, EWS 10%**

Cycle No./ point No.	UR or reserved for SC/ST/OBC/EWS	Name	Date of appointment	Whether SC/ST/OBC/ General/EWS	Filled as UR or as reserved for SC/ST/OBC/EWS	Signature of appointing authority or other authorised officer	Remarks
1/1	UR 1	R K Gupta	01.06.1982	GEN	UR 1		Promoted
1/2	UR 2	Sunita Sharma	03.03.1989	GEN	UR 2		Promoted
1/3	UR 3	Parveen Kumar	05.06.1998	OBC	OBC 1		Promoted
1/4	<b>OBC 1</b>	Balvinder Kaur	16.07.1998	OBC	OBC 2		Promoted

£ No sanction strength as per Manpower Planning Committee.

**As per CO letter DAPM.No.2363/05.03.30/97-98 dated June 02, 1998 and Office Order No. CH(GMS)/85/01.03.03/98-99 dated September 08, 1998, Shri Parveen Kumar was appointed as Stenographer in the Bank w.e.f. June 5, 1998. Hence his name has been included in the Recruitment Roster for Secretarial Assistant (DR).**

***Note: Since all employees in the cadre have been promoted/transferred and no recruitment happened in the year 2023, the person in position is NIL for the cadre. Hence no PIP is being maintained.***

**Sd/-**  
**Assistant Manager**

**Sd/-**  
**Assistant General Manager**

**Sd/-**  
**Dy. General Manager**