

**Reserve Bank of India  
CBD Belapur, Navi Mumbai**

**Tender Notice**

**for, Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office building, Sector-10, Plot no. 3 , H. H. Nirmaladevi Marg, Belapur, Navi Mumbai.**

1. Sealed tenders in two parts are invited from experienced and well established contractors for **Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office building, Sector-10, Plot no. 3 , H. H. Nirmaladevi Marg, Belapur, Navi Mumbai** as per details given below:

Tender No.	Name of Work	Estimated Cost	Earnest Money	Cost of Tender document	Completion Period
T-	<b>Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office building</b>	<b>19.50 Lakhs</b>	<b>Rs. 39,000/-</b>	<b>Rs.200/-</b>	<b>60 Days from the 10th day of work order</b>

2. **Eligibility Criteria:** Only well established contractors who have experience in the field of undertaking works of **Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office building as described below,**
- a) Repairs to external "Kent Tile" by cleaning and regrouting/ refilling of the joints of the existing firm surface, removing the loose/ debonded tiles and replacing the same with new matching tile in patch work with polymer based resin and filling the joints with matching shade tile grout.
- b) Repairs to Dholpur stone by chemical cleaning of stones, regrouting of the joints with tile grout and repainting of the same with 100% acrylic-based paint.
- and have executed two or more similar works of repairs to occupied office/ commercial buildings for Government / Semi-Government Departments / PSUs or other organizations/firms of repute in the last three years ended 30th September, 2006 are eligible to apply. To be eligible the value of the works and turnover should be equal to or more than what is specified below.

Tender No.	Value of individual works	Total Turnover per year during the last 3 years
T-	<b>13.50 Lakhs</b>	<b>15 Lakhs</b>

3. **Application for Tender Forms:** Intending tenderers should approach the Estate Cell of the Bank at the address given above during working hours with a written application enclosing attested copies of all the documents as specified below. The attestation should be done by a Gazetted Officer or a notary. The tender forms will be issued only to those contractors who invariably furnish, at the time of applying for purchase of tender-forms, the following information in writing /documents to satisfy the Bank about their eligibility for participating in the tendering process:

- (a) Composition of the firm

Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.) of the composition of the firm of contractors in detail should be submitted along with name(s) and address(es) of the partners, copy of the Articles of Association/ power of Attorney/any other relevant document.

- (b) Work experience & Completion of similar works of specified value during the specified period

Copies of the detailed work orders indicating date of award, value of awarded work, time given for completing the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. In case of works carried out for private firms, the payments received by the applicant along with documentary evidence of Tax Deducted at Source should be submitted to the entire satisfaction of the Bank. The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any centre should also be given.

(c) Creditworthiness of the contractor & their Turnover during the specified period Copies of the Income Tax Clearance Certificates / Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.

(d) Name(s) and address (es) of the Bankers and their present contact officials.

Written information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc., of the contact officials (i.e. the persons who can be contacted at the office of their bankers by the Bank in case it is so needed) should be furnished.

(e) Details of bank accounts

Full particulars of their bank accounts, like account no., type, when opened, etc., should be given.

(f) Name(s) and address (es) of the Clients and their present contact executives

Written information about the names and addresses of their clients along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc., of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be furnished.

(g) Details of completed works

The client-wise names of work(s), year(s) of execution of work(s), awarded and actual cost(s) of executed work(s), completion time stipulated in the contract(s) and actual time taken to complete the work(s), name(s) and full contact-details of the officers/ authorities / departments under whom the work(s) was/were executed should be furnished.

**In the event of the intending tenderers' failure to satisfy the Bank, the Bank reserves the right to refuse issuance of tender forms/documents to them.**

4. Tender forms will be issued by the office from **10/10/2006 to 31/10/2006** on a non-refundable payment of **Rs.200/- per set** in cash/ Demand Draft favoring Reserve Bank of India payable at Mumbai.

5. Tender forms can also be downloaded from the website [www.rbi.org.in](http://www.rbi.org.in) . In case of downloaded documents, the said non-refundable sum of **Rs.200/-** in the form of Demand Draft favoring Reserve Bank of India payable at Mumbai along with all the information/documents, mentioned in para 3 above, will have to be submitted in a sealed cover addressed by name to **Shri A.K. Bera, Chief General Manager, Reserve Bank of India, Estate Cell, CBD Belapur, Navi Mumbai 400614 up to 3:00 p.m. on 15/11/2006** for Bank's examination. These separate sealed covers shall be opened on the same day for scrutiny. After scrutiny, if any of the contractors is not found to possess the required eligibility, his tenders will not be opened by the Bank for processing.

6. Tender in prescribed form shall be submitted in two parts. Part-I tender will contain the tenderers' covering letter, tenderers' additional conditions, if any, and the EMD demand draft of a Scheduled Commercial Bank favoring Reserve Bank of India payable at Mumbai and be sealed

(in duplicate) in one cover, superscribing "**Part – I Tender for Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office. Part II tender** will contain no conditions but Bank's schedule of quantities, tender drawings, if any, and tenderers' priced bid only and be sealed (in duplicate) in a separate cover, super scribing as "**Part-II Tender for " Repairs to external cladding of "Kent tile" as well as Dholpur stone of Bank's Office.**Both these sealed covers should further be sealed in another envelope and addressed by name to **Shri A.K. Bera, Chief General Manager, Reserve Bank of India, Estate Cell, CBD Belapur, Navi Mumbai - 400 614.** Tenders will be received by the Bank up to **3:00 p.m. on 15/11/2006** in the manner described in the tender-form.

7. Part-I of the tenders will be opened at 4:00 p.m. on **17/11/2006** in the presence of the authorized representative of the tenderers who choose to be present. Part-II of the tender will be opened on a subsequent date which will be intimated to the tenderers in advance.

8. The Bank will obtain reports on past performance of the tenderer from his clients and bankers and evaluate the said reports before opening of the Part-II of the tenders. If any tenderer is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part -I of the tender and his sealed cover containing Part-II of the tender along with EMD will be returned to him as it is. The Bank is not bound to assign any reason for doing so.

9. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason therefore.

**Place :**

**Date :**

**Signature & Seal of the Contractors**